TO HEADS OF ALL DEPARTMENTS

VACANCIES: PORT SHEPSTONE REGIONAL HOSPITAL

The contents of this circular minute must be brought to the attention of all eligible officers and employees on your establishment without delay. Also notify all candidates that qualify for the posts in this circular minute even if they are absent from their normal work place.

DIRECTION TO CANDIDATES:-

1. The following documents must be submitted:-
   (a) Application for Employment form (Z83), which is obtainable at any government department or from the website – [www.kznhealth.gov.za](http://www.kznhealth.gov.za)
   (b) Certified copies of identity document, highest educational qualification and professional registration documents – not copies of certified copies
   (c) Curriculum Vitae

2. The reference number must be indicated in the column provided on the form (Z83) e.g. reference number PSH 4 / 2004 (NB: ONLY IF PROVIDED)

NB. Failure to comply with the above instruction will disqualify applicants.

3. People with disabilities should feel free to apply for the posts.

4. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).

5. Please note that due to the large number of applications received, applications will not be acknowledged. However should you not receive any response after four weeks from the closing date of this advert, consider your application as being unsuccessful.

Port Shepstone Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution.

Closing date for applications – 18th OCTOBER 2019

Original signed by Chief Executive Officer
HOSPITAL MANAGER
POST: MEDICAL OFFICER – PAEDIATRIC GR 1, 2 & 3
CENTRE: PORT SHEPSTONE HOSPITAL
NO. OF POSTS: 01
REFERENCE NO.: PSH 57/19

SALARY AND EXPERIENCE REQUIREMENTS
- Medical Officer GR1: R 821 205 - 00 package p.a. PLUS 22% rural allowance and commuted overtime: Nil experience
- Medical Officer GR2: R 938 964 - 00 package p.a. PLUS 22% rural allowance and commuted overtime: 5 years appropriate experience after registration with HPCSA as MBChB
- Medical Officer GR3: R 1 089 693 - 00 package p.a. PLUS 22% rural allowance and commuted overtime: 10 years appropriate experience after registration with HPCSA as MBChB
- Attach proof of working experience endorsed by Human Resource Department/Employer
- N.B.: (Proof of experience and/or certificates of service are compulsory and must have complete dates and months, and must be attached to determine experience and grading).

MINIMUM EDUCATION REQUIREMENTS FOR THE POST
- Matric
- MBChB degree, qualification that allow registration with HPCSA as a Medical Practitioner
- Current registration card with HPCSA for 2019 / 2020
- Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications

KNOWLEDGE, SKILLS AND EXPERIENCE
- Sound knowledge of paediatrics to allow for accurate diagnosis and appropriate management of clinical problems
- Knowledge of current Health legislation and policies at Public institutions
- Ability to deal with paediatric cases
- Communication skills in keeping with the management

RESPONSIBILITIES / KRA’S
- Render a cost effective medical care, incorporating clinical management and follow up
- Maintain efficient records
- Participate in the quality improvement programme of the department
- Perform after hours duties
- Maintain moral and ethical standards at any cost
- To ensure that Batho Pele principles are upheld
- Give medical input into team management
- Supervise and support of interns in the department
- Participate in the department academic programme

INSTRUCTIONS TO APPLICANTS
Application form (Z83) and C.V. with certified copies of ID, educational qualifications, to be submitted for the attention of:
Mr. ZM Zulu, Human Resource Manager, Port Shepstone Regional Hospital, P/Bag X 5706, PORT SHEPSTONE, 4240
Closing Date: 18th OCTOBER 2019 at 16h00
Enquiries: Dr. I MOODLEY or Dr. N. NAIR (039) 688 6098 or 039 688 6000 or Dr. M. PANAJATOVIC 039 688 6147

“This Department is an equal opportunity, affirmative action employer, whose aim is to promote representation in all levels of all occupational classes of the Department”
N.B. IF YOU HAVE NOT BEEN CONTACTED WITHIN TWO (2) WEEKS HEREOF, PLEASE CONSIDER YOUR APPLICATION AS NOT BEING ACCEPTED.
No copies of certified copies will be accepted and must not be more than 6 months certified
Due to financial constraints, S&T claims will not be paid to candidates who attended interviews.
The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications