TO: ALL HEADS OF ALL DEPARTMENTS

VACANCIES IN THE DEPARTMENT OF HEALTH, ADDINGTON HOSPITAL, MEDICAL OFFICER GRADE 1,2,3 : REFERENCE NO: M1/ENT/2020, OTORHINOLARYNGOLOGY DEPARTMENT.

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay, including those in region/district offices. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal place of work.

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:
   - Application for Employment Form (Z83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za.
   - Certified copies of Identity document.
   - Certified copy of MBChB.
   - Certified copy of Registration certificate as a Medical Practitioner with the HPCSA.
   - Certified copy of current annual fees registration (2020/2021).
   - Curriculum Vitae.
   - Grade 2 and 3 Applicants are require to submit certificate of serving detailing experience
   Please note that the successful applicant/s will be subjected to the following:-
   - Criminal records checks ● Citizen verification ● Financial/asset record checks
   - Qualification and registration certificate/study verification and CIPC verification.

2. The Circular Minute Number must be indicated in the column provided on the form Z83, e.g. Circular Minute Number kgv1/2011.  NB: Failure to comply with the above instructions will disqualify applicants.

3. Please note that due to the large number of applications received, applications will not be acknowledged. Should you have not received any notification regarding your application within 60 days after the closing date; your application will not have been successful.

4. Please note that due to financial constrains no S & T and resettlement claims will not be considered for payment to candidates that are invited for the interview.

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.

APPLICATIONS SHOULD BE FORWARDED TO:

The Human Resource Department, Addington Hospital, P O Box 977, DURBAN 4000 OR Dropped off at Room 23, 1STFloor, Addington Hospital, South Beach, Durban

CLOSING DATE: 17 April 2020

Original signed and kept on file

CHIEF EXECUTIVE OFFICER
ADVERTISEMENT

POST : Medical Officer Grade 1, 2,3
COMPONENT : Otorhinolaryngology
Centre : Addington Hospital
Reference No : M1/ENT/2020
Salary Package Grade 1 : R 821 205.00 per annum (All-inclusive remuneration package)
Salary Package Grade 2 : R938 964.00 per annum (All-inclusive remuneration package)
Salary Package Grade 2 : R1 089 693.00 per annum (All-inclusive remuneration package)

MINIMUM REQUIREMENTS

- Certified copy of MBChB.
- Certified copy of Registration Certificate with the HPCSA as a Medical Practitioner.
- Current annual fees registration with HPCSA (2020/2021)
- Grade 2 and 3 to provide with Certificate of service detailing experience.

EXPERIENCE

GRADE 1
EXPERIENCE : Not experience required

GRADE 2
EXPERIENCE : 5 year’s appropriate experience as a Medical Officer after registration with the HPCSA as Medical Practitioner

GRADE 3
EXPERIENCE : 10 year’s appropriate experience as a Medical Officer after registration with the HPCSA as Medical Practitioner.

RECOMMENDATION:

- Experience in ENT is a recommendation
- ATLS and BLS is a recommendation

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:

- Sound Knowledge and clinical skills associated with the practice of Otorhinolaryngology.
- Good communication, decision-making and clinical skills.
- Ability to function in a multi-disciplinary team and within the Institution as part of the ENT team in the District functional region.
- Ability to perform emergency surgical procedures, resuscitation and ward rounds.
- Quality Assurance awareness.

KEY PERFORMANCE AREAS:

- Provide otorhinolaryngology services.
- Actively participate in the academic meetings at the Institution.

• KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING
- Participate in the quality improvement programs of the department including clinical audits, clinical governance and CPD activities
- Maintain clinical, professional and ethical standards
- Provide services in the ENT clinic, theatre and emergency room settings
- Participate in ward rounds
- Provide appropriate peri-operative assessment of the ENT patient, management and follow-up of patients as determined by the surgical condition and the patient’s co-morbidities.

- Assist the Unit Manager in development of protocols and clinical guidelines.
- Appropriate selection of treatment modalities
- The successful applicant will be required to perform after hour duties in the Durban Functional Region.

ENQUIRIES FOR THE POST: DR A ARON  ☎ 031 327 2570