



POST ADVERTISED

Post	:	Operational Manager Nursing (PHC)
Reference No.	:	MS/02/2022
No. of posts	:	01
Institution	:	Ntshongwe clinic
Salary package	:	R571 242 per annum
OTHER BENEFITS	:	13 th Cheque Medical Aid Optional, Home Owners/Housing Allowances (Employee must meet prescribed requirements) and 12 %Rural allowance

REQUIREMENTS FOR THE POSTS

- Certified copy of Grade 12/Matric certificate
- Certified copy of Degree/Diploma General Nursing and Midwifery
- Certified copy of current annual fees renewal registration with South African Nursing Council (SANC) (2022)
- Post Basic qualification with duration of at least 1 year in Clinical Nursing Science, Health Assessment, Treatment and Care accredited with SANC.
- A minimum of nine (9) years appropriate/recognisable experience in nursing after registration with SANC as General Nurse of which five (5) years of the period referred above must be appropriate/recognisable experience in PHC after obtaining one year post basic qualification

NB:

- ***Certificate of service from previous employer is compulsory /verification of employment from current employer, which must be endorsed and signed by Human Resource***

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED

- Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as Batho Pele Principles, Patient's rights, Nursing Act etc.
- Good communication, verbal, written, leadership, interpersonal, problem solving, conflict management and decision making skills
- Knowledge and experience in implementation of Batho Pele Principles, Patients right's Charter and code of conduct.
- Basic knowledge of Public service regulations.
- Good communication and interpersonal relation skills
- Conflict handling and counseling skills
- Ability to function well with a team
- Decision making and problem solving skills
- Project management skills
- Financial management skills
- Report writing skills

KEY PERFORMANCE AREAS

- Ensure overall supervision of services rendered the team
- Ensure provision of quality comprehensive PGC through preventive, promotive, curative and rehabilitative services
- Ensure effective utilization of resources allocated to tur facility
- Instil work ethics to your employees
- Provision of educational services through teaching, training and continuous evaluation of employees
- Supervise and monitor clinical competence of employees and ensure that scientific principles of nursing care are implemented
- Ensure policies, guidelines and other prescripts are available to guide staff in execution of their duties
- Ensure functionality of Clinic Advisory Committee
- Provide support to Sukuma Sakhe projects within the designated area
- Monitor and evaluate the performance of PHC services and systems within the designated service area, in line with the Public Health Indicators, set norms, standards and targets with view to report timeously and the do remedial action
- Ensure data is validated timeously

ENQUIRIES : Mr. M.X Ndlovu/ Mr. S.J Mbatha

TEL : 035 574 1004

CLOSING DATE: 2022.06.03

**Application should be forwarded to: The Assistant Director: HRM
Mseleni Hospital
P.O Sibhayi
3967**

Original signed by CEO

**MRS. T.R SIBISI
HOSPITAL CEO
MSELENI HOSPITAL**