TO: ALL HEADS OF ALL DEPARTMENTS

VACANCIES IN THE DEPARTMENT OF HEALTH, ADDINGTON HOSPITAL, MEDICAL OFFICER GRADE 1,2, PAEDIATRICS DEPARTMENT, REFERENCE NO: PAEDS/M4/2019

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay, including those in region/district offices. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal place of work.

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:
   - Application for Employment Form (Z83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za.
   - Certified copy of Identity document.
   - Certified copy of MBChB
   - Certified copy of Registration certificate as a Medical Practitioner with the HPCSA
   - Copy of current annual fees registration (2019/2020)
   - In-Service applicants are required to obtain the proof of SAQA verification from their Human Resource Department.
   - Curriculum Vitae.

Please note that the successful applicant/s will be subjected to the following:-

- Criminal records checks, Citizen Verification, Financial/asset record checks.
- Qualification and registration certificate/study verification and CIPC verification

2. The Circular Minute Number must be indicated in the column provided on the form Z83, e.g. Circular Minute Number kgv1/2011. NB: Failure to comply with the above instructions will disqualify applicants.

3. Please note that due to the large number of applications received, applications will not be acknowledged. Should you have not received any notification regarding your application within 60 days after the closing date your application will not have been successful.

4. Please note that due to financial constraints no S & T and resettlement claims will be considered for payment to candidates that are invited for the interview.

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.

APPLICATIONS: All applications must be forwarded to:
Human Resource Department, Addington Hospital, P O Box 977, DURBAN 4000 OR dropped of Room 23, H.R. Dept, 1st Floor, Addington Hospital, South Beach, Durban.

CLOSING DATE: 31 October 2019

Original signed and kept on file

CHIEF EXECUTIVE OFFICER
ADVERTISEMET OF VACANT POST

Post: Medical Officer Grade 1, 2 X 1 POST
Component: Paediatrics
Centre: Addington Hospital
Reference No: PAEDS/M4/2019
Salary Package Grade 1: R 821 205.00 per annum (All-inclusive remuneration package) PLUS commuted Overtime
Salary Package Grade 2: R938 964.00 per annum (All-inclusive remuneration package) PLUS Commuted Overtime

MINIMUM REQUIREMENTS:

- Certified copy of MBChB
- Certified copy of Registration certificate with the HPCSA as a Medical Practitioner.
- Copy of Annual Fees Registration (2019/2020) with HPCSA.
- Grade 2 applicants are required to submit certificate of service detailing experience.
- In-Service applicants are required to obtain the proof of SAQA verification from their Human Resource Department.

GRADE 1 EXPERIENCE: Not experience required

GRADE 2 EXPERIENCE: 5 year's appropriate experience as a Medical Officer after registration with the HPCSA as Medical Practitioner.

RECOMMENDATION:

At least 6 months experience in Paediatrics would be a recommendation. The Diploma in Child Health will be an advantage.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:

- Good knowledge of Paediatric procedures and latest protocols.
- Good interpersonal and supervisory skills
- Provide training and guidance to Interns and medical students
- Ability to diagnose and manage common medical problems including emergencies
- Sound moral values based on integrity, trust and judgement.

KEY PERFORMANCE AREAS:

- Diagnose and evaluate patients' state of health
- Examination and treatment of patient’s physiological and physical condition
- Work with other clinical care units
- Undertake on-going care of individual patients
- Provide preventative health interventions
- Ability to manage patients in a holistic manner
- Give medical judicial evidence
- Maintain medical records
- Train medical Interns and other junior personnel
- Participate in continued professional development and teaching programmes.

The successful applicant will be required to perform after hour duties.

ENQUIRES: DR N MBADI ☎️(031) 327 2590