ADVERTISEMENT

"This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of the Department. Persons with disabilities should feel free to apply for the post."

VACANCY IN THE DEPARTMENT OF HEALTH

The contents of this Circular Minutes must be brought to the notice of all employees on the establishment of all Institutions. Institutions must ensure that all employees who meet the requirements of the post/s are made aware of the circular minute even if they are absent from the normal place of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:
   a) Application for employment form (Z83), which is obtainable at the Human Resource Department OR from the website – www.kznhealth.gov.za
   b) Certified copies of ID, Matric, highest educational qualifications and professional registration with the HPCSA certificate – not copies of certified copies.
   c) Current registration with HPCSA.
   d) Updated Curriculum Vitae.
   e) Certified copy of certificate of service.

2. The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2018

3. Faxed documents will not be accepted.

NB: Failure to comply with the above instructions will result in disqualification of the application

4. Please note that due to the large number of applications envisaged to be received, application will not be acknowledged. If you are not contacted by us after 3 months after the closing date, please regard your application as being unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course.

5. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening.

6. Due to financial constraints, no S & T claims to be paid to the people attending interviews.

7. The application should be sent to:

   HUMAN RESOURCE DEPARTMENT
   R.K. KHAN HOSPITAL
   PRIVATE BAG X004,
   CHATSWORTH, 4030

OR Hand deliver to Human Resource Department Ground Floor Room 35

Chief Executive Officer

Date: \[\text{14/10/2019}\]

Fighting Disease, Fighting Poverty, Giving Hope
POST : MEDICAL SPECIALIST ENT (SESSIONAL)
REFERENCE NO. : RKK M 33/2019
INSTITUTION : R.K. KHAN HOSPITAL, CHATSWORTH
DEPARTMENT : ENT
NUMBER OF POSTS : 01
REMUNERATION PACKAGE
GRADE 1 : R 553 280-00 PER ANNUM
[LESS THAN 5 YEARS OF RELEVANT EXPERIENCE]
GRADE 2 : R 632 320-00 PER ANNUM
AT LEAST 5 YEARS BUT LESS THAN 10 YEARS OF
RELEVANT EXPERIENCE

The certificate of service required to be attached with the applications for Grade 2 Specialist.

MINIMUM REQUIREMENTS:
➢ Grade 12 or Senior Certificate
➢ MBCHB Degree.
➢ Registration certificate with the HPCSA as a Medical Specialist in ENT.
➢ Current Registration with the HPCSA.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES:
➢ Sound clinical knowledge and expertise as a Specialist in ENT.
➢ Good interpersonal, managerial and supervisory skills.
➢ Sound knowledge of clinical procedures and protocols within the discipline.
➢ Knowledge of the Current Health and Public Service Legislature.
➢ Ability to innovate and be prepared to work overtime.
➢ Ability to manage patients independently.
➢ Interest in conducting and supervising research.

KEY PERFORMANCE AREAS
➢ To execute duties and functions with proficiency, to support the aims and objectives of the institution that are consistent with standards of patient care.
➢ Liaise with other health care institutions and the Medical School as and when necessary in consultation with the Head of Department.
➢ Accept responsibility for the management of patients presented for ENT consult.
➢ Assist in the preparation and implementation of guidelines and protocols.
➢ Participate in postgraduate and other relevant academic and training programmes.
➢ Ensure the proper and economical use of resources and equipment.
➢ Assist with clinical audits.
➢ Provide support to the Head of Department in ensuring an efficient standard of patient care and services is maintained.

DUE TO FINANCIAL CONSTRAINTS NO S & T OR RELOCATION COST WILL BE PAID

ENQUIRIES : DR. L SIGONYA 031 459 6209
CLOSING DATE : 25 OCTOBER 2019