TO HEADS OF ALL INSTITUTIONS

VACANCIES AT NKONJENI HOSPITAL

The contents of this circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay, including those in Regional Offices. Institutions must notify all candidates who qualify for the post in this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:
   a) Application for employment (Z83), which is obtainable at any Governmental Department.
   b) Certified copies of highest educational qualifications and professional registration certificates – not copies of certified copies.
   c) Curriculum Vitae.

2. Reference number must be indicated in the column provided on the form Z83 e.g. reference number NKO .010/2019.

NB: Failure to comply with the above instructions will disqualify applications.

3. Please note that due the large number of applications received, applications will not be acknowledged.

NB: THIS IS AN EQUAL OPPORTUNITY, AFFIRMATIVE ACTION EMPLOYER WHOSE AIM IS TO PROMOTE REPRESENTATIVITY IN ALL LEVELS OF ALL OCCUPATIONAL CATEGORIES IN THIS HOSPITAL. PERSON WITH DISABILITY SHOULD FEEL FREE TO APPLY FOR THE POST.

NB: DUE TO FINANCIAL CONSTRAINTS S&T WILL NOT BE PAID TO SHORTLISTED CANDIDATES

APPLICATIONS SHOULD BE FORWARDED TO: THE HUMAN RESOURCE DEPT.
NKONJENI HOSPITAL
P/BAG X 509
MAHLABATHINI 3865

CLOSING DATE: 01 November 2019

ACTING CHIEF EXECUTIVE OFFICER
NKONJENI HOSPITAL

ORIGINAL SIGNED BY ACTING CEO
POST: Medical Officer Grade 01, 02 & 03
CENTRE: Nkonjeni District Hospital
COMPONENT: Medical
NUMBER OF POSTS: x 01
REFERENCE: NKO 011/2019
REMUNERATION: Grade 1: R821 205 per annum
Grade 2: 938 964 per annum
Grade 3: R1 089 693 per annum
All-inclusive packages (this inclusive package consists of 70% basic salary and 30% flexible portion that can be structured in terms of applicable rules.

ADDITIONAL BENEFIT
- Commuted Overtime subjected to approval plus
- Rural Allowance (22% of basic salary)

Minimum Requirements:
- Grade 12 /STD 10 (Senior certificate)
- MBHC Degree or equivalent qualification, plus
- Registration with Health Professional as a Medical Practitioner,
- Current registration with HPCSA as Medical Practitioner post-Community service, OR Foreign Workforce Management Programme FWMP) approval from NDOH to register with HPCSA, Plus Police clearance and SAQA verification for foreign graduates.
- Valid driver’s license code 08
- Proof of previous and current work experience endorsed and stamped by HR must be attached.

EXPERIENCE

MEDICAL OFFICER GRADE 01
- Registration with HPCSA as a Medical Practitioner. Foreign candidates require 1 year relevant experience after registration with a recognized foreign Health Professional Council, of whom it is not required to perform Community Services.

MEDICAL OFFICER GRADE 2
- Minimum of 5 years experience after registration with HPCSA as a Medical Practitioner post-Community Service. Foreign candidates require 6 years’ experience after registration with a recognized foreign Health Professional Council, if it is not require performing Community Services.
Certificate of service for previous and current work experience endorsed and stamped by HR office must be attached.

MEDICAL OFFICER GRADE 3
- Minimum of 10 years experience after registration with HPCSA as a Medical Practitioner post-Community Service. Foreign candidates require 11 years’ experience after registration with a recognized Health Professional Council, it is not required performing Community Services. Certificate of service for previous and current work experience endorsed and stamped by HR office must be attached.
KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED

- Ability to diagnose and manage common Medical and Surgical problems including emergencies in the major clinical disciplines.
- Surgical and Anesthetics skills.
- Knowledge of current Health and Public services legislations and policies
- Good communication, verbal, leadership, interpersonal skills
- Ability to function as part of multi-disciplinary team to District/Regional level.

KEY PERFORMANCE AREAS

- Consultation, diagnosis and treatment of patients in and outpatients, casualty, wards and clinics
- Implementation of required standards of care, including treatment protocol and guidelines.
- Referral to higher level of care when indicated.
- Participate on duty rosters
- Performance of required administrative duties.

CLOSING DATE: 01 NOVEMBER 2019

Enquiries to be directed to:

Dr N.XHAKAZA
Nkonjeni Hospital
Private Bag X509
MAHLABATHINI
3865

Original copy signed by the Acting Hospital CEO