TO HEADS OF ALL DEPARTMENTS

VACANCIES: PORT SHEPSTONE REGIONAL HOSPITAL

The contents of this circular minute must be brought to the attention of all eligible officers and employees on your establishment without delay. Also notify all candidates that qualify for the posts in this circular minute even if they are absent from their normal work place.

DIRECTION TO CANDIDATES:

1. The following documents must be submitted:-
   (a) Application for Employment form (Z83), which is obtainable at any government department or from the website – www.kznhealth.gov.za
   (b) Certified copies of identity document, highest educational qualification and professional registration documents – not copies of certified copies
   (c) Curriculum Vitae

2. The reference number must be indicated in the column provided on the form (Z83) e.g. reference number PSH 4 / 2004 (NB: ONLY IF PROVIDED)

NB. Failure to comply with the above instruction will disqualify applicants.

3. People with disabilities should feel free to apply for the posts.

4. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).

5. Please note that due to the large number of applications received, applications will not be acknowledged. However should you not receive any response after four weeks from the closing date of this advert, consider your application as being unsuccessful.

Port Shepstone Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution.

Closing date for applications – 18th OCTOBER 2019

Original signed by Chief Executive Officer
HOSPITAL MANAGER
HEAD CLINICAL UNIT – RADIOLOGY

GRADE 1 – R1 728 807 -00 package
(The all-inclusive remuneration package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules) **PLUS 22% rural allowance and Commuted overtime**

CENTRE
PORT SHEPSTONE HOSPITAL

REFERENCE
PSH 50/19

REQUIREMENTS
Appropriate qualification that allows registration with the Health Professions Council of South Africa as a specialist or Registration with the HPCSA as a Specialist in Radiology. Current registration with HPCSA for 2019/2020. Three (3) years post registration experience as a Specialist in Radiology

KNOWLEDGE SKILLS EXPERIENCE

RESPONSIBILITIES / KRA’S
Must have knowledge of being able to provide cost effective and appropriate services. Participate in on-going provision of radiological services in Port Shepstone hospital and other Ugu district health facilities. Provide Supervision to Medical Officers and Specialists in the department. Perform, interpret and report radiological procedures and studies. Provide expert opinion where required on radiological studies. Training and supervision of the medical officer working in radiology department. Participate in interdepartmental academic meetings. Participate in quality improvement programs and clinical audit activities in the department. Maintain professional and ethical standards. Provide after hour care in accordance with the commuted overtime contract. Must be willing to reside in the UGU District

DIRECTIONS TO CANDIDATES:

EQUIRIES
Dr. PB DLAMINI (039) 688 6000 / 6147

APPLICATIONS
Applications should be posted to: The Human Resource Manager, Port Shepstone Hospital, Private Bag X5706, Port Shepstone 4240

FOR ATTENTION
Mr. ZM Zulu

CLOSING DATE
18th October 2019

NOTE
NB: Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verification

• KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING
POST: MEDICAL SPECIALIST GRADE 1/2/3 (Obstetrics & Gynaecology)
NO OF POSTS: 02
CENTRE: PORT SHEPSTONE REGIONAL HOSPITAL
REFERENCE NO: PSH 51/19

SALARY AND EXPERIENCE REQUIREMENTS

Medical Specialist Grade 1: R 1 106 040.00 p.a.
Medical Specialist Grade 2: R 1 264 623.00 p.a.
Medical Specialist Grade 3: R 1 467 651.00 p.a.
(The all-inclusive remuneration package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules)
OTHER BENEFITS: 22% of basic salary – Rural Allowance & Commuted Overtime (conditions applies)

MINIMUM REQUIREMENTS

Grade 1
Senior certificate, An appropriate qualification that allow registration with HPCSA as a Medical Specialist in Obstetric & Gynaec, Registration certificate with the HPCSA as a Medical Specialist in Obstetric & Gynaec, Current HPCSA Registration card 2019 / 2020. No Experience required. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with HPCSA as a Specialist in Obstetric & Gynaec

Grade 2
An appropriate qualification that allow registration with HPCSA as a Medical Specialist in Obstetric & Gynaec, Registration with the HPCSA as a Medical Specialist in Obstetric & Gynaec, Minimum of 5 years relevant experience after registration with HPCSA as a Medical Specialist in Obstetric & Gynaec, Proof of experience endorsed and stamped by Human Resource Office must be attached to the application.

