ADVERTISEMET

This Department is an equal opportunity affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the department through the filling of this post. Candidates whose transfer/promotion/appointment promotes representivity will receive preference.

VACANCY IN THE DEPARTMENT OF HEALTH

The contents of this Circular Minutes must be brought to the notice of all employees on the establishment of all Institutions. Institutions must ensure that all employees who meet the requirements of the post/s are made aware of the circular minute even if they are absent from the normal place of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:
   a) Application for employment form (Z83), which is obtainable at the Human Resource Department OR from the website – www.kznhealth.gov.za
   b) Certified copies of ID, Matric, highest educational qualifications and professional registration with the SANC certificate – **not copies of certified copies.**
   c) Current registration with SANC
   d) Updated Curriculum Vitae.
   e) Certified copy of certificate of service.

2. The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2018
3. Faxed documents will not be accepted.

**NB:** Failure to comply with the above instructions will result in disqualification of the application

4. Please note that due to the large number of applications envisaged to be received, application will not be acknowledged. If you are not contacted by us after 3 months after the closing date, please regard your application as being unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course.
5. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening.
6. Due to financial constraints, no S & T claims will be paid for attending interview.
7. The application should be sent to:

   HUMAN RESOURCE DEPARTMENT
   R.K. KHAN HOSPITAL
   PRIVATE BAG X004,
   CHATSWORTH, 4030

OR Hand deliver to Human Resource Department 2nd floor Opposite Theatre

CHIEF EXECUTIVE OFFICER

Date: 29/06/2010

Fighting Disease, Fighting Poverty, Giving Hope
POST : PROFESSIONAL NURSE [SPECIALITY STREAM]
INSTITUTION : R.K. KHAN HOSPITAL
DEPARTMENT : MATERNITY
REFERENCE : RKK/PN/05/2020

OTHER BENEFITS:
- 13th Cheque/ Service Bonus
- Medical Aid (Optional)
- Homeowners Allowance employee must meet prescribed requirements.
- Uniform allowance.

PROFESSIONAL NURSE (SPECIALITY) (GRADE 1) (R 383 226.00 – R 444 276.00)
- Senior Certificate/ Matric
- Basic R425 Degree/Diploma in Nursing and Advanced Midwifery or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse.
- One (1) year post basic qualification in Advanced Midwifery and Neonatal Nursing
- Registration with the SANC as a Professional Nurse.
- A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing.
- Proof of current registration with SANC (2019 Receipt).

PROFESSIONAL NURSE (SPECIALITY) (GRADE 2) (R 471 333.00 – R 579 696.00)
- Senior Certificate/ Matric
- Basic R425 Degree/Diploma in Nursing and Advanced Midwifery or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse.
- One (1) year post basic qualification in Advanced Midwifery and Neonatal Nursing.
- A minimum of 14 years appropriate or recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred above must be appropriate/recognizable experience after obtaining post basic qualification in Advanced Midwifery and Neonatal Nursing.
- Certificate of Service from previous and current employer endorsed and stamped by HR must be attached.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED
- Good communication, report writing, decision making and problem solving skills.
- Good interpersonal skills including public relations, conflict handling and counselling.
- Expertise in clinical nursing practices.
- Working as an independent practitioner in the ward environment.
- Knowledge of nursing care processes and procedures.
- An understanding of the challenges facing the Public Health Sector.
- In depth knowledge of Acts, Policies, Procedures, Prescripts and Legislations.
KEY PERFORMANCE AREAS

- Render an optimal holistic specialized nursing care to patients as a member of the Multidisciplinary team.
- Train and supervise junior staff and student nurses
- Maintain accreditation standards by ensuring compliance with National Core Standards.
- Co-ordinate clinical activities of the unit.
- Participate in the formulation, analysis, implementation and monitoring of unit objectives, policies, and procedures.
- Participate in nursing audits and maintain accurate records.
- Display a concern for patients, promoting, advocating, and facilitating proper treatment and care
- Ensure the unit complies with Infection Prevention and Control as well as Occupational Health and safety policies.
- Strengthen ethics and professionalism.
- Provide safe and therapeutic environment for patients, staff and public.
- Participate in staff development using EPMDS System and other work related programmes and training

PLEASE NOTE THAT NO RESETTLEMENT/RELOCATION COSTS WILL BE PAID

ENQUIRIES : MRS. C.Z.L SIMELANE [NURSING MANAGER]
              031 459 6030
              MRS. S. D PATHER [ASSIST. NURSING MANAGER]

CLOSING DATE : 17 JULY 2020
Date: 04 June 2020  

File No: HRM No. 22/1

To: Dr L Sobekwa: Acting CEO; RK Khan Hospital  

From: Office of the Deputy Director-General: Specialised Services and Clinical Support

Subject: Critical Posts Identified According To Available Budget - June 2020 Ratification  
(Replacement Posts)

Dear CEO,

The above matter refers.

Please note that the following posts identified as critical, have been approved:

1. Head Clinical Units: ENT x1
2. Medical Officer: Medicine x1
3. Medical Officer: Orthopaedics x1
4. Professional Nurse (Speciality): Maternity x1

You are requested to confirm that the total cost to Compensation of Employees (including allowances and overtime etc.) is available, in line with the above posts for the 2020/21 financial year.

The Human Resources Manager is therefore required to calculate the total cost of the above posts and present it to the Institutional Cash Flow Committee for confirmation of funds and appropriate sign-off by the Chairperson of the Cash Flow Committee, before advertisement.

Thank you,

[Signature]

OFFICE OF THE DEPUTY DIRECTOR GENERAL
SPECIALISED SERVICES AND CLINICAL SUPPORT

Fighting Disease, Fighting Poverty, Giving Hope