



## KWAZULU-NATAL PROVINCE

HEALTH  
REPUBLIC OF SOUTH AFRICA

### DIRECTORATE: HRM

Human Resource Management Service

Postal Address : Private Bag X 126 Kwa-Pett 3820

Physical Address: Ward 3 Mbongolwane Reserve Eshowe 3815

Tel: 035-4766300/242

Fax: 0354766380/035

Email address: [Silindile.mazibuko@kznhealth.gov.za](mailto:Silindile.mazibuko@kznhealth.gov.za)

[www.kznhealth.gov.za](http://www.kznhealth.gov.za)

Enquires : Mr. M Nzuza  
Date : 2023/03/07

**RE-ADVERTISEMENT  
TO ALL HEADS OF DEPARTMENTS  
CIRCULAR MINUTES MBO 03/2024  
VACANCIES AT MBONGOLWANE DISTRICT HOSPITAL**

The content of this circular minute must be brought to the notice of all officers concerned and employees on your establishment without delay, including those in region/ district offices. The institution must notify all candidates who qualify for post in this circular minutes even if they are absent from their normal places of work.

**DIRECTION TO THE CANDIDATES**

- The following documents must be submitted:-
  - Application for employment form (Z83) which is obtainable at any government department or from the **website [www.kznhealth.gov.za](http://www.kznhealth.gov.za)**
  - A detailed Curriculum Vitae
  - Therefore only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from HR
- The reference number and position for which you are applying( as stated in the advert) must be clearly indicated in the column provided on the form Z83
- Persons in possession of foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA).
- Z83 form must be completed in full manner that allows a selection committee to assess the quality of a candidate based on the information provided on the form.

**NB: FAILURE TO COMPLY WITH THE ABOVE INSTRUCTIONS WILL DISQUALIFY APPLICANTS.**

- Persons with disabilities are encouraged to apply for the posts.
- NB:** Please note that due to large number of applicant anticipated, individual applications will not be acknowledged, however, should you receive no response within six weeks from the closing date of the advertisement; consider your application as unsuccessful.
- Due to budgetary constraints, subsistence and traveling expenses will not be paid.
- The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship) verification of Education Qualification by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC)
- The Department reserves the right not to fill the post/s
- Please note that due to financial constraints S& T claims will not be considered for payment to candidates that are invited for the interview.
- This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of occupational categories in the department

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**Original Signed By CEO  
Chief Executive Officer  
Mrs. SI Mkhwanazi  
Mbongolwane District Hospital**

**RE-ADVERTISEMENT**

**POST** : CLINICAL NURSE PRACTITIONER GRADE 1, 2  
**CENTRE** : SAMUNGU CLINIC  
**REF NO.** : MBO 08/2023  
**NO OF POSTS** : 01  
**SALARY** : GRADE 1: R431 265.00 - R 497 193 .00 PER ANNUM  
: GRADE 2: R528 696.00 - R645 720.00 PER ANNUM  
**OTHER BENEFITS** : MEDICAL AID (OPTIONAL), HOME OWNERS ALLOWANCE:  
EMPLOYEE MUST MEET PRESCRIBED REQUIREMENTS, 8% RURAL  
ALLOWANCE, 13<sup>TH</sup> CHEQUE

**MINIMUM REQUIREMENTS:****GRADE 1 SALARY – R431 265.00 – R497 193.00 PER ANNUM**

- National Senior Certificate / Grade 12 / Standard 10
- Degree/Diploma in General Nursing Science and Midwifery plus.
- One (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC).
- Current registration with SANC (2024).
- Previous and Current work experience written by supervisor.
- Certificate of service endorsed and stamped by HR Office.

**EXPERIENCE:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional with SANC in General Nursing and Midwifery.

**GRADE 2****SALARY – R 528 696.00 – R645 720.00 PER ANNUM**

- National Senior Certificate / Grade 12 / Standard 10
- Degree/Diploma in General Nursing Science and Midwifery plus.
- One (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC).
- Current registration with SANC(2024)
- Previous and Current work experience written by supervisor.
- Certificate of service endorsed and stamped by HR Office.

**EXPERIENCE:** A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which At least 10 years must be appropriate / recognizable experience **after** obtaining one (1) year post basic qualification in Primary Health Care

**KNOWLEDGE, SKILLS AND COMPETENCES REQUIRED:**

- Knowledge of all applicable legislations such as Nursing Act, Mental Act, OH&S Act, Batho Pele principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc.
- Leadership, organizational, decision making and problem solving, conflict handling and counselling.
- Good listening and communication skills.
- Co-ordination and planning skills.
- Team building and supervisory.
- Good interpersonal relationship.
- Good insight of procedures and policies pertaining to nursing care.

**KEY PERFORMANCE AREAS**

- Provide promotive, preventative, curative and rehabilitative services to the community.
- Ensure proper utilization and safekeeping of basic medical equipment.
- Assist in orientation and induction of staff.
- Provide direct and indirect supervision of all nursing staff.
- Implement Batho Pele principles.
- Execute duties and functions with proficiency and perform duties according to scope of practice.
- Implement infection control standards and practices to improve quality of nursing care.

- Ensure proper implementation of National Core Standards, Ideal Clinic, Quality and Clinical Audits.
- Ensuring proper utilization of Human, material and financial resources and keeping up to date records of resources.
- Plan and organize own work to ensure proper nursing care in the clinic.
- Conduct health education to community.
- Assist in data management. Ensure pharmaceutical management.
- Assist in the management of mother and child programmes.

**ENQUIRIES MR VH ZIKHALI - (ASSISTANT MANAGER NURSING) 035 476 6242 EXT1005**

**All applications should be forwarded to:**

The Human Resources Manager  
Mbongolwane District Hospital  
Private Bag X 126  
Kwa-Pett  
3820

**OR**

**Hand Delivered to**

Mbongolwane District Hospital  
Mbongolwane Reserve  
Umlalazi

OR E-mail to [MbongolwaneHospital.HRJobApplication@kznhealth.gov.za](mailto:MbongolwaneHospital.HRJobApplication@kznhealth.gov.za)

**NB: KINDLY INDICATE REFERENCE NUMBER OF THE POST IN SUBJECT LINE OF AN EMAIL.**

**CLOSING DATE: 2024.04.03**

**RE-ADVERTISEMENT**

**POST** : CLINICAL NURSE PRACTITIONER GRADE 1, 2  
**CENTRE** : OSUNGULWENI CLINIC  
**REF NO.** : MBO 09/2023  
**NO OF POSTS** : 01  
**SALARY** : GRADE 1: R431 265.00 - R 497 193 .00 PER ANNUM  
: GRADE 2: R528 696.00 - R645 720.00 PER ANNUM  
**OTHER BENEFITS** : MEDICAL AID (OPTIONAL), HOME OWNERS ALLOWANCE:  
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- Degree/Diploma in General Nursing Science and Midwifery plus.
- One (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC).
- Current registration with SANC (2024).
- Previous and Current work experience written by supervisor.
- Certificate of service endorsed and stamped by HR Office.

**EXPERIENCE:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional with SANC in General Nursing and Midwifery.

**GRADE 2****SALARY R 528 696.00 – R645 720.00 PER ANNUM**

- National Senior Certificate / Grade 12 / Standard 10
- Degree/Diploma in General Nursing Science and Midwifery plus.
- One (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC).
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**EXPERIENCE:** A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which At least 10 years must be appropriate / recognizable experience **after** obtaining one (1) year post basic qualification in Primary Health Care

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