



**KWAZULU-NATAL PROVINCE**

HEALTH  
REPUBLIC OF SOUTH AFRICA

**DIRECTORATE:**

**HUMAN RESOURCE DEPARTMENT**

N2 Main Harding Road

Murchison Hospital  
Private Bag x 701  
4240

Tel: 039-6877311 Fax: 039-6877497 Email: Kirby.mngadi@kznhealth.gov.za  
[www.kznhealth.gov.za](http://www.kznhealth.gov.za)

**Date: 2021-12-01**

**VACANCIES IN THE DEPARTMENT OF HEALTH (MURCHISON HOSPITAL)**

**CIRCULAR MINUTE NO: MURCH/VAC/THEMB 11/2021**

**DIRECTIONS TO CANDIDATES**

1. The following documents must be submitted:
  - (a) Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za).
  - (b) Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months
  - (c) Curriculum Vitae and Identity document
  - (d) Faxed applications will not be accepted

2. The reference number must be indicated in the column provided on the form Z83 e.g. MURCH-THEMB 11/2021

**NB: Failure to comply with the above instructions will disqualify applicants.**

**3. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC)**

**4. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications.**

5. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course.

(This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution)

6. If you have not heard from us within two months from the closing date, Please accept that your application has been unsuccessful

7. Employment Equity target for the post is African Male and people with disabilities are encouraged to apply.

8. Please note that due to the budget constraints no S&T and Resettlement allowance will be paid to any successful candidate on appointment.

**ALL APPLICATIONS SHOULD BE FORWARDED TO:  
THE HOSPITAL MANAGER  
MURCHISON HOSPITAL  
PRIVATE BAG X701  
PORTSHEPSTONE, 4240 [Attention: HUMAN RESOURCE MANAGER]**

**OR HAND DELIVER  
APPLICATIONS TO  
HUMAN RESOURCES**

**Chief Executive Officer  
Mr RE Manyokole**



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### VACANCY

**Post** : PROFESSIONAL NURSE GENERAL STREAM: PHC- (1 POST)  
**Centre** : Murchison Hospital  
**Institution** : THEMBALESIZWE CLINIC  
**Reference No** : MURCH-THEMB 11/2021  
**Other Benefits** : 13<sup>th</sup> cheque, Home owners allowance (employee must meet prescribed Requirements), Medical Aid (Optional) and 12% Rural Allowance

#### PROFESSIONAL NURSE GRADE 1

Salary – R260 760.00 per annum

##### REQUIREMENTS

- Senior Certificate
- Diploma in General Nursing and Midwifery
- Current registration with SANC as a General Nurse
- Current SANC receipt 2021 / 2022

#### PROFESSIONAL NURSE GRADE 2

Salary – R320 703.00 per annum

##### REQUIREMENTS

- Senior Certificate
- Diploma in General Nursing and Midwifery
- Current registration with SANC as a General Nurse.
- A minimum of ten (10) years appropriate recognisable experience in nursing after registration as a Professional Nurse with the SANC in general nursing
- Current SANC receipt 2021 / 2022

#### PROFESSIONAL NURSE GRADE 3

Salary – R388.974.00 PER ANNUM

##### REQUIREMENTS

- Senior Certificate
- Diploma in General Nursing and Midwifery
- Current registration with SANC as a General Nurse
- A minimum of twenty (20) years appropriate recognisable experience in nursing after registration as a Professional Nurse with the SANC in general nursing
- Current SANC receipt 2021 / 2022

#### KNOWLEDGE, SKILLS AND COMPETENCIES

- Knowledge of nursing care and processes and procedures
- Basic knowledge of Public service regulations
- Disciplinary code, human resource policies, hospital generic and specific policies
- Leadership, supervisory and good communication skills
- Team building and cross cultural awareness



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### **KEY RESPONSIBILITIES**

- ❑ To implement policies, guidelines and nursing care standards
- ❑ To improve the knowledge of staff and patients through health education and in-service training
- ❑ Ensuring clinical interventions to the clients including giving of prescribed medications and doing on-going observation to patients.
- ❑ Supervision of patient reports and intervention, keeping a good valid record on all clients interventions
- ❑ Ensuring proper utilization of Human , material and financial resources and keep accurate records
- ❑ Facilitation of training and mentoring of CHWs.
- ❑ Conduct supervision during household visits with at least 70% of the team including CHWs, develop the improvement plan for the identified problems and monitor the implementation plan.
- ❑ Conduct screening preliminary diagnosis, clinical activities and referrals during home visits.
- ❑ Coordinating by ensuring work allocation in consultation with the facility manager, monitor CHWs performance and report on progress.
- ❑ Liaise with the community structures with regards to community entry, participate and overall team activities.
- ❑ Conduct or support community intervention/campaigns to address poor performing facility indicators such as immunization coverage under the guidance of facility manager and other identified challenges or interventions to address the health conditions identified in the community.
- ❑ Ensuring proper mapping of CHWs for their areas to identify referral points, high transmission areas, health hazard areas or other community-based services such as school health teams, crèches, outbreak investigation teams, social work, surveillance officers, environmental health, health promotion, health centers and NGOs across relevant sectors in the community.
- ❑ Facilitate and strengthen upward and downward referral of WBPHCOT clients within the clinic and other established referral points in the community, team referrals will also be in line with the Integrated Chronic Services Management (ICSM) approach.
- ❑ Facilitate together with the facility manager the tracing of patients defaulting on chronic treatment
- ❑ Ensuring that CHWs have the required tools, safe keeping, responsible for gathering data generated by CHWs, weekly or monthly reports and submit to the facility manager.
- ❑ Attend the facility weekly or monthly management meetings, community key stakeholders' meetings, intersectoral meeting platform that exists in the ward/community/facility to engage with the different sectors on the services of CHWs and support needed.

❑  
**CLOSING DATE: 31 DECEMBER 2021      ENQUIRIES: Mr. LG NYAWO      Telephone: 039-6877311 EXT 130**