TO: ALL HEADS OF INSTITUTIONS  
RE: VACANCIES IN THE DEPARTMENT OF HEALTH-NKANDLA HOSPITAL

The content of this circular must be brought to the attention of all eligible officers and employees on your establishment without delay. Institutions must ensure that all employees who meet the requirements of the post must be made aware of this circular minutes even if they are absent from their place of work.

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:
   a) Application for employment Form (Z83). Obtainable from any government Department or from the webside- www.kznhealth.gov.za
   b) Certified copies of highest educational qualifications and I.D (Not Copies of certified copies) and certified copies must not be older than 3 monhts
   c) Curriculum Vitae
   d) Drivers License {If required}
   e) Contactable and verifiable references must be included in the C.V
   f) The reference number of the post must be indicated in the column provided on the Z83 application form e.g. NKAH G01/2007

N.B: FAILURE TO COMPLY WITH THE ABOVE INSTRUCTIONS WILL DISQUALIFY APPLICANTS

2. Applicants are advised that due to a number of applications anticipated, individual applications will not be acknowledged. Should you not receive a Response within six (6) weeks after the closing date your application must be considered unsuccessful.

3. People with disabilities are encouraged to apply

4. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representativity in all levels of all occupational classes of the department.

5. African Males are encouraged to apply

Original copy signed by:

Acting C.E.O: Nkandla Hospital
POST: CLINICAL NURSE PRACTITIONER (PHC)

NUMBER OF POSTS: 01

REFERENCE NO.: NKAH 07/2020

CENTRE: NKANDLA HOSPITAL (SCHOOL HEALTH)

SALARY:
- GRADE 01: R383 226.00 – R444 276.00 pa
- GRADE 02: R471 333.00 – R579 696.00 pa

OTHER BENEFITS:
- 13th Cheque, Medical Aid (Optional), Housing Allowance (employee must meet the prescribed requirements), 8% In-hospitable area allowance.

MINIMUM REQUIREMENT:
- Senior Certificate (Grade 12)
- Degree/Diploma in nursing that allow registration with SANC as Professional Nurse and Midwifery.
- A post-basic nursing qualification, with a duration of at least 1(one) year accredited with SANC in Clinical Nursing Science, Health Assessment, Treatment and Care
- Current SANC Receipt (2020)
- Proof of current and previous work experience endorsed and stamped by Human Resource Department i.e. (Certificate of Service)
- Applicants must submit confirmation letter of relevant experience from their supervisors in an official letterhead of the employer when they apply.

Grade 01: A minimum of four (4) years appropriate/recognizable nursing experience after registration as Professional Nurse with SANC in General Nursing

Grade 02: A minimum of fourteen (14) years appropriate/recognizable nursing experience after registration as Professional Nurse with SANC in general Nursing.

: at least ten (10) years of the period referred to above must be appropriate/recognizable after obtaining one (01) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED.

- Excellent communication skills, human relations and ability to teach and train staff within a team
- Ability to work and maintain meaningful relationship within a diverse community
- Knowledge of health and public service legislation, regulations and policies
- Appropriate understanding of nursing scope of practice and nursing standards as determined by Primary Health Care
- Basic computer literacy to enhance service delivery
- Effective communication with patients, and other health professionals
- Ability to work as part of multi-disciplinary team at all levels and work effectively to maintain a high level of service delivery
- Knowledge of labour relations and disciplinary procedures
- Basic understanding of HR and financial policies and practices
- Planning, organizing, leading, controlling, delegation, supervisory, communication, motivation, decision-making, problem-solving, disciplinary and co-ordination skills

• KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING
KEY PERFORMANCE AREAS

- Provide comprehensive Primary Health Care services to all learners in their catchment population.
- Attend to assessment and immunisation campaign required by the Department of Health.
- Treat, screen, educate and refer the learners accordingly.
- Attend to administrative duties and supervision.
- Conduct programmes and monthly statistics.
- Responsible for smooth running of the programmes in the schools

ENQUIRIES: MRS. SJ NGUSE 035 833-5047

CLOSING DATE FOR THE APPLICATIONS IS: 10 JULY 2020

All applications should be forwarded to: The Human Resource Manager
Nkandla District Hospital
Private Bag X 102
Nkandla
3855

OR

Hand Delivered to: Nkandla Hospital
491 Mbatha Lane
NKANDLA
3855

DUE TO BUDGETARY CONTRAINTS S&T WILL NOT BE PAID TO THE CANDIDATES WHO WILL BE ATTENDING INTERVIEWS