TO: HEADS OF INSTITUTIONS

RE: VACANCIES IN THE DEPARTMENT OF HEALTH: PRINCE MSHIYENI MEMORIAL HOSPITAL
PHARMACIST GRDES 1/2/3

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the posts are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:

1) The following documents must be submitted:
   a) ‘Application for employment’ form (form Z83); which is obtainable at any Government Department OR from the website - www.kznhealth.gov.za.
   b) A detailed ‘Curriculum Vitae’
   c) Recently certified copies of identity/ passport documents; all educational qualifications, professional registration certificates where applicable and certificate/s of service from previous employer/s (*Note it is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA) – and not copies of certified copies.

2) Applicants applying for more than one (1) post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post.

3) The ‘Reference Number’ and ‘Position’ for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83.

4) All employees in the Public Service that are presently on the same salary scale, but on a notch/ package above as that of the advertised post are free to apply.

5) The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience verifications).

6) The successful candidate would be required to sign a performance agreement within three months of appointment.

7) Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please.

8) Persons with disabilities should feel free to apply for the post.

9) The Department reserves the right not to fill the post/s.

Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSING DATE: 31/03/2020

MR GBCTE KHAWULA
CHIEF EXECUTIVE OFFICER
This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.
The following are encouraged to apply: African Male/Female, Coloured Male, White Male/Female

POST: PHARMACIST GRADES 1, 2 & 3

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<th>COMPONENT</th>
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SALARY (all-inclusive packages):

- Pharmacist Grade 1: R693 372.00 – R735 918.00 pa
- Pharmacist Grade 2: R751 026.00 – R797 109.00 pa
- Pharmacist Grade 3: R821 205.00 – R871 590.00 pa

OTHER BENEFITS: A non-pensionable In-hospital Area Allowance -12% of basic salary

MINIMUM QUALIFICATION AND EXPERIENCE REQUIREMENTS

QUALIFICATION: ALL GRADES
- Appropriate qualification and registration with the South African Pharmacy Council (SAPC) as a Pharmacist.
- Proof of current registration as a Pharmacist with the SAPC.
- Valid Drivers Licence

EXPERIENCE:

- Pharmacist Grade 1: No experience required.
  One (1) year relevant experience after registration as a Pharmacist with a recognised foreign health professional council in respect of foreign qualified employees of whom it is not required to perform community service, as required in South Africa.

- Pharmacist Grade 2: Five (5) years’ experience after registration with the SAPC as a Pharmacist.
  Six (6) year relevant experience after registration as a Pharmacist with a recognised foreign health professional council in respect of foreign qualified employees of whom it is not required to perform community service, as required in South Africa.

- Pharmacist Grade 3: Thirteen (13) years’ experience after registration with the SAPC as a Pharmacist.
  Fourteen (14) year relevant experience after registration as a Pharmacist with a recognised foreign health professional council in respect of foreign qualified employees of whom it is not required to perform community service, as required in South Africa.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED.
- Knowledge of relevant legislation, Acts, Policies and Regulations administered by the KZN Department of health.
- Broad pharmaceutical knowledge.
- Sound knowledge of legislation relating to pharmaceutical practice in South Africa.
- Good communication, leadership, decision making, team building and motivation skills.
- Effective planning, organizational, managerial and interpersonal skills.
- Computer literacy.

KEY PERFORMANCE AREAS.
- Provision of pharmaceutical care (evaluation and dispensing of prescriptions)
- Effective stock control and drug supply management
- Organisation and control of medicine manufacturing and compounding
- Ensure budgetary compliance and expenditure control
- Professional advisory service including research and drug information provision
- Training and development of pharmacy staff as approved tutor to pharmacist’s assistant(s) and/or pharmacist intern
- Assist with managerial functions as required.
- To conduct service assessment and implement quality improvement programmes.
- Provide pharmaceutical advice to patients and professional colleagues.
- Work as part of a multi-disciplinary team
- Maintain safe and clean working environment by complying with procedures, rules, and regulations
- Provision of pharmaceutical services after hours (On Call) and shift work
- Provide Primary Health Care (PHC) support.

ENQUIRIES: Ms. T.P MHLONGO TEL: 031-907 8169

CLOSING DATE: 08/05/2020

All applications to be forwarded to:
The Hospital Manager
Prince Mshiyeni Memorial Hospital
Private Bag x07
Mobeni
4060.
For attention. Mrs J Murugan