



TO: ALL HEADS OF DEPARTMENT IN THE KZN PROVINTIAL ADMINISTRATION
VACANCIES IN THE DEPARTMENT OF HEALTH: MSELENI HOSPITAL
CIRCULAR MINUTE NO: MS/04/2022

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:-

1. The following documents must be submitted:-
 - (a) Application for Employment Form (Form Z.83), which is obtainable at any Government Department **OR** from the website - www.kznhealth.gov.za.
 - (b) Curriculum Vitae, certified copies of identity document, highest educational qualifications and professional registration certificates - not copies of certified copies.
2. The Reference Number must be indicated in the column provided on the form Z.83.

3. Persons with disabilities should feel free to apply for the post.

- NB:** (a) Failure to comply with the above instructions will disqualify the applicants. Faxed and e-mailed applications will **NOT** be accepted.
- (b) **The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).**

4. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.
5. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.
6. All employees in the Public Service that are presently on the same salary level but on a notch/package above the minimum of the advertised post are free to apply

(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSSING DAE: 2022.06.03

Original signed by CEO

**MRS. TR SIBISI
HOSPITAL CEO
MSELENI HOSPITAL**

ADVERTISEMENT

Post	:	Professional Nurse with Midwifery (General stream)
Reference No.	:	MS/04/2022
No. of posts	:	02
Institution	:	Mseleni Hospital
Cost centre	:	Mngobokazi clinic
Salary notch	:	R 260 760.00
OTHER BENEFITS	:	13 th Cheque Medical Aid Optional, Home Owners/Housing Allowances (Employee must meet prescribed requirements) plus 12% Rural allowance

REQUIREMENTS FOR THE POSTS

- National Senior Certificate STD 10/Grade 12
- Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse.
- Certificates of Registration with the SANC (General Nursing)
- Proof of current registration with the SANC (2022)

NB: Proof of current and previous work experience (Certificate of Service) endorsed and stamped by HR must be attached (compulsory)

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED

- Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices.
- Possess communication skills for dealing with patients, supervisors and other members of the Multidisciplinary team including the writing of reports when required.
- Good human relations displaying a concern for patients, promoting and Advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele)
- Demonstrate a basic understanding of HR and Financial policies and practices.
- Demonstrate basic computer literacy as a support tool to enhance service delivery.
- Ability to plan and organise own work, time and that of support personnel to Ensure proper nursing care in the unit.)

KEY PERFORMANCE AREAS

- Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework.
- Effective utilization of resources.
- Participation in training and research.
- Provision of support to nursing services.
- Maintain professional growth/ethical standards and self-development.
- Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and Work as part of a multi-disciplinary team to ensure
- Good nursing care that is cost Effective, equitable and efficient.

ENQUIRIES : Mr. MX Ndlovu/ Mr. SJ Mbatha

TEL : 035 574 1004

CLOSING DATE: 2022.06.03

Application should be forwarded to: The Assistant Director: HRM
Mseleni Hospital
P.O Sibhayi
3967

Original signed by CEO

MRS. TR SIBISI
HOSPITAL CEO
MSELENI HOSPITAL