Re-ADVERTISING OF VACANT POST:
Applications are invited on the prescribed application form (Z83) for following posts:

1. Post Advertised: Professional Nurse Speciality (Ophthalmology)
   Reference Number: ST 14/2019
   Centre: GJGM Hospital
   Benefits: 13th Cheque, 8% Inhospitable Area Allowance, Housing Allowance (Employee must meet prescribed requirements), Medical Aid (Optional)

2. Salary Notch: R 383 226.00 per annum (Grade 1)

   MINIMUM REQUIREMENTS:
   - Degree /Diploma in General Nursing and Midwifery or equivalent qualification that allows registration with the SANC as a Professional Nurse PLUS
   - Registration with SANC as a Professional Nurse PLUS
   - Post basic Diploma Nursing Qualification in Relevant Speciality (Ophthalmology) with duration of One Year Accredited with SANC.
   - Proof of current registration (2019 receipt)
   - Proof of current/previous work experience endorsed and stamped by HR must be attached.
   - A minimum of four (4) years appropriate recognizable experience in Nursing after registration as a professional nurse.

3. Salary Notch: R 471 333.00 per annum (Grade 2)

   MINIMUM REQUIREMENTS:
   - A minimum of 14 years appropriate recognizable experience in Nursing after registration as a professional nurse with SANC in General Nursing
   - At least 10 years of the period referred to the above must be appropriate/recognisable experience in the specific speciality after obtaining the one year Post – Basic qualification in relevant speciality

KNOWLEDGE, SKILLS AND COMPETENCIES:
- Knowledge of Nursing Care, Processes and Procedures, Nursing statutes, and other relevant Legal frameworks, such as Nursing Acts, Health Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Disciplinary Code and Procedures in the Public Service.
Leadership, Organizational, Decision Making, Problem Solving and Interpersonal Skills within the limits of the Public Sector

Personal Attitudes, Responsiveness, Professionalism, Supportive, Assertive and must be a Team player.

KEY PERFORMANCE AREAS

- Assist in planning/organizing and monitoring of the objectives of the specialized unit in consultation with subordinates.
- Provide a therapeutic environment for staff, patients and public.
- Provide comprehensive, quality nursing care as a member of the multi-disciplinary team according to the identified needs of the patient, based on scientific principles.
- Delegate duties and support staff in the execution of patient care delivery.
- Provide direct and indirect supervision of all nursing staff/housekeeping staff and give guidance.
- Ensure continuity of patient care on all levels e.g. work book, handover rounds.
- Do readjustments as required on the shift to provide adequate nursing cover.
- Assist in record keeping and providing statistical information on training and staffing as requested including agency staff.
- Assist in evaluation of staff on work performance – according to staff management system.
- Execute disciplinary code and grievance procedure executed up to a certain level then referred to the nurse to the nurse manager.
- Monitor financial resources with emphasis on cost containment and keeping of all records within the financial policies regarding tenders, procurement and the policy regarding revenue generation, e.g. UPFS. Order and monitor appropriate levels of consumables i.e. according to norms.
- Check all equipment to ensure working order and refer for repairs.
- Assess the suitability of equipment and consumables for specialized areas.
- Give budget inputs regarding consumables and equipment budget for financial year.
- Exercise the control functions to meet medical/legal obligations, i.e. weekly schedule drugs control, control of medication used. Check ward dispensary.
- Assist in orientation, induction and mentoring of all nursing staff and orientation of the other staff.
- Assist in the planning coordination of training and promote learning opportunities for all nursing categories i.e. on the job training.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:-
   (a) Application for employment form (Z83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za
   (b) Certified copies of highest educational qualifications – not copies of certified copies
   © Curriculum Vitae
   (d) Certified Copy of Identity Document – not copies of certified copies

Enquiries:  Mr S.W Dlamini (Assistant Manager Nursing) Tel No: 032- 437 6183

2. Applications to be forwarded to:

   The Human Resource Manager
   Stanger Hospital
   Private Bag X10609
   Stanger, 4450

   Handdelivery: HR Department Stanger hospital corner of Paterson and King shaka
3. Kindly include the reference number as per the advertisement i.e. Post Name
4. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. If you do not hear from us within 2 months of the closing date, please accept that your application has been unsuccessful.
5. Certificate of service from previous employers is compulsory, please include verification of employment from current employer, which must be endorsed and signed by Human Resource Management

(N.B) KINDLY BE INFORMED THAT DUE TO THE SEVERE BUDGET CONSTRAINTS, THE DEPARTMENT IS EXPERIENCING, S&T WILL NOT BE PAID TO ANY CANDIDATE THAT IS ATTENDING THE INTERVIEW PROCESS.

| The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (Security clearance, (Vetting), criminal clearance, credit records, citizenship), verification of educational Qualifications by SAQA, Verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). |

GJGM Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution.

People with disabilities should feel free to apply for this post.

6. The appointment is subject to positive outcome obtained from the NIA to the following checks (Security Clearance, Credit records, Qualification, Citizenship and Previous Experience Verification)

Closing date: 22 November 2019

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HUMAN RESOURCE MANAGER               DATE

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CHIEF EXECUTIVE OFFICER                                             DATE