TO: ALL HEADS OF DEPARTMENTS
IN THE KZN PROVINCIAL ADMINISTRATION

VACANCIES IN THE DEPARTMENT OF HEALTH

CIRCULAR MINUTE NO. OTH CHC 11/2020

The content of this Circular Minute must be brought to the notice of all eligible officers on the establishment of all institutions. It must be ensured that all those who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:
   a) Application for Employment Form (Z.83), which is obtainable from any Government Department OR from the website – www.kznhealth.gov.za
   b) Curriculum Vitae, certified copies of identity document, highest educational qualification and professional registration certificates- not copies of certified certificates.

2. The reference number must be indicated in the column provided on the form Z.83 e.g. OTH CHC 11/2020.

3. Persons with disabilities should feel free to apply for the post/s

   N.B. Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted.

4. Appointments are subject to positive outcomes obtained from State Security Agency (SSA) to the following checks: security clearance (vetting), criminal clearance, credit records, citizenship, verification of educational qualification by SAQA, and verification from the Company Intellectual Property (CIPC).

5. Please note that due to financial constrains no S&T claims will be paid to candidates invited for the interview.

6. Applicants are informed that if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.
This Department is an equal opportunity, affirmative action employer whose aim is to promote representivity in all levels of all occupational categories in the Department.

CLOSING DATE FOR APPLICATIONS: 31/07/2020

AFRICAN MALES ARE MOST WELCOME TO APPLY.

CEO
OTHOBOTHINI CHC
RE-ADVERTISMENT

JOB TITLE: CLINICAL NURSE PRACTITIONER: SPECIALTY GR1 OR 2 X1 POST

INSTITUTION: OTHOBOTHINI CHC (JOZINI) MOBILE SERVICES

REFERENCE NUMBER: OTH CHC 11/2020

OTHER BENEFITS : 13TH CHEQUE
: 12% RURAL ALLOWANCE
: MEDICAL AID (OPTIONAL)
: HOUSING ALLOWANCE (Employee must meet prescribed requirements)

MINIMUM REQUIREMENTS

- Senior Certificate / STD 10/ Grade12.
- Basic R425 qualification (diploma/ degree in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse and Midwife.
- 1 year post basic qualification in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care accredited with SANC
- Proof of current registration with SANC (2020).
- Valid driving licence C1 (Code 10) with PDP.

Kindly attached Certificate of Service / proof of work experience endorsed by HR.

CLINICAL NURSE PRACTITIONER GRADE 1: R383 226.00 P.A.

- A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing.

CLINICAL NURSE PRACTITIONER GRADE 2: R471 333.00 P.A.

- A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing.

- 10 years of the experience referred to above must be appropriate/ recognizable experience after obtaining 1 year Post Basic qualification in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care accredited with SANC.

KNOWLEDGE, SKILLS, ATTRIBUTES AND ABILITIES

- Knowledge of Nursing care and procedures
- Knowledge of SANC Rules and Regulations and other relevant Legal Framework
- Knowledge of Quality Assurance programmes, Batho- Pele principles and Patient Rights Charter, human resource management and basic financial management skills
- Leadership, supervisory and report writing skill.
  Good communication, counselling, interpersonal relations, conflict management, decision making and problem solving skills.
KEY PERFORMANCE AREAS

- Promote preventive and promotive health for clients through outreach and OSS
- Ensure efficient and effective utilization and control of surgical sundries, pharmaceuticals, equipment and miscellaneous stock
- Maintain accurate and complete patients’ records according to legal requirements
- Plan and organize clinic
- Assist in compiling and updating of procedural guidelines
- Identify problems and areas of improvement and communicate with the Operational Manager
- Deal with grievances and labour relations issues in terms of laid down procedures/policies
- Provide direct and indirect supervision of junior staff and give guidance for quality patient care
- Implement infection control standards and practices to improve quality health care
- Initiate treatment and ensure evaluation of patients’ clinical conditions
- Participate in Health Promotion activities in the mobile points and in the community
- Assess in-service training needs, plan and implement training
- Participate in data management processes
- Participate in attainment of National Core Standards, realization of Ideal Clinic (ICRM), PSI and surveys on PEC and waiting time.

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ENQUIRIES: Ms. I.N. Mthethwa

Telephone no. 083 2043264

CLOSING DATE: 31/07/2020

Applications should be posted to:

Human Resources Manager
OTHobothini Community Health Centre
Private Bag x 12
Jozini
3969
OR

Hand –deliver to: Othobothini CHC
Near Msiyane High School