Grade 3
An appropriate qualification that allow registration with HPCSA as a Medical Specialist in Obstetric & Gynaec, Registration with the HPCSA as a Medical Specialist in Obstetric & Gynaec, Minimum of 10 years relevant experience after registration with HPCSA as a Medical Specialist in Obstetric & Gynaec, Proof of experience endorsed and stamped by Human Resource Office must be attached to the application.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES


KEY PERFORMANCE AREAS

Provide Obstetrics and Gynaecology services in designation area of responsibility within accepted guidelines and protocols. Perform, interpret and report Obstetrics and Gynaecology procedures and studies. Active participation in continuing medical education programs. Participate in the Quality Improvement Program in the department. Participate in clinical audit activities within the department. Maintain clinical, professional and ethical standards related to Obstetrics and Gynaecology services rendered. Participate in undergraduate teaching of Obstetrics and Gynaecology.

DIRECTIONS TO CANDIDATES:


ENQUIRIES TO APPLICANT:

DR IL Popov (039) 6097 or Dr P B Dlamini (039) 6886000

APPLICATIONS SHOULD BE POSTED TO: The Human Resource Manager, Port Shepstone Hospital, Private Bag X5706, Port Shepstone 4240

ATTENTION: Mr. ZM ZULU

CLOSING DATE: 18th OCTOBER 2019 at 16h00

NOTE:

NB: Application form (Z83) and C.V. with certified copies of ID, educational qualifications. Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verification.
POST: SPECIALIST: GRADE 1, 2 or 3 – ANAESTHETICS  
CENTRE: PORT SHEPSTONE HOSPITAL  
NO. OF POSTS: 01  
REFERENCE NO.: PSH 52/19  

**SALARY AND EXPERIENCE REQUIREMENTS**

Medical Specialist Grade 1: R 1 106 040.00 pa  
No Experience required. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with HPCSA as a Specialist  
Medical Specialist Grade 2: R 1 264 623.00 pa  
Minimum of 5 years relevant experience after registration with HPCSA as a Medical Specialist in Anaesthetics  
Proof of experience endorsed and stamped by Human Resource Office must be attached to the application.  
Medical Specialist Grade 3: R 1 467 651.00 p.a.  
Minimum of 10 years relevant experience after registration with HPCSA as a Medical Specialist in Anaesthetics.  
Proof of experience endorsed and stamped by Human Resource Office must be attached to the application.  
The all-inclusive remuneration package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules  
OTHER BENEFITS: 22% of basic salary – Rural Allowance & Commuted Overtime (conditions applies)

**MINIMUM REQUIREMENTS**

Senior certificate, MBChB degree& FCA. An appropriate qualification that allow registration with HPCSA as a Medical Specialist in Anaesthetics, Registration certificate with the HPCSA as a Medical Specialist in Anaesthetics  
Current HPCSA Registration card 2019 / 2020. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with HPCSA as a Specialist in Anaesthetics

**KNOWLEDGE, SKILLS AND EXPERIENCE**

Sound management and clinical skills. Knowledge of relevant acts, policies and regulations of the Department of Health. Ability to develop policies and guidelines. Knowledge of health information systems. Good verbal and written communication skills. Ability to teach and supervise staff at all levels. Sound knowledge of medical ethics

**RESPONSIBILITIES / KRA’S**

Supervise and monitor patient care in ICU and Operating theatre. Assist with the development of a Regional ICU and Operating theatre. Develop clinical audits and quality improvement programmes. Be responsible for teaching medical students, paramedical staff, nursing staff, registrars and medical officers. Assist in sustaining a DA and Registrar teaching programme. Deputize HCU

**DIRECTIONS TO CANDIDATES:**


**ENQUIRIES**

Dr VL Moses (039) 688 6000 or Dr P B Dlamini (039) 688 6000  
ENQUIRIES TO APPLICANT Application should be submitted for attention: Human Resource Manager, Port Shepstone Regional Hospital, P/Bag X 5706, PORT SHEPSTONE, 4240  
Mr. ZM ZULU

**ATTENTION**

18th OCTOBER 2019 at 16h00

**NOTE**

NB: Application form (Z83) and C.V. with certified copies of ID, educational qualifications. Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verification

• KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING
POST
MEDICAL SPECIALIST- ORTHOPAEDICS grade 1, 2 & 3

SALARY PACKAGE
Medical Specialist Grade 1: R 1 106 040.00 pa.
Medical Specialist Grade 2: R 1 264 623.00 p.a.
Medical Specialist Grade 3: R 1 467 651.00 p.a.
(The all-inclusive remuneration package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules) OTHER BENEFITS: 22% of basic salary – Rural Allowance & Commuted Overtime (conditions applies)

REFERENCE NO.
PSH 53/19

NO OF POSTS
1

CENTRE
PORT SHEPSTONE HOSPITAL

MINIMUM REQUIREMENTS FOR THE POST
Senior certificate, MBChB degree, Registration certificate with the HPCSA as a Medical Specialist in Orthopaedics, Current HPCSA Registration 2019/2020. Proof of experience endorsed and stamped by Human Resource Office must be attached to the application.

