



Date: 24 August 2023

TO HEADS OF ALL INSTITUTIONS

VACANCIES IN THE DEPARTMENT OF HEALTH

The contents of the Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay. Also notify all candidates who qualify for the posts in this circular minute even if they are absent from their place of work.

DIRECTIONS TO CANDIDATES

1. **The following documents must be submitted:**
 - (a) **New (Z83) form, fully completed and signed, obtainable from any Public Service Department, failing which your application will not be considered.**
 - (b) **Certified copies of ID and highest educational qualifications- not copies of certified copies.**
 - (c) **Curriculum Vitae**
 - (d) **Verified proof of current and previous work experience from your employers.**
2. **The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2021**

NB: Failure to comply with the above instructions will disqualify the applicants.

3. Applications are respectfully informed that, if no notification of Appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Correspondence will be limited to shortlisted candidates only.
4. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered.
5. The appointment is subject to the positive outcomes obtained from the following checks: Security Clearance, Qualifications (SAQA), Citizenship and Previous Experience Verification.
6. All employees in the Public Service that are presently on the same salary level but on a notch/package above the minimum that of the advertised post are free to apply.
7. (This institution is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of the Department.) **People with disability should feel free to apply.**
8. **Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for interview.**

CLOSING DATE FOR ALL APPLICATIONS: 22 September 2023

Applications should be posted to: The Recruitment Officer **OR** Hand deliver to: HR Office No. 3
Madadeni Hospital
Private Bag x 6642
Newcastle
2940
Madadeni Hospital
Private Bag x 6642
Newcastle
2940

Original Signed by CEO and available on request

THE CHIEF EXECUTIVE OFFICER

MRS H.S.L KHANYI

POST : **MEDICAL OFFICER (GRADE 1-3) (PSYCHIATRY)**
EQUITY TARGET : **AFRICAN MALE**
NO. OF POSTS : **01**
CENTRE : **MADADENI HOSPITAL**
REFERENCE : **MAD 48/2023**

SALARY (all-inclusive packages)

Medical Officer Grade 1 :R906 540.00 – R975 738.00 per annum
Medical Officer Grade 2 :R1 049 574.00 – R1 129 116.00 per annum
Medical Officer Grade 3 :R1 197 150.00 – R1 491 627.00 per annum

OTHER BENEFITS

- The all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, 18% inhospitable of basic salary plus fixed commuted overtime.

MINIMUM REQUIREMENTS POST

- MBChB degree or equivalent qualification PLUS
- Proof of current registration with HPCSA (2023 Receipt)
- Certificate of current registration with the HPCSA as an Independent Medical Practitioner.
- **Certificate of Service (Proof of Work Experience) from previous and current employer endorsed and stamped by HR must be attached.**

EXPERIENCE

Medical Officer Grade 1: No experience required from South African qualified employees. One (1) year relevant experience after registration as an Independent Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa.

Medical Officer Grade 2 Five (5) years' relevant experience as Medical Officer after registration with the HPCSA as an independent Medical Practitioner. Six (6) years' relevant experience after registration as a Medical Practitioner with a recognized foreign health professional council in respect of foreign-qualified employees, of whom it is not required to perform Community Service, as required in South Africa.

Medical Officer Grade 3 Ten (10) years' relevant experience as Medical Officer after registration with the HPCSA as an independent Medical Practitioner. Eleven (11) years' relevant experience after registration as a Medical Practitioner with a recognized foreign health professional council in respect of foreign-qualified employees, of whom it is not required to perform Community Service, as required in South Africa.

KNOWLEDGE, SKILLS AND COMPETENCIES

- Sound broad knowledge of general psychiatric principles and practice.
- Knowledge of basic ethical principles.
- Knowledge of Mental Health Care Act No 17 of 2000.
- Knowledge of National Core Standards.
- Knowledge of Batho Pele principles.

KEY PERFORMANCE AREAS (KRAs)

- Provide inpatient and outpatient psychiatric services to adult, child, adolescence and forensic mental health care users.
- Participate in overtime activities of the department.
- Participate actively in departmental teaching meetings and hospital CPD meetings.
- Supervise interns and junior colleagues.
- Assist with collection of clinical data and participate in clinical audits and morbidity and mortality meetings.
- Participate in research.

- Knowledge to provide care and rehabilitation in relation to the relevant section of MHCA in the general psychiatric, forensic and prisoners with mental illness.
- Use of bio-psychosocial knowledge and skills in assessment, care and treatment of MHCU

ENQUIRIES: DR V.N Khanyile _____ **CONTACT NO.:** 034 328 8000

Closing Date: 22 September 2023