TO: HEADS OF INSTITUTIONS

RE: VACANCY IN THE DEPARTMENT OF HEALTH: PRINCE MSHIYENI MEMORIAL HOSPITAL
PROFESSIONAL NURSE GRADE 1/2 (SPECIALTY/CRITICAL CARE) X 1 POST
CLOSING DATE: 25 OCTOBER 2019

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:

1) The following documents must be submitted:
   a) ‘Application for employment’ form (form Z83); which is obtainable at any Government Department OR from the website - www.kznhealth.gov.za.
   b) A detailed ‘Curriculum Vitae’
   c) Recently certified copies of identity/ passport documents; all educational qualifications, professional registration certificates where applicable and certificate/s of service from previous employer/s (* Note it is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA) – and not copies of certified copies.

2) The ‘Reference Number’ and ‘Position’ for which you are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83.

3) All employees in the Public Service that are presently on the same salary scale/ level, but on a notch/ package above as that of the advertised post are free to apply.

4) The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience verifications).

5) The successful candidate would be required to sign a performance agreement within three months of appointment.

6) Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please.

7) Persons with disabilities should feel free to apply for the post.

8) The Department reserves the right not to fill the post/s.

Failure to comply with the above instructions will disqualify applicants.

(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

MR GBCTE KHAWULA
CHIEF EXECUTIVE OFFICER

08 OCT 2019

(Original signed and is available on request)
POST: PROFESSIONAL NURSE GRADE 1/2 (SPECIALTY STREAM)
The following are encouraged to apply
Persons with disabilities, African Male, Coloured Female/Male, Indian Male, White Female/Male

<table>
<thead>
<tr>
<th>INSTITUTION</th>
<th>REFERENCE NO</th>
<th>COMPONENT</th>
<th>NO OF POSTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRINCE MSHTIYENI MEMORIAL HOSPITAL</td>
<td>PMMH/PN/CCU/02/19</td>
<td>CRITICAL CARE</td>
<td>1</td>
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**SALARY SCALE:**
- PROFESSIONAL NURSE GR.1  R 383 226.00 – 444 276.00 p.a
- PROFESSIONAL NURSE GR.2  R 471 333.00 – 579 696.00 p.a

**OTHER BENEFITS**
- Home Owner Allowance (conditions apply)
- 13th Cheque (conditions apply)
- Medical Aid (Optional)
- In-hospital Area Allowance (8% of basic salary)

**MINIMUM APPOINTMENT AND EXPERIENCE REQUIREMENTS: PROFESSIONAL NURSE GRADE.1**

**MINIMUM APPOINTMENT REQUIREMENTS:**
- Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the ‘South African Nursing Council’ (SANC) as a Professional Nurse.
- A post basic qualification in ‘Critical Care Nursing - General’, with duration of at least 1 year, accredited with the SANC.
- Certificates of Registration with the SANC (General Nursing and relevant post basic qualification).
- Proof of current registration with the SANC (2019)

**Experience:** a minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing.

**MINIMUM APPOINTMENT AND EXPERIENCE REQUIREMENTS: PROFESSIONAL NURSE GRADE.2**

- Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the ‘South African Nursing Council’ (SANC) as a Professional Nurse.
- A post basic qualification in ‘Critical Care Nursing - General’, with duration of at least 1 year, accredited with the SANC.
- Certificates of Registration with the SANC (General Nursing and relevant post basic qualification).
- Proof of current registration with the SANC (2019)

**Experience:** a minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing.

At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific specialty (i.e. Critical Care) after obtaining the 1-year post-basic qualification in the relevant specialty.

**NB:** For experience above the experience set for appointment - one notch for every completed 2 years as at 31 March of the year preceding the date of appointment; minus 1 year for candidates appointed from outside the public service.

**KNOWLEDGE, SKILLS TRAINING AND COMPETENCIES REQUIRED:**
- Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices.
- Possess communication skills for dealing with patients, supervisors and other members of the multidisciplinary team including the writing of reports when required.
- Good human relations displaying a concern for patients, promoting and Advocating proper treatment and care including a willingness and awareness to respond to patient’s needs, requirements and expectations (Batho Pelo)
- Demonstrate a basic understanding of HR and Financial policies and practices.
- Demonstrate basic computer literacy as a support tool to enhance service delivery.
- Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the unit.

Fighting Disease, Fighting Poverty, Giving Hope
KEY PERFORMANCE AREAS

- Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework.
- Effective utilization of resources.
- Participation in training and research.
- Provision of support to nursing services.
- Maintain professional growth/ethical standards and self-development.
- Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and Work as part of a multi-disciplinary team to ensure good nursing care that is cost Effective, equitable and efficient.

NB: Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays.

ENQUIRIES: MS AD MHLONGO
TEL: 031-907 8203

CLOSING DATE: 25 OCTOBER 2019

All applications to be forwarded to: The Human Resource Manager
Prince Mshiyeni Memorial Hospital; Private Bag X 07; Mobeni; 4060
Attention: MRS J MURUGAN