



## **KWAZULU-NATAL PROVINCE**

**HEALTH**  
REPUBLIC OF SOUTH AFRICA

### **DIRECTORATE: HR PLANNING**

**HUMAN RESOURCE MANAGEMENT SERVICES**

Natalia Building, 330 Langalibalele Street, Pietermaritzburg 3200  
Private Bag X9051, Pietermaritzburg 3200  
Tel: 033-3952742 Fax: 086 539 6134 Email:rolize.erasmus@kznhealth.gov.za  
[www.kznhealth.gov.za](http://www.kznhealth.gov.za)

**Enquiries: Mrs R Erasmus**  
**Reference: HRM 7/2/1**

### **TO HEADS OF ALL INSTITUTIONS IN THE KZN PROVINCIAL ADMINISTRATION**

### **TRAINING POSTS IN THE DEPARTMENT OF HEALTH AND THE UNIVERSITY OF KWAZULU-NATAL: MEDICAL SUB-SPECIALTIES: VARIOUS DISCIPLINES**

#### **CIRCULAR MINUTE SUBS.01/2024**

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. Institutions must ensure that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

#### **DIRECTIONS TO CANDIDATES:-**

1. The following documents must be submitted:
  - a) Application for Employment Form (Form Z.83), which is obtainable at any Government Department OR from the website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Comprehensive CV (with detailed experience) with full record of service, stating duties performed/performing and years of experience written in full e.g. 01/01/2022.
  - b) Copies of Qualifications, Registration Certificates and drivers licence must not be submitted when applying for employment. Only shortlisted candidates will be requested to bring certified copies on or before the day of the interview.
  - c) The Reference Number must be indicated in the column provided on the form Z.83.
  - d) It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Non-SA Citizens/ Permanent Residents / Work permit holders must provide documentary proof on or before the day of the interview. Failure to comply may result in the application not being considered.
  - e) Applicants are discouraged from sending applications through registered mail because the Department will not be responsible for non-collection of these applications. No late applications will be accepted.
  - f) Persons with disabilities should feel free to apply for the post/s. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful.

- NB:**
- a) Failure to comply with the above instructions will disqualify applicants.
  - b) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).

2. Persons with disabilities should feel free to apply for the post.

**NB: Whilst applications are invited for the above Disciplines, not all may be filled. Applicants will be advised in due course, should a Discipline which has been applied for be excluded from this process.**

**(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)**

**CLOSING DATE FOR APPLICATIONS IS 26 April 2024.**

 HEAD OF DEPARTMENT  
KWAZULU-NATAL  
DATE: 04.04.2024

**TRAINING POSTS ARE AVAILABLE IN THE FOLLOWING SUB-SPECIALITY DISCIPLINES:**

SUB-SPECIALTY	REFERENCE NUMBER	DISCIPLINE ENQUIRIES
Pulmonology	S01/2024	DR R. KHAN: 031-240-1376

**TRAINING WILL TAKE PLACE AT THE FOLLOWING INSTITUTIONS (DEPENDENT ON THE DISCIPLINE)**

Inkosi Albert Luthuli Central Hospital
Greys Hospital
King Edward VIII Hospital
Addington Hospital
Ngwelezana Hospital
Edendale Hospital

**NOTE:**

- \* Training will take place at various sites for each Discipline.
- \* The site for training and subsequent rotations will be determined by the Academic Head of Discipline/Head Clinical Unit.
- \* Sub-speciality training will be a contract appointment for 3/4 years, depending on the Discipline. For a 3 year contract, 2 years will be for training and 1 year for service. For a 4 year contract, 3 years will be for training and 1 year for service
- \* All trainees will be expected to register with the university at their own expense.
- \* All trainees will be required to sign a contract which includes training AND service responsibilities.
- \* Trainees will be required to complete Performance Agreements and assessments as stipulated by the Department.

**SALARY:** Entry level R1 214 802 per annum

**Applicants to note: Salary package is subject to OSD determination plus commuted overtime**

**GENERAL MINIMUM REQUIREMENTS FOR ALL THE ABOVE POSTS:**

Tertiary qualification (MBCHB) or equivalent; **PLUS**

- Current registration for Independent Practice as a Medical Specialist with the Health Professions Council of South Africa;
- Valid driver's license.

**Preference will be given to candidates with at least two (2) years' experience as a specialist.**

**KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED**

- Basic knowledge of the relevant subspeciality
- Basic knowledge of Medical Practice Ethics
- Clinical skills relevant to the subspeciality
- Ability to manage patients independently
- Ability to learn, innovate and be prepared to work overtime
- Good interpersonal and communication skills
- Good administrative and organizational skills
- Good decision-making ability
- Knowledge of the ethical and academic basics of research principles and an interest in conducting research
- Knowledge and respect of the Patients' Rights Charter and Batho Pele Principle

**KEY PERFORMANCE AREAS**

- Participation in academic and teaching programmes and meetings in the respective departments
- Responsibility for care of patients at designated levels/sites, e.g. outpatients, wards, theatres, ICUs etc
- Clinical management of patients in the relevant sub-speciality
- Attendance at ward rounds and/or tutorials

- Supervision and teaching of undergraduates, registrars, medical officers, nursing and ancillary staff.
- Provision of after-hours care for emergency services
- Clerking and keeping of comprehensive records of patients in the hospital file
- Outreach activities as deemed necessary by the clinical supervisor

**DEPARTMENT OF HEALTH HR ENQUIRIES:** Mrs R Erasmus TEL: (033) 395 2742/3347/2669

Interested applicants can visit the following website at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs) for full posts details.

Applicants are encouraged to apply for the posts through the online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs) or submit their Z83 and CV directly to the following email addresses [Samkelisiwe.Bhenqu@kznhealth.gov.za](mailto:Samkelisiwe.Bhenqu@kznhealth.gov.za) AND [Headoffice.Jobapplication@kznhealth.gov.za](mailto:Headoffice.Jobapplication@kznhealth.gov.za)

OR

**ALL APPLICATIONS SHOULD BE FORWARDED TO:**

THE HEAD OF DEPARTMENT  
DEPARTMENT OF HEALTH  
PRIVATE BAG X9051  
PIETERMARITZBURG  
3200

OR

HAND DELIVERY/ COURIER TO:  
330 Langalibalele Street  
Natalia Building  
Room 6-106 South Tower

**ATTENTION: Mrs R Erasmus**