



Date: 23 December 2021

TO HEADS OF ALL INSTITUTIONS

VACANCIES IN THE DEPARTMENT OF HEALTH

The contents of the Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay. Also notify all candidates who qualify for the posts in this circular minute even if they are absent from their place of work.

DIRECTIONS TO CANDIDATES

1. **The following documents must be submitted:**
 - (a) **New (Z83) form, fully completed and signed, obtainable from any Public Service Department, failing which your application will not be considered.**
 - (b) **Certified copies of ID and highest educational qualifications- not copies of certified copies.**
 - (c) **Curriculum Vitae**
 - (d) **Verified proof of current and previous work experience from your employers.**
2. **The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2021**

NB: Failure to comply with the above instructions will disqualify the applicants.

3. Applications are respectfully informed that, if no notification of Appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Correspondence will be limited to shortlisted candidates only.
4. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered.
5. The appointment is subject to the positive outcomes obtained from the following checks: Security Clearance, Qualifications (SAQA), Citizenship and Previous Experience Verification.
6. All employees in the Public Service that are presently on the same salary level but on a notch/package above the minimum that of the advertised post are free to apply.
7. (This institution is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of the Department.) **People with disability should feel free to apply.**
8. **Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for interview.**

CLOSING DATE FOR ALL APPLICATIONS: 11 January 2022

Applications should be posted to: The Recruitment Officer **OR** Hand deliver to: HR Office No. 3
Madadeni Hospital
Private Bag x 6642
Newcastle
2940

Madadeni Hospital
Private Bag x 6642
Newcastle
2940

Original signed by CEO and is available on request

THE CHIEF EXECUTIVE OFFICER

MRS H.S.L KHANYI

POST : **MEDICAL OFFICER (GRADE 1-3) (ANAESTHETICS)**
NO. OF POSTS : **02**
CENTRE : **MADADENI HOSPITAL**
REFERENCE : **MAD 38/2021**

SALARY (all-inclusive packages)

Medical Officer Grade 1 :R833 049.00 – R897 939.00 per annum
Medical Officer Grade 2 :R953 049.00 – R1 042 092.00 per annum
Medical Officer Grade 3 :R1 106 037.00 – R1 382 802.00 per annum

OTHER BENEFITS

- The all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, 18% inhospitable of basic salary plus fixed commuted overtime.

MINIMUM REQUIREMENTS POST

- MBChB degree or equivalent qualification PLUS
- Proof of current registration with HPCSA (2021 Receipt)
- Certificate of current registration with the HPCSA as an Independent Medical Practitioner.
- **Certificate of Service (Proof of Work Experience) from previous and current employer endorsed and stamped by HR must be attached.**

EXPERIENCE

Medical Officer Grade 1: No experience required from South African qualified employees. One (1) year relevant experience after registration as an Independent Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa.

Medical Officer Grade 2 Five (5) years' relevant experience as Medical Officer after registration with the HPCSA as an independent Medical Practitioner. Six (6) years' relevant experience after registration as a Medical Practitioner with a recognized foreign health professional council in respect of foreign-qualified employees, of whom it is not required to perform Community Service, as required in South Africa.

Medical Officer Grade 3 Ten (10) years' relevant experience as Medical Officer after registration with the HPCSA as an independent Medical Practitioner. Eleven (11) years' relevant experience after registration as a Medical Practitioner with a recognized foreign health professional council in respect of foreign-qualified employees, of whom it is not required to perform Community Service, as required in South Africa.

RECOMMENDATION

- DA (SA) or planning to write the exam soon
- Minimum of 6 months of experience in anaesthesia and critical care including (Internship & community service)

KNOWLEDGE, SKILLS AND COMPETENCIES

- Programme planning implementation and evaluation
- Information management
- Current Health and Public service legislation, regulations and policy
- Medical ethics, epidemiologist and statistics
- Participation in the After Hours call system is essential, and thus completion of a group 3 Commuted Overtime contract will be required.

KEY PERFORMANCE AREAS (KRAs)

- To execute duties and functions with proficiency to support the aims and objectives of the institution that are consistent with standards of patient care and to perform duties/ functions that fall within the reasonable prescripts of acceptable legislation.
- Accept responsibility of assisting with administration of Anaesthesia.
- Willingness to participate in the after-hours call system with and undertaking to sign a contract to participate in 16 hours.
- Commuted overtime per week is essential
- Ensure the proper and economical use of equipment and other resources.
- Overtime work will encompass both critical care and Anaesthesia call cover, Covid 19 ICU (if needed).

ENQUIRIES: DR. S.D Hadebe _____ **CONTACT NO.:** 034 328 8169

Closing Date: 11 January 2022