ADVERTISEMET
"This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of the Department. Persons with disabilities should feel free to apply for the post."

VACANCY IN THE DEPARTMENT OF HEALTH

The contents of this Circular Minutes must be brought to the notice of all employees on the establishment of all Institutions. Institutions must ensure that all employees who meet the requirements of the post/s are made aware of the circular minute even if they are absent from the normal place of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:
   a) Application for employment form (Z83), which is obtainable at the Human Resource Department OR from the website – www.kznhealth.gov.za
   b) Certified copies of ID, Matric, highest educational qualifications and professional registration with the HPCSA certificate – not copies of certified copies.
   c) Current registration with HPCSA.
   d) Updated Curriculum Vitae.
   e) Certified copy of certificate of service.
   f) The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2019

2. Persons with disabilities should feel free to apply for the post.
3. Faxed documents will not be accepted.

NB: Failure to comply with the above instructions will result in disqualification of the application

4. Please note that due to the large number of applications envisaged to be received, application will not be acknowledged. If you are not contacted by us after 3 months after the closing date, please regard your application as being unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course.
5. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening.
6. Please note due to financial constraints, there will be no S & T claims to be paid to the people attending.
7. The application should be sent to:
   HUMAN RESOURCE DEPARTMENT
   R.K. KHAN HOSPITAL
   PRIVATE BAG X004,
   CHATSWORTH, 4030

OR Hand deliver to Human Resource Department Ground Floor Room

CHIEF EXECUTIVE OFFICER
R.K. KHAN HOSPITAL

Date: PRIVATE BAG X004
   CHATSWORTH 4030

Fighting Disease, Fighting Poverty, Giving Hope
POST: OPERATIONAL MANAGER NURSING [SPECIALITY]  
MATERNITY WARD  
 
INSTITUTION: R.K. KHAN HOSPITAL  
 
COMPONENT: NURSING  
 
REFERENCE: RKK/OMN/01/2020  
 
SALARY: R 562 800-00 – R 633 432.00 PER ANNUM  
 
OTHER BENEFITS: 13TH CHEQUE MEDICAL AID [OPTIONAL]  
HOUSING ALLOWANCE - EMPLOYEE MUST MEET THE  
PRESCRIBED REQUIREMENTS  
 
MINIMUM REQUIREMENTS:  

- Senior Certificate  
- Degree/Diploma qualification that allows registration to General Nursing plus Midwifery.  
- **Plus a relevant post basic qualification: Diploma in Midwifery** (Diploma in Advanced Midwifery & Neonatal Nursing Science) with duration of at least 1 year, accredited with SANC.  
- Registration certificate with South African Nursing Council (SANC)  
- Current SANC Receipt (Annual registration - 2019)  
- Minimum of 9 years appropriate/recognizable experience in nursing after registration as a  
- Professional Nurse with SANC, at least 5 years of the period referred to must be  
- appropriate/recognizable experience in Midwifery Speciality after obtaining 1 year post  
- basic qualification in Post-basic Midwifery.  
- **Proof of experience should be attached to the application. (Certificates of service or  
- official letters from previous/current employers, stamped and endorsed by HR office)**  

KNOWLEDGE, SKILLS, COMPETENCIES REQUIRED:  

- Knowledge of Nursing Legislation and related legal and ethical nursing practices.  
- Problem solving and negotiation skills.  
- Knowledge of Code of Conduct and Labour Relations.  
- Knowledge of Batho Pele Principles and patients' rights charter.  
- Basic understanding of Human Resource and Finance Policies.  
- Good communication and leadership skills.  
- Basic computer literacy as a support tool to enhance service delivery.  

KEY PERFORMANCE AREAS:  

- Demonstrate effective communication with patients, supervisors, and other health  
- professionals and junior colleagues.  
- Work as part of multi-disciplinary team at unit level to ensure good nursing care by the  
- nursing team.  
- Work effectively at a supervisory level with persons of diverse intellectual.  
- Display a concern for patients, promoting, advocating and facilitating proper treatment and  
- care.  
- Ensuring that the unit adheres to principals of Batho Pele.  
- Monitor and evaluate staff performance in terms of EPMDS. Ensure proper utilization of  
- resources and exercise care over government properly.  
- Ensure staff development and updates on current changes in client’s management.  
- Implementation and management of Infection control and prevention protocols.  
- Monitor the implementation of National Core-Standards
NB! Due to cost cutting measures, S&T Claims will not be paid to those who will be attending interviews.

Candidates who will be appointed in the position will not be paid/ reimbursed for resettlement and relocation claims

ENQUIRIES : MRS.C.Z.L SIMELANE [NURSING MANAGER]
031 459 6030

CLOSING DATE : 03 JULY 2020