KNOWLEDGE, SKILLS AND COMPETENCIES REQUIRED
Sound knowledge of clinical and patient management skills within the discipline. Ability to assess, diagnose and manage patients as well as ability to deal with all emergencies. Ability to supervise and teach junior staff as well as prepare them for the diploma in Orthopaedics. Leadership, decision making, communication, problem solving and conflict management skills. Sound medical ethical practice skills. Knowledge of Human Resource Management and of current Health and Public Servants Legislations, regulations and policy

KEY PERFORMANCE AREAS
Provide specialist Orthopaedic care to all patients in Ugu district. Provide for the effective running of the wards, outpatient department and operating Theatres
Capacity building in district hospitals and provision of outreach services with focus on improving orthopaedic services. Develop a CPD and training programme in all hospitals in the district.
Support and supervise junior staff in the district hospitals and regional hospital complex. Develop and implement protocols for Orthopaedics
Support quality improvements in the hospital. Conduct research and train doctors towards a diploma in Orthopaedics. To perform commuted overtime in line with hospital needs and as per commuted overtime contract

DIRECTIONS TO CANDIDATES:

ENQUIRIES
Dr PB DLAMINI (039) 688 6147 or Dr F COETZEE 039 688 6000

APPLICATIONS
Applications should be posted to: The Human Resource Manager, Port Shepstone Hospital, Private Bag X5706, Port Shepstone 4240

FOR ATTENTION
Mr. ZM Zulu

CLOSING DATE
18th OCTOBER 2019

NOTE
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POST

MEDICAL SPECIALIST GRADE 1, 2 & 3 (PAEDIATRICS & NEONATOLOGY)

CENTRE
PORT SHEPSTONE HOSPITAL

NO. OF POSTS
01

REFERENCE NO.
PSH 54 / 19

SALARY AND EXPERIENCE REQUIREMENTS

Medical Specialist Grade 1: R 1 106 040.00pa.
No Experience required

Medical Specialist Grade 2: R 1 264 623.00pa.
Minimum of 5 years relevant experience after registration with HPCSA as a Medical Specialist in Paediatrics.

Medical Specialist Grade 3: R 1 467 651.00pa.
Minimum of 10 years relevant experience after registration with HPCSA as a Medical Specialist in Paediatrics.

Proof of experience endorsed and stamped by Human Resource Office must be attached to the application.

The all-inclusive remuneration package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules.

OTHER BENEFITS: 22% of basic salary – Rural Allowance & Commuted Overtime (conditions applies)

MINIMUM REQUIREMENTS

Senior certificate. MBChB degree
Registration certificate with the HPCSA as a Medical Specialist in Paediatrics

Current HPCSA Registration card 2019 - 2020

Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with HPCSA as a Specialist in Paediatrics.

KNOWLEDGE, SKILLS AND EXPERIENCE

Sound knowledge and appropriate experience in all aspect of Paediatrics & Neonatology. Ability to teach and supervise junior staff. Good administration, leadership, decision making and communication skills.


RESPONSIBILITIES / KRA’S

Participate in on-going provision of Paediatrics & Neonatology services in Port Shepstone hospital and other Ugu district health facilities. Provide specialist expert opinion where required. Promote and participate in outreach programmes in the feeder district hospitals and CHCs. Training and supervision of the medical officer and other staff categories. Participate in interdepartmental academic meetings. Participate in quality improvement programs and clinical audit activities in the department. Provide after hour service in accordance with commuted overtime contract. Control and manage the Paediatrics services as delegated. Maintain professional and ethical standards. Assist head of clinical unit in Paediatrics regarding administrative matters. Maintenance and gathering of statistics e.g. CHIP. Provision of an adequate regional referral services.

DIRECTIONS TO CANDIDATES:


ENQUIRIES
Dr PB Dlamini (039) 688 6147 or Dr I Moodley or Dr N Nair 039 688 6000

APPLICATIONS
Applications should be posted to: The Human Resource Manager, Port Shepstone Hospital, Private Bag X5706, Port Shepstone 4240

FOR ATTENTION
Mr. ZM Zulu

CLOSING DATE
18th OCTOBER 2019

NOTE

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POST: SPECIALIST GRADE 1, 2 or 3 – INTERNAL MEDICINE
CENTRE: PORT SHEPSTONE HOSPITAL
NO. OF POSTS: 01
REFERENCE NO.: PSH 55 / 19

SALARY AND EXPERIENCE REQUIREMENTS

Medical Specialist Grade 1: R 1 106 040.00pa.
No Experience required

Medical Specialist Grade 2: R 1 264 623.00p.a.
Minimum of 5 years relevant experience after registration with HPCSA as a Medical Specialist in Internal Medicine.

