



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

Postal Address : Private Bag X 004, 4030

Physical Address: R.K. Khan, Circle, Chatsworth, 4030

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R.K. Khan Hospital

Human Resource Department

EEadf

ADVERTISEMENT

This Department is an equal opportunity affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the department through the filling of this post. Candidates whose transfer/promotion/appointment promotes representivity will receive preference".

VACANCY IN THE DEPARTMENT OF HEALTH

The contents of this Circular Minutes must be brought to the notice of all employees on the establishment of all Institutions. Institutions must ensure that all employees who meet the requirements of the post/s are made aware of the circular minute even if they are absent from the normal place of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:

- a) Application for employment (form Z83), which is obtainable at any Government Department **OR** from the website – www.kznhealth.gov.za (New Z83)
- b) Comprehensive Curriculum Vitae (CV) with detailed experience
- c) **Copies of qualification, ID, Registration certificates and Driver's licence must not be submitted only the shortlisted candidates that are allowed to bring them before or on the day of the interview.**

2. The reference number must be indicated in the column provided on form Z83 e.g. RKKM 05/2023

NB: Failure to comply with the above instructions will result in disqualification of the application

4. Applicants are respectfully informed that, no notification of interviews is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

5. Applicants in possession of a foreign qualification must attach an evaluation certificate which is obtained from South African Qualification Authority (SAQA) to their application as it is a requirement for verification

5. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening.

6. Due to financial constraints, no S & T claims will be paid for attending interview.

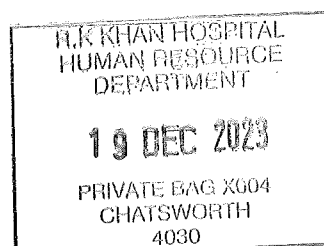
7. The application should be sent to:

HUMAN RESOURCE DEPARTMENT
R.K. KHAN HOSPITAL
PRIVATE BAG X004,
CHATSWORTH, 4030

OR Hand delivers to Human Resource Department 2nd floor Opposite Theatre


ACTING CHIEF EXECUTIVE OFFICER

Date: 19/12/2023





POST : HEAD CLINICAL UNIT
DEPARTMENT : TRAUMA & EMERGENCY
REFERENCE NO. : RKK HCU 02/2023
INSTITUTION : R.K. KHAN HOSPITAL, CHATSWORTH
NUMBER OF POST : 01
SALARY : R 1 887 363.00 PER ANNUM
(ALL INCLUSIVE PACKAGE)

NB: COMMUTED OVERTIME IS COMPULSORY.

MINIMUM REQUIREMENTS:

- Grade 12 or Senior Certificate
- MBCHB Degree.
- Current Registration with the HPCSA as a Specialist.
- Five (5) years post registration experience as a Specialist managing an emergency department
- Certificate of relevant service to attached.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES:

- Sound clinical knowledge and patient management skills
- A working knowledge of human resource management, information management, quality assurance programs, current health and public service legislation, regulations and policy, medical ethics, financial management.
- Teaching and research experience.

KEY PERFORMANCE AREAS

- Clinical responsibilities as a Specialist.
- Participation in emergency including commuted overtime.
- Clinical responsibility in the discipline of Emergency Medicine with after hours participation (based on departmental operational need.)
- Management Responsibilities:
- Development and support of Emergency Medical Services in the drainage area of R. K. Khan Hospital.
- Oversight and management of clinical and allied staff in the Trauma and Emergency Unit.
- Oversight and management of infrastructure, equipment and consumables in the Trauma and Emergency Unit.
- Liaison with institutional management in hospitals, CHC's, clinics in drainage area.
- Facilitation of outreach services.
- Participation in and support of administrative and clinical governance activities.
- Participate in the formulation and management of protocols in accordance with departmental policies that will have a positive impact on staff and ensure that staff is aware and comply with guidelines and procedures.
- Participate in the provision of vision, strategic direction and inspire employees to deliver efficient, cost effective ,excellent quality health services.
- Training and research responsibilities.



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- Plan and partake in the planning of staff including medical officers, community service officers, medical interns and undergraduate medical students and also support relevant clinical research, clinical trials and CPD activities.

DUE TO FINANCIAL CONSTRAINTS NO S&T OR RELOCATION COST WILL BE PAID.

ENQUIRIES : Dr. GM Govender

TELEPHONE : 031 459 6209

CLOSING DATE : 12th January 2024