VACANCIES IN THE DEPARTMENT OF HEALTH KWAZULU NATAL

TO HEADS OF ALL INSTITUTIONS

The content of this Circular minute should be brought to the notice of all eligible officers and employees on your establishment without delay. Also notify all candidates who qualify for the post in this minute even if they are absent from their place of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:
   (a) Application for employment form (Z83) which is obtainable at any Government departments or from the website – www.kznhealth.gov.za.
   (b) Certified copies of all highest educational qualifications and professional registration-not copies of certified copies.
   (c) Certified copy of ID document
   (d) Curriculum vitae

2. The reference number must be indicated on the space provided on Z83 application form e.g. Reference SUN01/2019

NB _FAILURE TO COMPLY WITH THE ABOVE INSTRUCTION WILL DISQUALIFY APPLICANTS._

3. Please note that due to the large number of applications received, applications will not be acknowledged. However should you not here any response from us in four (4) weeks after the closing date of this advert you must consider your application unsuccessful.

4. Applications in possession of a foreign qualification must attach an evaluation certificate from the SAQA to their applications. Holders of non-RSA Citizenship/Permanent Residents/Work permits must submit documentary proof together with their applications.

5. The appointment is subject to the positive outcomes obtained from the following checks: Security Clearance, Qualifications (SAQA, Citizenship and previous Experience Verification.

6. **This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. People with disability should feel free to apply for the post advertised.**

7. African males are encouraged to apply.

Closing date for the Applications: 2019.11.01
Application should be posted to: or hand delivery to
Sundumbili CHC A 862/3 Umsomuhle Road
Private bag X 6032 Sundumbili Township
MANDENI MANDENI
4490 4490 Attention: Human Resource Department

Original has been signed by Sundumbili CEO
Signed……………………………………Date…………………….

DUE TO FINANCIAL CONSTRAINTS THERE WILL BE NO S&T CLAIM
Post: Clinical Nurse Practitioner Grade 1
Centre: Sundumbili CHC (Hlomendlini Clinic)
Reference Number: Sun 21/2019

SALARY: R383 226.00 p.a. + 8% Rural Allowance, 13th cheque

EXPERIENCE: A minimum of 4 years appropriate /recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing.

OTHER BENEFIT: Housing allowance (Employee must meet prescribed requirements). 13th cheque, Medical Aid (Optional)

APPOINTMENT REQUIREMENTS
- Degree / Diploma in General nursing and Midwifery plus 1 year post basic qualification in primary Health Care.
- Registration with SANC as a General Nurse , Midwife and Primary Health Care Nurse
- A minimum of 4 years appropriate / recognizable registration experience as general Nurse.
- Current SANC receipts
- Certificate of service endorsed by Human Resource Department

KNOWLEDGE, SKILLS AND COMPETENCES
- Knowledge SANC rules and regulations
- Knowledge of Nursing procedures, relevant Acts and policies.
- Knowledge of Batho Pele principles and Patient’s Right Charter
- Knowledge of Code of Conduct and labour relations.
- Good communication and interpersonal skills
- Decision making and problem solving
- Basic Financial management

KEY PERFORMANCE AREAS
- Provide quality comprehensive community health care by promoting preventive, curative and rehabilitative services for the clients and the community.
- Demonstrate effective communication with patients, supervisors and other clinicians, including report writing.
- The incumbent will be expected to rotate to different sections
- Administrative services such as providing accurate statistics for evaluation and future planning.
- Always promoting scientific quality nursing care by functioning as therapeutic team coordinating between the clinic and community and preventing micro-legal hazards.
- Encourage research by assisting in regional and departmental projects always making sure that the community needs are taken into account.
- Prescribe and dispense medication to treatment guidelines, protocols and EDL for PHC
- Initiate and provide preventive and promotive activities in NTBC Programme HAST.
- To uphold the Batho Pele Principles and Patients Right Charter Principles.

Enquiries: Mrs B. Ntuli
Contact no: 032-454 7533

* KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING
Post: Clinical Nurse Practitioner
Centre: Sundumbili CHC
Reference Number: Sun 22/2019
SALARY: R 383 226.00 p.a. + 8% Rural Allowance, 13th cheque
EXPERIENCE: A minimum of 4 years appropriate/recognitionable experience in Nursing after registration as Professional Nurse with SANC in General Nursing.

OTHER BENEFIT: Housing allowance (Employee must meet prescribed requirements).
13th cheque, Medical Aid (Optional)

APPOINTMENT REQUIREMENTS
- Degree / Diploma in General nursing and Midwifery plus 1 year post basic qualification in primary Health Care.
- Registration with SANC as a General Nurse, Midwife and Primary Health Care Nurse
- A minimum of 4 years appropriate/recognitionable registration experience as general Nurse.
- Current SANC receipts
- Certificate of service endorsed by Human Resource Department

KNOWLEDGE, SKILLS AND COMPETENCES
- Knowledge SANC rules and regulations
- Knowledge of Nursing procedures, relevant Acts and policies.
- Knowledge of Batho Pele principles and Patient’s Right Charter
- Knowledge of Code of Conduct and labour relations.
- Good communication and interpersonal skills
- Decision making and problem solving
- Basic Financial management
- Ability to work under pressure

KEY PERFORMANCE AREAS
- Provide quality comprehensive community health care by promoting preventive, curative and rehabilitative services for the clients and the community.
- Demonstrate effective communication with patients, supervisors and other clinicians, including report writing.
- Administrative services such as providing accurate statistics for evaluation and future planning.
- Always promoting scientific quality nursing care by functioning as therapeutic team coordinating between the clinic and community and preventing micro-legal hazards.
- Encourage research by assisting in regional and departmental projects always making sure that the community needs are taken into account.
- Prescribe and dispense medication to treatment guidelines, protocols and EDL for PHC
- Initiate and provide preventive and promotive activities in NTBC Programme HAST.
- To uphold the Batho Pele Principles and Patients Right Charter Principles.
- The incumbent will be expected to rotate to different sections including night duty.

