ADVERTISEMENT

"This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of the Department. Persons with disabilities should feel free to apply for the post."

VACANCY IN THE DEPARTMENT OF HEALTH

The contents of this Circular Minutes must be brought to the notice of all employees on the establishment of all Institutions. Institutions must ensure that all employees who meet the requirements of the post/s are made aware of the circular minute even if they are absent from the normal place of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:
   a) Application for employment form (Z83), which is obtainable at the Human Resource Department OR from the website – www.kznhealth.gov.za
   b) Certified copies of ID, Matric, highest educational qualifications and professional registration with the HPCSA certificate – not copies of certified copies.
   c) Current registration with HPCSA.
   d) Updated Curriculum Vitae.
   e) Certified copy of certificate of service.
   f) The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2018
   g) Faxed documents will not be accepted.

NB: Failure to comply with the above instructions will result in disqualification.

2. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening.
3. Please note due to financial constraints, No S&T or relocation costs will be paid

4. Applications should be sent to:
   HUMAN RESOURCE DEPARTMENT
   R.K. KHAN HOSPITAL
   PRIVATE BAG X004,
   CHATSWORTH, 4030

OR Hand delivered to Human Resource Department Ground Floor Room 35

Mrs. CNN Mkhwanazi
Chief Executive Officer

CHIEF EXECUTIVE OFFICER

DATE: 30/09/19

Fighting Disease, Fighting Poverty, Giving Hope
POST : HEAD CLINICAL UNIT: ORTHOPAEDICS
REFERENCE NO. : RKK M 22/2019
INSTITUTION : R.K. KHAN HOSPITAL
DEPARTMENT : ORTHOPAEDICS
NUMBER OF POSTS : 1
RENUMERATION PACKAGE : R 1 728 807-00 PER ANNUM (All-inclusive package)

COMMUTED OVERTIME IS COMPULSORY.

MINIMUM REQUIREMENTS:
- Tertiary qualification MBCHB or equivalent plus, Current registration with Health Professions Council of South Africa as a Medical Specialist in Orthopaedic.
- At least 3 years appropriate post registration experience as a Specialist in Orthopaedic.
- At least 2 years management and administrative experience.
- Experience in Paediatrics, Trauma and General Orthopaedics

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES
- Proven management ability, sound communication, negotiation, planning, leadership, decision making and interpersonal skills.
- Knowledge of legislative prescripts governing the public sector, including Labour Relations, Human Resources and Finance Management.
- Computer literate.
- Conflict resolution and problem solving skills
- Management of diversity in the workplace.
- Presentation skills
- Ability to communicate at all levels.

KEY PERFORMANCE AREAS
- Overall charge ship of the Department of Orthopaedics at R. K Khan Hospital
- Control and management of clinical services as delegated; including providing clinical services to patients.
- Maintain satisfactory clinical, professional and ethical standards related to the services.
- To provide effective and efficient specialist consultant care at regional level within the scope of acceptable and up to date practices in order to contribute to optimal health care.
- Supervision of and effective utilization of medical staff in these areas.
- Develop systems and protocols in collaboration with Heads of clinical departments to ensure timeous and effective management of referred patients.
- Participate in Morbidity and Mortality audits and submit monthly reports to Hospital Manager.
- Conduct, assist in, and stimulate research
- Participate in the undergraduate and post graduate departmental teaching programme.

DUE TO FINANCIAL CONSTRAINTS - NO S & T OR RELOCATION COST WILL BE PAID

ENQUIRIES : DR. D BEHADAR 031 459 6001
CLOSING DATE : 31 OCTOBER 2019