TO HEADS OF ALL DEPARTMENTS IN THE KWAZULU-NATAL PROVINCIAL ADMINISTRATION

VACANCIES IN THE DEPARTMENT OF HEALTH

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay, including those in regional/district offices. Institutions must notify all employees who qualify for posts in this circular minute even if they are absent from their normal places of work.

All applications should be forwarded to: The Chief Executive Officer, Mahatma Gandhi Memorial Hospital, Private Bag X 13, Mount Edgecombe, 4300, for the attention of Mr S. Gwala.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:-

(a) Application for Employment Form (Form Z83), obtainable from any Public Service Department or from the website – www.kznhealth.gov.za.
(b) Certified copies of highest educational qualifications and/or professional registration certificate, copies of certified copies will not be accepted.
(c) Curriculum Vitae.
(d) Certified copy of the Identity Document.
(e) Faxed or Scanned copies of the application will not be accepted.
(f) Certified copies of Certificate of Service Stamped by Human Resource Department.

2. The Circular Minute Number must be indicated in the column provided on the form Z83, e.g. Circular Minute Number MGMH 09/ 2020.

3. People with disabilities should feel free to apply for the posts.

NB: FAILURE TO COMPLY WITH THE ABOVE INSTRUCTIONS WILL DISQUALIFY APPLICANTS.

4. Please note that due to the large number of applications we envisage to receive; only short listed candidates will be contacted. If you have not been contacted within one (01) month after the closing date, please accept that your application was unsuccessful.

5. Please note that a pre-employment screening and verification process, including Company Intellectual Property Commission (CIPC) verification will be undertaken.

6. Due to financial constraints, NO S & T claims will be considered for the payment to the candidates that are invited for interview.

The closing date for submission of applications is 26 June 2020.

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.

[Signature]

ACTING CHIEF EXECUTIVE OFFICER
MAHATMA GANDHI MEMORIAL HOSPITAL

Fighting Disease, Fighting Poverty, Giving Hope
POST: PROFESSIONAL NURSE GRADE 1 (SPECIALTY) OBSTETRICS & GYNAECOLOGY

NO. OF POST: ONE (01)

CENTRE: MAHATMA GANDHI MEMORIAL HOSPITAL

REFERENCE NO.: MGMH 09/2020

SALARY: R 383 226 PER ANNUM

OTHER BENEFITS: 13th CHEQUE, MEDICAL AID (OPTIONAL) GEHS (CONDITIONS APPLY)

MINIMUM REQUIREMENTS

- Senior Certificate (Grade 12) or equivalent.
- Degree/Diploma in General Nursing.
- Registration with SANC as General Nurse.
- 2019 SANC Receipt.

KNOWLEDGE, SKILLS AND COMPETENCIES

- Knowledge of Nursing Care, Processes and Procedures, Nursing statutes, and other relevant Legal frameworks, such as Nursing Acts, Health Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Disciplinary Code and Procedures in the Public Service.
- Leadership, Organizational, Decision Making, Problem Solving and Interpersonal Skills within the limits of the Public Sector.
- Personal Attitudes, Responsiveness, Professionalism, Supportive, Assertive and must be a Team player.

KEY PERFORMANCE AREAS

Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal frame.

Ensuring clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards as determined by the relevant health facility.

Ensure accurate record keeping for statistics purposes.

Ensure adherence to principles of IPC practices in the unit.

Assess and identify the relationship between normal physiological and specific system alterations associated with problems, disorders and treatment in pregnancy, labour, puerperium and neonates.

Plan management according to identified problems.

Implement plan of action in emergency situations according to protocols and guidelines.

Provision of support to nursing services.

Effective utilization of resources.

* KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING
Participate in training, monitoring and research with a view to increasing the body of knowledge in the midwifery practice.

Assist Doctors in Management of Obstetric Emergencies.

Demonstrate an in-depth understanding of legislation and related ethical nursing practices. Demonstrate an in-depth understanding of legislation and related ethical nursing practices and how this impact on service delivery.

ENQUIRIES : MATRON R. ROOPCHAND

TELEPHONE : 031 502 1719 EXTENSION 2269 OR 2195.

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