Medical Specialist Grade 3: R 1 467 651.00p.a.
Minimum of 10 years relevant experience after registration with HPCSA as a Medical Specialist in Internal Medicine

Proof of experience endorsed and stamped by Human Resource Office must be attached to the application

The all-inclusive remuneration package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules

OTHER BENEFITS: 22% of basic salary – Rural Allowance & Commuted Overtime (conditions applies)

MINIMUM EDUCATION REQUIREMENTS FOR THE POST

Matric, MBCHB or equivalent, FCP (SA) OR equivalent PLUS. Registration certificate as a Specialist with the HPCSA PLUS. Current registration with HPCSA (2019/2020)

KNOWLEDGE, SKILLS AND EXPERIENCE

Must have knowledge of being able to provide cost effective and appropriate internal medicine service at a regional hospital. Must be skilled in a broad range of internal medicine clinical procedures. Be able to supervise medical registrars, medical officers and interns for a career in internal medicine. Should also have general management experience, human resources, labour relations etc. Excellent decision making, problem solving, leadership and mentorship skills

Sound medical ethics. Good communication skills and computer literacy

Ability to work as part of a multidisciplinary team

RESPONSIBILITIES / KRA’S

Clinical skills
Post intake ward rounds and CCU ward rounds. Discharge planning ward rounds
Medical outpatients department

Performance
Family and patient counselling sessions. Interdepartmental communications
Conflict resolution

Development
Participation in department academic programme. Self-development in the field of internal medicine. Research

Supervision and Support
Outreach to district hospitals (physical and telephonic). On call duties. Intern assessment. Peer review programme, EPMDS

Administration and management:
Clinical audits – including blood transfusion and dialysis. Mortality meetings. Medical reports
Drugs and therapeutics committee. Planning – strategic, operational, interdepartmental

DIRECTIONS TO CANDIDATES:


ENQUIRIES
Dr PB DLAMINI (039) 688 6147 or Dr B. BANGANI 039 688 6000

APPLICATIONS
Applications should be posted to: The Human Resource Manager, Port Shepstone Hospital, Private Bag X5706, Port Shepstone 4240

FOR ATTENTION
Mr. ZM Zulu

CLOSING DATE
18th OCTOBER 2019

NOTE
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The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.
MEDICAL SPECIALIST GRADE 1/2/3 (Ophthalmology)

Medical Specialist Grade 1: R 1 106 040.00pa.
Medical Specialist Grade 2: R 1 264 623.00p.a.
Medical Specialist Grade 3: R 1 467 651.00p.a.

(The all-inclusive remuneration package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules)

OTHER BENEFITS: 22% of basic salary – Rural Allowance & Commuted Overtime (conditions applies)

CENTRE
PORT SHEPSTONE REGIONAL HOSPITAL

REFERENCE NO
PSH 56/19

REQUIREMENTS

Senior certificate. An appropriate qualification that allow registration with HPCSA as a Medical Specialist in Ophthalmology. Registration certificate with the HPCSA as a Medical Specialist in Ophthalmology. Current HPCSA Registration card 2019 / 2020.

Grade 1
No Experience required. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with HPCSA as a Specialist in Ophthalmology.

Grade 2
Minimum of 5 years relevant experience after registration with HPCSA as a Medical Specialist in Ophthalmology.

Grade 3
Minimum of 10 years relevant experience after registration with HPCSA as a Medical Specialist in Ophthalmology. Proof of experience endorsed and stamped by Human Resource Office must be attached to the application.

KNOWLEDGE, SKILLS AND EXPERIENCE

Broad sound knowledge and experience in ophthalmology. Ability to teach and supervise junior staff. Good management and administrative skills and research principles. Good communication, decision making, problem solving, leadership and mentoring skills. Knowledge of relevant acts, regulations and policies in regard to medical ethics

RESPONSIBILITIES / KRA’S

Provide a specialist ophthalmology service to Port Shepstone Hospital and the whole of Ugu District. Control and manage these services as delegated. Maintain clinical, professional and ethical standards related to these services. Provide after hour care in accordance with the commuted overtime contract. Provide expert opinion where required to consult with specialist ophthalmic procedures. Assist with the supervision, support, training and development of medical officers and interns. Participate in the departmental academic programme. Ensure correct management through implementation of quality standard and practice. Conduct and assist research

DIRECTIONS TO CANDIDATES:


ENQUIRIES

Dr PB DLAMINI (039) 688 6147 or Dr M Panajatovic 039 688 6044

APPLICATIONS

Applications should be posted to: The Human Resource Manager, Port Shepstone Hospital, Private Bag X5706, and Port Shepstone 4240

FOR ATTENTION
Mr. ZM Zulu

CLOSING DATE
18th OCTOBER 2019

NOTE

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