TO ALL HEADS OF INSTITUTIONS

VACANCIES IN THE DEPARTMENT OF HEALTH

VACANCY CIRCULAR MINUTE: PHO 06/2019

The contents of this Circular Minute must be brought to the attention of all eligible employees on your establishment without delay. Institutions must notify all employees who qualify even if they are not in their normal places of work, including those in regional/district offices.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:
   a) Application for Employment Form (Z83), which is obtained at any Government Department or from the website - www.kznhealth.gov.za
   b) Curriculum Vitae, certified copies of identity document, highest educational qualifications and professional registration certificates - not copies of certified copies

2. The reference number must be indicated in the column provided on form Z83 e.g., Reference Number (PHO MMC/2019)

3. Persons with disabilities should feel free to apply for the post
   a) Failure to comply with the above instructions will disqualify the applicants.
   b) The appointment is subject to positive outcome obtained from the State Security Agency (SAA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers.

4. Please note that due to a large number of applications received, applications will not be acknowledged, however, only the short-listed applicants will be advised of the outcome.

5. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

6. Please note that no S&T payments will be considered for payment to candidates that are invited for interview.

(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity at all levels of different Occupational Categories in the Department).

CLOSING DATE FOR APPLICATIONS IS: 29 October 2019

Original signed and available on request

Chief Executive Officer
Dr. NMT Gumede

DATE

uMnyango Wezempilo, Departement van Gesondheid

Fighting Disease, Fighting Poverty, Giving Hope
Post: Clinical Nurse Practitioner
Centre: Pholela CHC (MMC Roving Team)
Reference Number: PHO MMC/2019
Target: African Male
Salary Grade 1: R383 226.00 13th cheque, 8% rural allowance, Home owners allowance (employee must meet prescribed requirements), Medical Aid (optional)

MINIMUM REQUIREMENTS
- Senior certificate (grade 12)
- Degree/Diploma in General Nursing, Midwifery plus 1 year post basic qualification in Primary Health Care.
- Proof of registration with SANC (2019 receipt).
- Previous work experience/Certificate of service endorsed by your Human Resource Department (to be attached to application).
- Valid driver’s license code 08 or 10.

RECOMMENDATIONS
Present training or past experience in Male Medical Circumcision.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED
- Knowledge of nursing care process procedures, nursing statutes and other relevant legal framework.
- Good communication, leadership and interpersonal skills.
- Ability to work in a Team.
- Coordination and liaison skills.
- Problem solving skills.

KEY PERFORMANCE AREAS
- Be responsible for MMC within the sub district.
- Perform duties/functions within the precepts of all applicable legislation.
- Provide administrative services such as giving accurate statistics for evaluation and future planning.
- Identify needs for financial planning and indirect control of expenditure as an integral part of planning and organization.
- Assist the doctors/s supporting partners with overall management and the necessary support for the effective functioning of the unity.
- Providing nursing care that leads to improved service delivery.
- Perform standard procedures and solve problems by referring to the relevant procedures.
- Maintain clinical competence by ensuring that scientific principles of nursing are maintained.
- Maintain accurate and complete patient records.
- Provide other duties that can be allocated according to the Community Health Centre need.
- Ensure the proper utilization of resources and exercise care over government property.
- Ensure that Batho Pele Principles are implemented.

ENQUIRIES
Mrs. TGO SIKHAKHANE Tel: 039 832 9491

All applications should be forwarded to: THE HUMAN RESOURCE OFFICE
PRIVATE BAG X 502
BULWER
3244
ATTENTION: Mr. S.L Dlozi

Closing date for applications is: 29 October 2019

uMnyango Wezempilo . Departement van Gesondheid

Fighting Disease, Fighting Poverty, Giving Hope