TO: HEADS OF INSTITUTIONS  
RE: VACANCY (IES) IN THE DEPARTMENT OF HEALTH: MOSVOLD DISTRICT HOSPITAL (CLINICAL NURSE PRACTITIONER GR1/2)

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the posts are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:

1) The following documents must be submitted:
   a) ‘Application for employment’ form (form Z83); which is obtainable at any Government Department OR from the website www.kznhealth.gov.za.
   b) A detailed ‘Curriculum Vitae’
   c) Recently certified copies of identity/ passport documents; all educational qualifications, professional registration certificates where applicable and certificate/s of service from previous employer/s (* Note it is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA) – and not copies of certified copies.

2) The ‘Reference Number’ and ‘Position’ for which you are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83.

3) All employees in the Public Service that are presently on the same salary level and rank, but on a notch/package above as that of the advertised post are free to apply.

4) The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience verifications).

5) The successful candidate would be required to sign a performance agreement within three months of appointment.

6) Applicants are requested not to forward applications via emails, fax and registered mail, please.

7) Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please.

8) Persons with disabilities should feel free to apply for the post.

9) The Department reserves the right not to fill the post/s.

Failure to comply with the above instructions will disqualify applicants.

(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

NB: THE FILLING OF THE POST/S IS SUBJECT TO THE UNFREEZING OF POSTS!

Signed copy available

DR B MUNG`OMBA
CHIEF EXECUTIVE OFFICER
INSTITUTION: MOSVOLD HOSPITAL  
REFERENCE NO: MOS/KWAMB/02/2020  
UNIT: KWAMBUZI PHC  
NO OF POST(S): 001

**SALARY SCALE GRADE 1:** R383 226.00 – R444 276.00 PA  
**SALARY SCALE GRADE 2:** R471 333.00 – R579 696.00 PA

**OTHER BENEFITS**

- Home Owner Allowance (conditions apply)  
- 13th Cheque (conditions apply)  
- Medical Aid (Optional) and once off annual uniform allowance  
- ISRDS NODE Allowance/Rural allowance (12% of basic salary)

**MINIMUM APPOINTMENT REQUIREMENTS GRADE 01**

- Degree/Diploma in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a “Professional Nurse”  
- A post basic nursing qualification with duration of at least 1 year in ‘Curative Skills in Primary Health Care’ **accredited** with SANC.  
- Registrations with SANC as Professional Nurse/ General nurse  
- A minimum 4 years appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing  
- Proof of current registration with SANC (2020 APC receipt) license to practice.  
- Matric/ senior certificate

**MINIMUM APPOINTMENT REQUIREMENTS GRADE 02**

- Degree/Diploma in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a “Professional Nurse”.  
- A post basic nursing qualification with duration of at least 1 year in ‘Curative Skills in Primary Health Care’ **accredited** with SANC.  
- A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional with SANC in General Nursing.  
- At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post-basic qualification in the relevant specialty.  
- Proof of current registration with SANC (2020 APC receipt) license to practice.

**RECOMMENDATION(S):**

- Midwifery qualification/registration certificate

*Please provide all your certificate of service from previous and current employer endorsed and stamped by HR Department*
KNOWLEDGE, SKILLS TRAINING AND COMPETENCIES REQUIRED:

- Knowledge of all applicable legislation and guidelines, including scientific nursing and nursing principles.
- Good interpersonal relationship skills and good listening skills.
- Good communication and problem solving skills.
- Co-ordination and planning skills.
- Ability to relieve in the service areas.
- Team building and supervisory skills.
- Ability to formulate patient care related policies.
- Sound knowledge of the health programmes run at the PHC level.
- Sound knowledge of the National core Standards and data management.

KEY PERFORMANCE AREAS

- Demonstrate effective communication with patients, supervisory and other clinicians, including report writing and statistics.
- Assist the unit manager/ Operational Manager with overall management and necessary support for effective functioning in the clinic.
- Work as part of a multidisciplinary team to ensure good Nursing Care in the clinic.
- Implement and advocate for preventive and promotive health initiatives for clients and the community served by the clinic.
- Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic.
- Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic.
- Supervision of patients and provision of basic patient needs e.g. oxygen, nutrition, elimination, fluids and electrolyte balance, safe and the therapeutically environment in the clinic using EDL guidelines.
- Ensure clinical intervention to clients including administration of prescribed medication and ongoing observation of patients in the clinic.
- Implement health programmes within the PHC package in accordance with set guidelines, monitor performance and outcomes against the set targets and act on deviations.
- Ensure that programme specific data collected is timeous and accurate.
- Motivate staff regarding development in order to increase level of expertise and assist patients to develop a sense of care.
- Refer patients promptly according to the set guidelines, protocols, policies.
- Ensure proper utilization and safe keeping of basic medical, surgical and pharmaceutical stock.

ENQUIRIES: MS GP MNGOMEZULU TEL: 035 591 0122 EXT 123   CLOSING DATE: 20200424

All applications to be forwarded to:

The Assistant Director: HRM
Mosvold District Hospital;
Private Bag X 2211; Ingwavuma; 3968
Attention: MR VM PHEWA