ADVERTISING OF VACANT POST:
Applications are invited on the prescribed application form (Z83) for following posts:

1. Post Advertised: Professional Nurse Speciality (Psychiatry)
   Reference Number: ST 11/2020
   Centre: GJGM Hospital
   Benefits: 13th Cheque
             8% In hospitable Area Allowance
             Housing Allowance (Employee must meet prescribed requirements)
             Medical Aid (Optional)

   Salary Notch: R 383 226.00 per annum (Grade 1)

MINIMUM REQUIREMENTS:
- Degree /Diploma in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse PLUS
- Proof of current registration (2020 receipt)
- A minimum of four (4) years appropriate recognizable experience in Nursing after registration as a professional nurse.
- Post basic Diploma Nursing Qualification in Advanced Psychiatry with duration of One Year Accredited with SANC.
- Proof of current / previous work experience endorsed and stamped by HR must be attached.

2. Salary Notch: R 471 333.00 per annum (Grade 2)

MINIMUM REQUIREMENTS:
- A minimum of 14 years appropriate recognizable experience in Nursing after registration as a professional nurse with SANC in General Nursing.
- At least 10 years of the period referred to the above must be appropriate/recognisable experience in the specific speciality after obtaining the one year Post – Basic qualification in relevant speciality.
- Proof of current / previous work experience endorsed and stamped by HR must be attached.
KNOWLEDGE, SKILLS AND COMPETENCIES

- Good communication, report writing, decision making and problem solving skills.
- Good interpersonal skills including public relations, conflict handling and counselling.
- Expertise in clinical nursing practices.
- Working as an independent practitioner in the ward environment.
- Knowledge of nursing care process and procedures and other relevant legal framework e.g. Nursing Act, Mental Health Act, Occupational Health & Safety Act, Batho- Pele, Patient’s Rights, Labour relations and Grievance procedures.
- Teambuilding and diversity management skills.

KEY PERFORMANCE AREAS

- Provision of optimal, holistic specialised nursing care with set standards and within a Professional / legal framework.
- Provide holistic approach to patients’ care according to the nursing process.
- Delegate duties and support staff in the execution of patients care.
- Participate in the nursing audits to evaluate nursing care given to patients.
- Effective utilisation of Human and material resources.
- Assist with relief duties of the supervisor and act as a junior shift – leader on both day and night shift.
- To assist Unit Manager / charge Nurse with the overall management of the ward.
- To promote team approach to patient care for the effective functioning of the unit.
- To promote good interpersonal relationships with patients, their relatives and visitors.
- To be accountable for nursing care in the ward in the absence of the Charge Nurse.
- Provide a safe, therapeutic and hygienic environment for the patient, visitors and staff.
- Maintain accurate & complete patients’ records according to legal requirements.
- Participate in all hospital programs e.g. IPC, Quality Assurance etc.
- Participate in the implementation of clinical guidelines and protocols.
- Data management.

Kindly visit the KZN website for more information:  

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:-
   (a) Application for employment form (Z83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za
   (b) Certified copies of highest educational qualifications – not copies of certified copies
   © Curriculum Vitae
   (d) Certified Copy of Identity Document – not copies of certified copies

Enquiries: Mrs M. Stevens (Assistant Nursing Manager), @ (032) 437 6072
2. Applications to be forwarded to:

<table>
<thead>
<tr>
<th>The Human Resource Manager</th>
<th>Handdelivery</th>
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<tbody>
<tr>
<td>GJGM Hospital</td>
<td>Human Resource Department Admin Block</td>
</tr>
<tr>
<td>Private Bag X10609</td>
<td>GJGM Hospital</td>
</tr>
<tr>
<td>Stanger, 4450</td>
<td></td>
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</tbody>
</table>

3. Kindly include the reference number as per the advertisement.

4. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. If you do not hear from us within 2 months of the closing date, please accept that your application has been unsuccessful.

5. Certificate of service from previous employers is compulsory, please include verification of employment from current employer, which must be endorsed and signed by Human Resource Management.

(N.B) KINDLY BE INFORMED THAT DUE TO THE SEVERE BUDGET CONSTRAINTS, THE DEPARTMENT IS EXPERIENCING, S&T WILL NOT BE PAID TO ANY CANDIDATE THAT IS ATTENDING THE INTERVIEW PROCESS.

The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (Security Clearance (Vetting), Criminal clearance, credit records, and citizenship), verification of educational Qualifications by SAQA, verification of previous experience from Employers and verification from Company Intellectual Property Commission (CIPC).

GJGM is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution.

People with disabilities should feel free to apply for this post.

6. The appointment is subject to positive outcome obtained from the NIA to the following checks (Security Clearance, Credit records, Qualification, Citizenship and Previous Experience Verification)

Closing date: 30 April 2020

HUMAN RESOURCE MANAGER ___________________ DATE _____________________

CHIEF EXECUTIVE OFFICER ___________________ DATE _____________________