ADVERTISEMENT FOR HOSPITAL BOARD MEMBERS REQUIRED.

POSITION : HOSPITAL BOARD MEMBER
REFERENCE : MS/01/2019
NO OF POSTS : 01
REMUNERATION : NONE
DURATION : TERM OF 3 YEARS
PLEASE NOTE : Appointed member will/may not serve more than two terms.

MINIMUM REQUIREMENTS:
- Any persons of good standing in the community.
- Persons not employed by the Department of Health, KZN
- Persons not receiving remuneration from the Department of Health, KZN
- Persons with Legal, religious and a health background are highly recommended
- Youth and disabled persons are equally recommended
- Interested persons should be within the catchment area of Mseleni Area.

ANY INTERESTED PERSONS FROM THE LISTED CATEGORIES ARE ENCOURAGED TO APPLY:
- Youth
- Elderly persons (Male or female).
- Community Based Organization members (Male or Female).
- Ex-Health Care Givers (Male or Female).
- NGO Members.
- Members from Traditional Councils.
- Representatives from Municipal Council

PERFORMANCE AREAS:
- To become and remain familiar with the operations of the hospital.
- To act as a liaison between the community and the hospital and receive feedback from the community in respect of service rendered by the Hospital.
- Be acquainted with the operational of the hospital service.
- To advise the administration on matter generally affecting the management of the hospital service.
- Advise management of any complaints from the public, presents them for further discussion and proposed objectives/recommendation as may be appropriate.
- Ensure that all sensitive matters deliberated in the meeting shall be treated with confidentiality and shall always have a duty to provide feedback to the committees they are accountable to.
To make recommendations to the MEC for Health or HOD as the case may be.

- Raise addition funds for the Hospital. Specifying the manner in which the funds are utilized and ensuring that the annual financial reports are submitted to the Department detailing the manner in which funds were spent around.
- Conduct inspection at the Hospital.
- To perform the functions and carry out the duties and responsibilities imposed by KwaZulu-Natal Health.

Enquiries: Mrs P.S. Khumalo
Telephone: 035 574 1004 Ext. 106

DIRECTIONS TO CANDIDATES

Candidate is to ensure that the following documents are attached to their applications:

- Application letter indicating the post you are applying for e.g. Hospital Board Member
- Detailed CV (Curriculum Vitae)
- A certified copy of highest standard of education / Qualification (not older than 3 months).
- Certified copy of ID document (not older than 3 months).
- Please note that due the large number of applications we envisage to receive, there will be no acknowledgement of applications received. However successful candidates will be advised on the process outcome in due course.
- Only the Minister of Health (MEC) approves and appoints the members of the Hospital Board.

Applications must be directed to

- Applications must be forwarded at the attention of CEO-PA (Mrs F.Z. Gumede) by post or applications can
- Also be hand delivered at the office of the CEO-PA (Mrs F.Z. Gumede) at the address below:

  Postal address or Hand delivered to

  The Hospital Manager  
  Mseleli Hospital  
  P.O. Sibhayi  
  Sibhayi 3967

  Mrs F.Z. Gumede (CEO-PA)  
  Office of the CEO next to Switchboard  
  Mseleli Hospital

Closing Date: 25 October 2019

Mrs P.S. Khumalo  
CEO  
Mseleli Hospital