TO HEADS OF ALL DEPARTMENTS

VACANCIES: PORT SHEPSTONE REGIONAL HOSPITAL

The contents of this circular minute must be brought to the attention of all eligible officers and employees on your establishment without delay. Also notify all candidates that qualify for the posts in this circular minute even if they are absent from their normal work place.

DIRECTION TO CANDIDATES:-

1. The following documents must be submitted:-
   (a) Application for Employment form (Z83), which is obtainable at any government department or from the website – www.kznhealth.gov.za
   (b) Certified copies of identity document, highest educational qualification and professional registration documents – not copies of certified copies
   (c) Curriculum Vitae

2. The reference number must be indicated in the column provided on the form (Z83) e.g. reference number PSH 4 / 2004 (NB: ONLY IF PROVIDED)

NB. Failure to comply with the above instruction will disqualify applicants.

3. People with disabilities should feel free to apply for the posts.

4. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).

5. Please note that due to the large number of applications received, applications will not be acknowledged. However should you not receive any response after four weeks from the closing date of this advert, consider your application as being unsuccessful.

Port Shepstone Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution.

Closing date for applications – 01st NOVEMBER 2019

Original signed by Chief Executive Officer
HOSPITAL MANAGER

2019-10-23
POST  MEDICAL OFFICER- OBS & GYNAE GRADE 1, 2 & 3

SALARY PACKAGE  Medical Officer Grade 1: R 821 2015.00 pa.
Medical Officer Grade 2: R 938 964.00 p.a.
Medical Officer Grade 3: R 1 089 693.00 p.a.
(The all-inclusive remuneration package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules) OTHER BENEFITS: 22% of basic salary – Rural Allowance & Commuted Overtime (conditions apply)

REFERENCE NO.  PSH 61/19
NO OF POSTS  1
CENTRE  PORT SHEPSTONE HOSPITAL

MINIMUM REQUIREMENTS FOR THE POST
Senior certificate, MBChB degree, Registration certificate with the HPCSA as a Medical Practitioner. Current HPCSA Registration 2019/2020. N.B.: (Proof of experience endorsed by Human Resource Department/ Employer detailing experience and / or certificates of service are compulsory and must have complete dates and months, and must be attached to determine experience and grading).

KNOWLEDGE, SKILLS AND COMPETENCIES REQUIRED

KEY PERFORMANCE AREAS
Ensure provision of quality health services. Control and management of clinical and administrative services. Have clinical skills in obstetrics and gynaecology medicine, have ability to perform C/section and basic gynaecological surgery. Assist, facilitate and participate in quality of care, assisting team members with quality assurance, quality improvement projects, morbidity and mortality reviews, monthly audits. Ensure development of clinical guidelines and policies as per programme and disease profile. Active participation in training interns, community service doctors and junior staff. Maintain and continuously improve professional and ethical standards. Participation in afterhours work is essential. Clinical responsibilities including examinations, investigating, diagnosing and overseeing the treatment of patients in the department including high risk patients. Maintain and teach junior colleagues about appropriate and accurate health records in accordance with legal / ethical and continuity of the patient care. Advice and accept patients needing higher level of care from surrounding referring institutions. Be familiar with KZN obstetric referral system including bypass policy. Identify health care needs and communicate these to seniors for development of policies.


ENQUIRIES  Dr I Popov (039) 6886097 or Dr PB DLAMINI (039) 688 6147
APPLICATIONS  Applications should be posted to: The Human Resource Manager, Port Shepstone Hospital, Private Bag X5706, Port Shepstone 4240.
FOR ATTENTION  Mr. ZM Zulu
CLOSING DATE  1st November 2019

NOTE
NB: The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews.