ADVERTISEMENT

"This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of the Department. Persons with disabilities should feel free to apply for the post."

VACANCY IN THE DEPARTMENT OF HEALTH

The contents of this Circular Minutes must be brought to the notice of all employees on the establishment of all Institutions. Institutions must ensure that all employees who meet the requirements of the post/s are made aware of the circular minute even if they are absent from the normal place of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:

   a) Application for employment form (Z83), which is obtainable at the Human Resource Department OR from the website – www.kznhealth.gov.za
   b) Certified copies of ID, Matric, highest educational qualifications and professional registration with the HPCSA certificate – not copies of certified copies.
   c) Current registration with HPCSA.
   d) Updated Curriculum Vitae.
   e) Certified copy of certificate of service.
   f) The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2020
   g) Faxed documents will not be accepted.

NB: Failure to comply with the above instructions will result in disqualification of the application

2. Please note that due to the large number of applications envisaged to be received, application will not be acknowledged. If you are not contacted by us after 3 months after the closing date, please regard your application as being unsuccessful.
3. Every shortlisted applicant will be advised of the outcome of their application in due course.
4. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening.
5. Due to financial constraints, no S & T or relocation costs will be paid.
6. Applications should be sent to:

   HUMAN RESOURCE DEPARTMENT
   R.K. KHAN HOSPITAL
   PRIVATE BAG X004,
   CHATSWORTH, 4030

OR Hand deliver to Human Resource Department 2nd Floor, Recruitment Office

CHIEF EXECUTIVE OFFICER

DATE:_________
POST : MEDICAL OFFICER (MEDICINE)
REFERENCE NO. : RKK M 11/2020
INSTITUTION : R.K. KHAN HOSPITAL, CHATSWORTH
DEPARTMENT : MEDICINE
GRADE 1 : R 821 205-00 PER ANNUM
[The appointment to Grade I required appropriate qualification plus registration with the HPCSA as a Medical Practitioner]
GRADE 2 : R 938 964-00 PER ANNUM
[5 years’ experience after registration with HPCSA as a Medical Practitioner]
GRADE 3 : R 1 089 693-00 PER ANNUM
[10 years’ experience after registration with HPCSA as a Medical Practitioner]

The certificate of service required to be attached with the applications for Grade 2 & 3 Medical Officer.

COMMUTED OVERTIME IS COMPULSORY.

MINIMUM REQUIREMENTS

➢ Grade 12
➢ MBCHB Degree
➢ Registration certificate with the HPCSA as a Medical Practitioner.
➢ Current registration with the HPCSA as a Medical Practitioner.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES

➢ Sound clinical knowledge and expertise.
➢ Good interpersonal, managerial and supervisory skills.
➢ Sound knowledge of clinical procedures and protocols within the discipline.
➢ Knowledge of the Current Health and Public Service Legislature.
➢ Ability to innovate.
➢ Ability to manage patients independently.
➢ Interest in conducting and supervising research.

BEHAVIOURAL ATTRIBUTES

➢ Stress tolerance, self-confidence and the ability to build and maintain good relationships.
➢ To work within a team.

KEY PERFORMANCE AREAS

➢ To provide effective and efficient regional level care for the patients of R.K. Khan Hospital and its catchment population.
➢ To supervise and manage, as an acting consultant, a team of medical officers and interns.
➢ To assist the Head Clinical Unit in the development of systems for timeous and effective management of patients (consults, referrals, admitted, awaiting admissions)
➢ To assist in the development and implementation of guidelines and protocols.
➢ To participate and/or accept delegation for the coordination and implementation of Clinical Governance projects (as well as Quality Improvement Programmes).
➢ To participate in outreach activities for the delivery, supervision and support of services at referring or down-referral facilities.
➢ To contribute towards a positive, supportive and conducive environment for junior staff, patients and their relatives.
➢ To participate in the academic programmes (for medical students & registrars) and in-service programmes (for nurses, interns, medical officers) as well as research initiatives.
➢ Ensure standard of patient care and services is maintained.

DUE TO FINANCIAL CONSTRAINTS NO S & T OR RELOCATION COST WILL BE PAID

ENQUIRIES : DR J MULLA 031 459 6209
CLOSING DATE : 30 MARCH 2020