



## KWAZULU-NATAL PROVINCE

HEALTH  
REPUBLIC OF SOUTH AFRICA

Postal Address : Osindisweni Hospital , Private Bag x15, Verulam, 4340  
Physical Address: Oakford Road, Verulam, 4340  
Tel: 032 541 9215 Fax: 032 533 0895 Email address: [Mzamo.Dlamini@kznhealth.gov.za](mailto:Mzamo.Dlamini@kznhealth.gov.za)  
[www.kznhealth.gov.za](http://www.kznhealth.gov.za)

DIRECTORATE:  
HUMAN RESOURCE DEPARTMENT

Date: 22.11.2021

**TO: ALL HEADS OF ALL DEPARTMENTS**

**RE: VACANCIES IN THE DEPARTMENT OF HEALTH: OSINDISWENI HOSPITAL**

The contents of this Circular Minute must be brought to the attention of all eligible employees on the establishment of all institutions. It must be ensured that all who meet the requirements of the posts are made aware of this Circular Minute even if they are absent from their normal places of work.

**DIRECTIONS TO CANDIDATES:**

1. The following documents must be submitted:
  - (a) 'Application for Employment' form (form Z83); which is obtainable at any Government Department or from the website – [www.kznhealth.gov.za](http://www.kznhealth.gov.za) must accurately completed and signed.
  - (b) A detailed Curriculum Vitae (CV); and
  - (c) Recently certified copies of identity / passport documents; all Educational Qualifications and Certificates of service from previous and current employers and not copies of certified copies.
  - (d) Proof of current registration with HPCSA.
  - (e) Certificate of service must be attached as proof of experience.
2. The Reference Number and Position for which you are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z83.
3. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualifications from **SAQA**, citizenship and previous experience verifications).
4. The successful candidate would be required to sign a performance agreement within three (3) months of appointment.
5. Non-South African citizen applicants must have a valid work permit, verification of qualification with SAQA proof must be attached thereof.
6. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two (2) months after the closing date of the advertisement, consider your application as unsuccessful.
7. We welcome applications from person with disabilities.

**Failure to comply with the above instructions will disqualify the applicant(s).  
(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)  
People with disability and African males are more welcome to apply.**

**NB: Due to financial constraints there will be no S&T Payments**

**CLOSING DATE FOR APPLICATIONS: 24 December 2021**

**Applications should be forwarded to: The Assistant Director: HRM  
Osindisweni District Hospital  
Private Bag X 15  
Verulam, 4340**

Original Signed by CEO

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**Mr J.N Shabane**  
**CHIEF EXECUTIVE OFFICER**

**POST** : **MEDICAL OFFICER**  
**NO OF POST** : **01**  
**CENTRE** : **OSINDISWENI DISTRICT HOSPITAL**  
**REFERENCE** : **OSI MED 05/2021**  
**PACKAGE SCALE** : **Grade 01: R 833 523.00 per annum**  
                          **Grade 02: R 953 049.00 per annum**  
                          **Grade 03: R 1 106 037.00 per annum**  
**OTHER BENEFIT** : **18% In-hospital area allowance, Commuted overtime (Conditional apply). The incumbent will be required to structure packages for other allowances.**

**MINIMUM REQUIREMENTS AND EXPERIENCE:**

**Grade 01:**

- Senior Certificate STD 10/Grade 12. MBCHB Degree or equivalent qualification.
- Certificate of registration with Health Professions Council which is HPCSA as a Medical Practitioner Independent Practice
- Proof of current registration as a Medical Practitioner with HPCSA (2021/2022).
- No experience required for South Africans Citizens.
- One year relevant experience after registration as a Medical Practitioner for foreign applicant and must register with foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa.
- Proof of current and previous work experience endorsed and stamped by Human Resource Manager.

**MINIMUM REQUIREMENTS AND EXPERIENCE:**

**Grade 02:**

- Senior Certificate STD 10/Grade 12. MBCHB Degree or equivalent qualification
- Certificate of registration with Health Professions Council which is HPCSA as a Medical Practitioner Independent Practice
- Proof of current registration as a Medical Practitioner with HPCSA (2021/2022). 05 (five) years' experience required for South Africans Citizens.
- 06 (Six) years relevant experience after registration as a Medical Practitioner for foreign applicant and must register with foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa.
- Proof of current and previous work experience endorsed and stamped by Human Resource Manager.

**MINIMUM REQUIREMENTS AND EXPERIENCE:**

**Grade 03:**

- Senior Certificate STD 10/Grade 12. MBCHB Degree or equivalent qualification
- Certificate of registration with Health Professions Council which is HPCSA as a Medical Practitioner Independent Practice
- Proof of current registration as a Medical Practitioner with HPCSA (2021/2022).
- A10 (ten) years' experience required for South Africans Citizens.
- A (eleven) years relevant experience after registration as a Medical Practitioner for foreign applicant and must register with foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa.
- Proof of current and previous work experience endorsed and stamped by Human Resource Manager.

**Note: it is the foreign applicant responsibility to provide the proof of SAQA verification of qualifications on application. Failure to comply will be subjected to not being considered or disqualified.**

**DUTIES:**

- Manage patients presenting to District level OPD, In-patients services and acute medical Emergencies.
- Ensure that clinical audits, Standard treatment guidelines and quality assurance initiatives are implemented.
- Maintain clinical, professional ethical standards related to these services. Enhances uptake to the CCMD (Chronic Dispensing) program.
- Ability to make clinical judgement and participate in the process of patient's admissions or referral to high level care.
- Participate in training and supervision of junior staff including interns and Medical Students.
- Comply with all legal prescripts Acts, Legislatives, Policies, and Circulars, Procedure, Guidelines and code of conduct for Public Service.

**ENQUIRIES: Dr. K. Koranteng (Acting Medical Manager)**

**Contact Details: 032 541 9205/9269**

**Closing Date: 24 December 2021**