DIRECTORATE:

NEWCASTLE REGIONAL HOSPITAL

RECRUITMENT & SELECTION

"This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all-occupational categories in the Department"

POST: HEAD OF CLINICAL UNIT (OBSTETRICS AND GYNAECOLOGY) GRADE 1
NO OF POSTS: X 01 POST
REFERENCE NO: NE 20/2019
SECTION: OBSTETRICS AND GYNAECOLOGY
CENTRE: NEWCASTLE REGIONAL HOSPITAL

REMUNERATION PACKAGE:
R 1 728 807.00 per annum (All-inclusive package), consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus 18% inhospitable allowance, Plus commuted overtime which is subject to the needs of the Department? Employee must sign the commuted overtime contract form.

MINIMUM REQUIREMENTS:
- Tertiary qualification in the appropriate in Health Science (MBCHB).
- At least three (3) years post registration experience as a Specialist in obstetrics and gynaecology.
- Registration certificate with HPCSA as a Medical Specialist.
- Current registration with HPCSA as a Specialist (2019/2020).
- Certificate of service from previous and current employer endorsed and stamped by HR must be attached.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:
- An in-depth knowledge of the functioning of the O&G department.
- Ability to perform appropriate specialized procedures within the field of expertise.
- Leadership and decision-making skills.
- Managerial and financial management skills.
- Problem solving and project management.
- Sound knowledge of current Health and Public Service legislation and policy.
- Good communication skills.
- Ability to work within a team.
- Good communication skills.
- Stress tolerance skills, innovation and drive maintain relationships.
- Concerns of excellence, courtesy and interpersonal skills.
This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all-occupational categories in the Department

- Valid driver's license.

KEY PERFORMANCE AREAS:

A. LEADERSHIP:
- Accept responsibility for the administration and clinical governance of OBGYN department
- To provide cost effective and appropriate maternal and gynecology service at regional hospital.
- Play a leadership role in conducting ward rounds, problem ward rounds, ground ward rounds.
- Provision of specialist Obstetrics & Gynecology services and outreach support services to CHC and district hospital.
- Supervision, promote team work and development of medical staff.

B. ACCESS TO CARE:
- To perform compulsory overtime duties in line with hospital needs and must be willing to reside in the Amajuba District for a minimum of three (3) years.
- Ensure availability of O&G specialist services 24/7 and financial risk protection to the community of Amajuba District.
- Ensure recruitment and retention of appropriately qualified medical staff.

C. CLINICAL QUALITY ASSURANCE:
- Ensure implementation and adherence to National Core Standards in O&G.
- Ensure availability of up to date clinical guidelines, protocols.
- Audits, morbidity and mortality reviews and quarterly reports.
- Conduct multidisciplinary meetings and perinatal & mortality meetings for teaching purposes.
- Training programs for under and post graduates.
- Post Graduate Obstetrics and Gynecology development and strengthening.

D. SYSTEMS:
- Ensure appropriate level of care, referral pathways, seamless and integrative service delivery system (hospital – PHC and other (regional) specialities)
- Ensure availability of functional medical equipment appropriate to O&G services

E. HEALTH INFORMATION AND RESEARCH:
- Ensure responsiveness in the use of quality health data to inform administration of the department
- M&E of disease profile, setting up of data base for chronic conditions, conduct relevant research.
- M&E of appropriate admissions, referrals for speciality.

F. OUTCOME:
- Improved maternal health outcomes: Ensure prevention of avoidable of maternal deaths, reduction in perinatal deaths and birth asphyxia

• KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING
This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all-occupational categories in the Department

✓ Patient Certification: Conduct certification surveys, community consultation and active participation in the development of services, waiting times, customization of services to patient needs

DIRECTIONS TO CANDIDATES:

The following to be submitted:

- Application for employment – Z83
- Certified copy of Identity document
- Certified copy of Senior/Matric Certificate and Tertiary Qualification.
- Professional Registration certificate with the HPCSA
- Updated Curriculum Vitae with traceable reference
- Copy of certificate of current registration with HPCSA (2019/2020)
- Proof of Current and Previous experience of employment endorsed and stamped by Supervisor

NB: Failure to comply with the above instructions will disqualify applicants.

- The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, citizenship), Verification of Educational Qualifications by SAQA, verification of previous experience From employers and verification from the Company Intellectual Property Commission (CIPC).
- Please note that applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful.
- Newcastle Regional Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all occupational categories in the institution.
- Persons with disability are encouraged to apply.
- Please note that due to financial constraints no S&T payment will be considered for payments to candidates that are invited for interview.

ENQUIRIES: Medical Manager
Dr. R. Nyombayire
Contact no: 034 328 0000

SUBMIT APPLICATIONS TO: CEO Newcastle Hospital
Private Bag X 6653
Newcastle 2940
Attention: Human Resource Manager

CLOSING DATE: 29 November 2019

MR. K.Z. DLAMINI
CHIEF EXECUTIVE OFFICER
NEWCASTLE REGIONAL HOSPITAL

• KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING