KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

Postal Address Private Bag X07, Hibberdene, 4220 MFUNDO ARNOLD LUSHABA CHC –HUMAN RESOURCES
Physical Address Mnafu Area, Magistrate Court Road, Ward 19 , Umzumbe
Tel I: (039) 972 8135 Fax: (039)9726098 Email address : Saloshni.Pillay@kznhealth.gov.za

Date: 26 March 2024 **Enquiries : Dr Z.M. Bikitsha** **Ref. HRM 4/2/1**

TO ALL HEADS OF INSTITUTIONS

VACANCIES IN THE DEPARTMENT OF HEALTH

The contents of this Circular Minutes must be brought to the notice of all eligible Employees on your establishment without delay, including those in the district offices. Institutions must notify all employees who qualify even if they are absent from their normal workplaces.

DIRECTION TO CANDIDATES

1. The following documents must be submitted:
   a) Application for Employment Form (Z83**) TO BE FULLY COMPLETED**, which is obtainable at any Government Department or from the website - www.kznhealth.gov.za;
   b) Curriculum Vitae **(All relevant experience to be captured with precise dates of commencement and termination eg. Date, month and year)**
   c) Certified copies of the School, Tertiary qualifications, Identity Document, Certificates of Service and other relevant documents will be requested on or before the date of the interview for shortlisted candidates only
   d) Applications must be submitted **on or before the closing date.**
   e) Faxed or e-mailed applications will not be considered.
   f) The appointment is subject to a positive outcome obtained from NIA to the following checks (security clearance, credit records, CIPC, Qualification, citizenship and previous experience employment verifications).

2. The reference number must be indicated in the column provided on form Z83, e.g. Reference Number (MAL CHC 1/2021)

NB: FAILURE TO COMPLY WITH THE ABOVE INSTRUCTIONS WILL DISQUALIFY APPLICANTS.

N.B. Due to large number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short-listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful.

ALL APPLICATIONS SHOULD BE FORWARDED TO :
The Chief Executive Officer (Attention : Human Resources)
Mfundo Arnold Lushaba Community Health Centre
Pvt Bag X07
Hibberdene
4220
or

Hand delivered to Mfundo Arnold Lushaba Community Health Centre

(For Attention : Human Resources) **Closing Date : 6TH May 2024**

PLEASE NOTE FAXED / E-MAILED APPLICATIONS WILL NOT BE ACCEPTED.

(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all occupational categories).

Original signed by CEO

CHIEF EXECUTIVE OFFICER

VACANCY

POST: **CLINICAL NURSE PRACTITIONER x 2 POSTS**

CENTRE: **KHAYELIHLE PRIMARY HEALTH CARE CLINIC**

REFERENCE: **MAL CHC 3/2024**

SALARY & APPOINTMENT REQUIREMENTS & QUALIFICATIONS:

CLINICAL NURSE PRACTITIONER GRADE 1: **R 431 265.00** per annum *Plus* 12% Rural Allowance
EXPERIENCE: A minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council (SANC) in General Nursing plus one year post basic Qualification in Primary Health Care.

CLINICAL NURSE PRACTITIONER GRADE 2: R 528 696.00 per annum Plus 12% Rural Allowance
EXPERIENCE: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing and Midwifery which 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care.

MINIMUM APPOINTMENT REQUIREMENTS:

- Degree / Diploma in General Nursing and Midwifery
- Registration with SANC as General Nurse, Midwife and Primary Health Care Nurse.
- A minimum of 4 years appropriate / recognizable registration experience as a General Nurse.
- A Post Basic Qualification in Primary Health Care of a duration of one year.
- Current Certificate with SANC to practice in 2024.
- **A Certificate of Service endorsed by Human Resources for all relevant experience and confirmation from the Nursing Manager that employee was performing Primary Health Care duties in the relevant ward / unit / department**.

KNOWLEDGE, SKILLS TRAINING AND COMPETENCE REQUIRED:

- Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Mental Health Act, OH&S Act, Batho Pele and Patients' Rights Charter, Labour Relations Act, Grievance procedures, etc.
- Leadership, organizational, decision making and problem solving abilities.
- Interpersonal skills including public relations, negotiating, conflict handling and counselling.
- Financial and budgetary knowledge.
- Good in-sight of procedures and policies pertaining to nursing care.
- Computer skills in basic programmes.

KEY PERFORMANCE AREAS:

- Deputize for the Operational Manager.
- Provide quality comprehensive community health care by promoting preventative, curative and rehabilitative services for the clients and the community.
- Administrative services such as providing accurate statistics for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization.

- Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care.
- Always promoting scientific quality nursing care by functioning as a therapeutic team coordinating between hospital and community and preventing medico-legal hazards.
- Ensuring proper utilization and safekeeping of basic medical equipment.
- Encourage research by assisting in regional and departmental projects always making sure that the community needs are taken into account.
- Support the ICRM and NCS implementation.
- Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care.
- Maintain a constructive working relationship with nursing and other stakeholders.
- Utilise human, material and physical resources efficiently and effectively.
- Conduct situational analysis and develop quality improvement projects.
- Maintain accurate and complete records, ensuring safety thereof.
- Ensure proper collecting, collating, compilation and critical analysis and use of all data for quality service delivery.
- Provide quality comprehensive community health care by promoting preventative, curative and rehabilitative services for the clients and the community.
- Always ensure the promotion of scientific, quality nursing care by functioning as a therapeutic team co-ordinating between CHC and community to prevent medico-legal hazards.
- Ensuring the proper utilization and safekeeping of basic medical equipment.
- Encourage research by assisting in regional and departmental projects always making sure that the community needs are taken in account.

ENQUIRIES: Mrs TT Shezi **TELEPHONE. NO.: 039 – 9728265**