



D860 Road, Next to Msiyane High School, Ingwavuma 3968
Physical address: Jozini Main road to Ingwavuma next to Msiyane High School
Postal address: Private Bag x12, Jozini 3968
Tel: 035-572 9002 Email: Noxolo.Khumalo@kznhealth.gov.za

OTHOBOTHINI CHC
Human Resource Management Services

Reference : HRM 7/1
Enquiries : Ms. N.N Mdletshe
Date : 04.01.2024

TO: ALL HEADS OF DEPARTMENTS
VACANCIES IN THE DEPARTMENT OF HEALTH: KZN

CIRCULAR MINUTE NO. OTH CHC 01/2024

The content of this Circular Minute must be brought to the notice of all eligible officers on the establishment of all institutions. It must be ensured that all those who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:
 - a) Application for Employment Form (Z.83), which is obtainable from any Government Department **OR** from the website – www.kznhealth.gov.za
 - b) Detailed Curriculum Vitae (CV). Information such as Educational qualification dates of registration with council, relevant work experience and periods in service should be clearly indicated on the CV.
2. Applicants are not required to submit copies of education and qualifications and professional registration certificates-such documents will be requested only from shortlisted.
3. The reference number must be indicated in the column provided on the form Z.83 e.g. OTH CHC 38/2023
4. **Persons with disabilities should feel free to apply for the post/s**

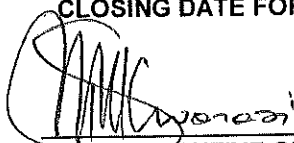
N.B. Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will **NOT** be accepted.

4. Appointments are subject to positive outcomes obtained from State Security Agency (SSA) to the following checks: security clearance (vetting), criminal clearance, credit records, citizenship, verification of educational qualification by SAQA, and verification from the Company Intellectual Property (CIPC).

5. Please note that due to financial constraints no S&T claims will be paid to candidates invited for the interview.

This Department is an equal opportunity, affirmative action employer whose aim is to promote representivity in all levels of all occupational categories in the Department

CLOSING DATE FOR APPLICATIONS: 02.02.2024


CHIEF EXECUTIVE OFFICER
OTHOBOTHINI CHC

RE-ADVERTISEMENT

JOB TITLE	: CLINICAL NURSE PRACTITIONER
INSTITUTION	: OTHOBOTHINI CHC
REFERENCE NO.	: OTH CHC 01/2024
NUMBER OF POSTS	: 02
REMUNERATION	: R431 265.00 P.A.
OTHER BENEFITS	: 12% RURAL ALLOWANCE
	: MEDICAL AID (OPTIONAL)
	: Home owners Allowance (Employee must meet prescribed Requirements)

MINIMUM REQUIRMENTS

- Matric / Grade 12
- Diploma/ Degree in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse
- Proof of current registration with SANC (2023).
- Registration with SANC in General Nursing, Midwifery and Primary Health Care.
- A post basic nursing qualification (of at least 1 year) in Clinical Nursing Science, health Assessment, Treatment and care accredited with SANC.
- A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing.

KNOWLEDGE, SKILLS, ATTRIBUTES AND ABILITIES

- Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Batho Pele Principles, Patients' rights, Nursing Act etc.
- Conflict handling and counselling skills.
- Good report writing skills.
- Good communication skills both verbal and written
- Good interpersonal skills.
- Project, financial and time management skills.
- Understanding of challenges facing Public Health Sector
- Ability to plan and prioritise issues and other work related matters and comply with time frames.

KEY PERFORMANCE AREAS

- Ensure the efficient and effective control of surgical sundries, pharmaceuticals, equipment and miscellaneous stores.
- Screening, diagnosing and treatment of patients.
- Maintain accurate and complete patients records according to legal requirements
- Assist in compiling and updating of procedural guidelines
- Identify problems, areas needing improvement and communicate them to Operational Manager.
- Co- ordination of services within the institution and other services related to community health (NGO's, CBO's, CHW
- Ensure supervision, provision and basic patient's needs
- Evaluate and follow up patients during clinic visits
- Promote preventive health for clients
- Initiate treatment, implementation of programs and evaluation of patients clinical conditions
- Attend and participate during doctor's visits
- Provide education to patients, staff and public
- Assess in service training needs, planning and implementation of training.

AFRICAN MALES ARE MOSTLY WELCOME TO APPLY.

CLOSING DATE: 02/02/2024

GROWING KWA-ZULU NATAL TOGETHER

ENQUIRIES: Ms. N.N Mdletshe

Telephone no. 035 572 9002

NB: Due to budgetary constraints, shortlisted candidates will not be entitled to S&T payment for attending interviews

Applications to be forwarded to: Hand-deliver to: Othobothini CHC HR Department
Near Msiyane High School
JOZINI
3969

or

Email: OthobothiniCHC.HRJobApplication@kznhealth.gov.za

or

The Human Resource Manager
Othobothini Community Health Centre
P/ Bag x 12
JOZINI
3969
Attention: Human Resource Manager

NB: Due to challenges facing Post Office, you are advised to hand deliver or courier or email your application.