Enquiries: Mrs H.Q. Mabaso
Contact no: 032-454 7541

• KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING
Post: Clinical Nurse Practitioner Grade 1  
Centre: Sundumbili CHC (Ndulinde Clinic)  
Reference Number: Sun 23/2019  
SALARY: R383 226.00 p.a. + 8% Rural Allowance, 13th cheque  
EXPERIENCE: A minimum of 4 years appropriate /recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing.

OTHER BENEFIT: Housing allowance (Employee must meet prescribed requirements).  
13th cheque, Medical Aid (Optional)

APPOINTMENT REQUIREMENTS

- Degree / Diploma in General nursing and Midwifery plus 1 year post basic qualification in primary Health Care.
- Registration with SANC as a General Nurse, Midwife and Primary Health Care Nurse
- A minimum of 4 years appropriate /recognizable registration experience as general Nurse.
- Current SANC receipts
- Certificate of service endorsed by Human Resource Department

KNOWLEDGE, SKILLS AND COMPETENCES

- Knowledge SANC rules and regulations
- Knowledge of Nursing procedures, relevant Acts and policies.
- Knowledge of Batho Pele principles and Patient's Right Charter
- Knowledge of Code of Conduct and labour relations.
- Good communication and interpersonal skills
- Decision making and problem solving
- Basic Financial management

KEY PERFORMANCE AREAS

- Provide quality comprehensive community health care by promoting preventive, curative and rehabilitative services for the clients and the community.
- Demonstrate effective communication with patients, supervisors and other clinicians, including report writing.
- The incumbent will be expected to rotate to different sections including on call system
- Administrative services such as providing accurate statistics for evaluation and future planning.
- Always promoting scientific quality nursing care by functioning as therapeutic team coordinating between the clinic and community and preventing micro-legal hazards.
- Encourage research by assisting in regional and departmental projects always making sure that the community needs are taken into account.
- Prescribe and dispense medication to treatment guidelines, protocols and EDL for PHC
- Initiate and provide preventive and promotive activities in NTBC Programme HAST.
- To uphold the Batho Pele Principles and Patients Right Charter Principles.

Enquiries: Mrs B. Ntuli  
Contact no: 032-454 7533
Post: Professional Nurse (specialty) (Occupational Health Nurse)
Centre: Sundumbili CHC
Reference Number: SUN 24/2019
Salary: R 383 226.00 p.a. PLUS 8% Rural Allowance
Other Benefits: 13TH cheque, Medical Aid (Optional)
: Housing Allowance (employee to meet prescribed requirements)

APPOINTMENT REQUIREMENTS
- Senior Certificate/Grade 12 Certificate
- Degree /Diploma in General nursing and Midwifery
- One year Post Basic qualification in Occupational Health Nursing Science PLUS
- A minimum of 4 years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General Nursing
- Current registration with the South African Nursing Council (2019)
- Proof of current and previous work experience endorsed by the Human Resource

RECOMMENDATION
- Valid Driver’s license

KNOWLEDGE, SKILLS AND COMPETENCES
- Sound knowledge of Occupational Health and Safety Act, COID Act and other relevant regulations.
- Ability to formulate patient care related policies, clinical and administrative knowledge in the field of occupational health,
- Good communication and interpersonal skills.
- Knowledge of infection control, medical waste and risk assessment.
- Ability to influence the attitudes and opinions of others and gain agreement to plans, proposals and ideas.

KEY PERFORMANCE AREAS
- Coordinate healthy lifestyle promotion, medical surveillance (baseline, periodical and exit)and procedures and ensure their timeous implementation.
- Develop and implement Occupational Health and Safety training programs, orientation and induction programs.
- To implement occupational health manuals and protocols.
- To conduct occupational health audit functions in compliance with the Occupational Health and Safety Act 85,1993
- Ensure that Occupational health functions are carried out timeously and correctly within the institution.
- Promote employee wellness and advocate for proper treatment and management and care.
- Provide optimal, holistic nursing care with set standard and within a professional/legal framework
- Quality improvement Plan, to assist with the drawing and implementation of Quality Improvement Plan.
- Identify and investigate occupational health disease.
- To ensure environmental conditions meet and maintain compliance certificates are regulated by Occupational Health and Safety Act 85,1993.
- Develop occupational health business plan and strategic plan in line with the institutional plans.
- Maintain good working relationship with the nursing and multidisciplinary team
- Development of presentation for orientation and induction programme.
- Compile statistics and submit reports
- Compile and capture IOD cases on relevant forms including compiling of IOD statistics to ensure reporting to Compensation Commissioners office and the Department of Labour

ENQUIRIES: HS Mbatha
TEL. NO. : 032 – 4547534