



ADVERTISEMENT

This Department is an equal opportunity affirmative action employer. It is our intension to promote representivity (race, gender and disability) in the department through the filling of this post. Candidates whose transfer/promotion/appointment promotes representivity will receive preference”.

VACANCY IN THE DEPARTMENT OF HEALTH: RKK02/2024

The contents of this Circular Minutes must be brought to the notice of all employees on the establishment of all Institutions. Institutions must ensure that all employees who meet the requirements of the post/s are made aware of the circular minute even if they are absent from the normal place of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:

- a) The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) ONLY.
- b) The new application for employment form (Z83), which is obtainable at the Human Resource Department or from the website – www.kznhealth.gov.za
- c) Applicants are not required to submit copies of their qualifications and other relevant documents on application. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only.

2. The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2021

3. Faxed documents will not be accepted.

NB: Failure to comply with the above instructions will result in disqualification of the application

4. Please note that due to the large number of applications envisaged to be received, application will not be acknowledged. If you are not contacted by us after 3 months after the closing date, please regard your application as being unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course.

5. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening.

6. Due to financial constraints, no S & T claims will be paid for attending the interview.

Original signed & kept on file

ACTING CHIEF EXECUTIVE OFFICER

DATE: 24/01/2024

ADVERTISEMENT OF VACANT POST

POST	:	PHARMACIST GRADE 1,2 X 1 POST
COMPONENT	:	PHARMACY
CENTRE	:	R.K.KHAN HOSPITAL
REFERENCE NO	:	RKK/PHARM1/2024
GRADE 1	:	R 768 489.00 per annum
GRADE 2	:	R 830 751.00 per annum

MINIMUM REQUIREMENTS:

- Grade 12 certificate or equivalent.
- Degree in Pharmacy
- Registration certificate with South African Pharmacy Council as a Pharmacist.
- Proof of current registration with SAPC as a Pharmacist
- Certificate of service stating relevant experience as a Pharmacist – Locum experience must indicate – Full time or number of hours and actual dates must be specified.

EXPERIENCE:

**GRADE 1
EXPERIENCE** : No experience required

One year relevant experience after registration as a Pharmacist with a recognized foreign health professional council in respect of qualified employees of whom it is not required to perform community service, as required in South Africa.

**GRADE 2
EXPERIENCE** : **5 year's** appropriate experience after registration with the SAPC as Pharmacist.

Six (6) year relevant experience after registration as a Pharmacist with a recognized foreign health professional council in respect of qualified employees of whom it is not required to perform community service, as required in South Africa.

RECOMMENDATIONS:-

- At least two (2) years' post community service experience working in a Regional Hospital would be an advantage. Official Letter on Company letterhead indicating experience endorsed by Human Resource is required if applicable.
- Experience with CCMDD program would be an advantage.
- A Valid driver's licence is recommended.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCE REQUIRED:

- Knowledge of Pharmaceutical services policies, approaches and procedures.
- Knowledge and understanding of the legislative prescript governing the Public Service, Pharmacy Practice and Control of Medicines.
- Sound decision-making skills.
- Ability to communicate effectively with all levels of staff and the public.
- Ability to be part of an inter-active team.
- Commitment to service excellence, together with innovative and analytical thinking based on sound ethical principles.
- Ability to manage conflict and apply discipline.
- Ability to manage and co-ordinate productivity.
- Appropriate clinical and theoretical knowledge.
- Computer literacy.

KEY PERFORMANCES AREAS:

- Perform duties of a Pharmacist.
- Prepare mixtures, solutions, ointments, drops, powders and re-packing of medicines.
- Issue medicine per prescription to specific patients.
- Give expert advice of a professional/specialist nature to health professionals.
- Provide pharmaceutical information to patients.
- Ensure effective distribution and control of medicines to the wards by doing ward visits and issuing stock to wards.
- Perform standby and shift work over weekends, after hours and public holidays to ensure provision of 24 hours pharmaceutical services
- Retrieve, interpret, evaluate and supply information regarding the nature and use of medicines.
- Drug supply management including the control of the schedule 5 & 6 medicines.
- Supervise and provide training to Pharmacist Interns, Assistants and Students
- Assist in the implementation of the EML/STGs program
- Conduct surveys on rational medicine use and compliance to STG's
- Compile daily statistics of patients dispensed and recording of all patients not receiving a full quota of a prescribed medication
- Implement all PTC recommendations as internal measures to improve medicine use and reducing costs or wastage.

ENQUIRIES OF THIS POST: Ms R Gounden  **031 459 6263**

APPLICATIONS: All documents to be posted to: **ATTENTION:** Human Resource Department, R.K.Khan Hospital, Private Bag X 004, Chatsworth, 4030 Or Hand deliver to Human Resource Department, 2nd Floor Recruitment Office Opposite Theatre.

It is recommended that applications be hand delivered or couriered as the Hospital is experiencing delays with posted applications.

DUE TO FINANCIAL CONSTRAINTS NO S & T OR RELOCATION COSTS WILL BE PAID.

CLOSING DATE: 09 February 2024