



Postal address: Private Bag X06, TONGAAT, 4399

Physical address 07 Sanele Nxumalo, TONGAAT, 4399

Tel: 032 944 8566 Fax: 032 944 8566 email:z.Zanele.nyaba@kznhealth.gov.za

TO HEADS OF DEPARTMENTS IN KWAZULU-NATAL PROVINCIAL ADMINISTRATION VACANCIES IN THE DEPARTMENT OF HEALTH

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all units and Components. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal place of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:
 - Application for employment Form (Z83 Newly updated Version) which is obtainable at any Government Department or from website- www.kznhealth.gov.za
 - Applicants are not required to submit copies of education qualification, professional registration certificates and any other relevant certificates such documents will be requested only from shortlisted candidates
 - Certified copies of senior certificate and highest educational qualifications and professional registration certificate not copies of certified copies. (Certification must not be older than six months.)
 - A detailed Curriculum Vitae
2. The reference Number must be indicated in the column provided on the form Z83, e.g **TCHC 01/2024**

CANDIDATES THAT DO NOT FOLLOW THE ABOVE DIRECTIONS WILL BE DISQUALIFIED.

Persons with disabilities should feel free to apply for the post.

3. **The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).**
4. **Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit a documentary proof together with their applications.**
5. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you do not hear from us within 2 months of closing date, please accept that your application has been unsuccessful. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department).

NB: Kindly be informed that due to budget constraints in the department, no S&T will be paid to any candidate that is attending the interview process.

CLOSING DATE:12 APRIL 2024

**CHIEF EXECUTIVE OFFICER:
TONGAAT COMMUNITY HEALTH CENTRE**



Post : **Clinical Nurse Practitioner – School Health Services**
Institution : **Tongaat Community Health Centre**
Ref. No : **TCHC 02/2024**
Total number of posts : **01**
Remuneration : **Grade 1: R431 265 – R497 193 per annum**

Other Benefits : **13th Cheque (Bonus), Medical Aid (Optional),
8% Rural Allowance, Housing allowance(Employee must
meet prescribed requirement)**

MINIMUM REQUIREMENTS

- Senior Certificate/ Grade 12
- Diploma /Degree in General Nursing Science, Plus midwifery
- Driver's License (C1) Code 10
- Current Registration Certificate for 2024 with the South African Nursing Council as a General Nursing/Midwifery
- Post Basic Diploma in Clinical Nursing Science, Health Assessment. Treatment and Care (PHC) with a duration of one-year experience.
- A minimum of 4 years recognizable Professional Nurse experience after registration as a general Nurse
- HIV and AIDS Training(recommended)
- Community Health Nursing (recommended)
- Proof of previous and current work experience [Certificates of Service] endorsed and stamped by HR must be attached

KNOWLEDGE AND COMPETENCIES

- School Health Policy and Guidelines
- Health Promoting Schools
- Relevant Health Programmes viz. HAST, MCWH,Healthy Lifestyle, Nutrition, Mental Health, Non- Communicable diseases
- Sexuality Education
- Batho Pele Principles
- Nursing skills
- Good leadership and Communication Skills
- Driving skills/ experience
- Influencing skills
- Presentation skills Legislation that guides practice

KEY PERFORMANCE AREAS

- Provide preventive and promotive services that address the health needs of school-going children.
- Conduct full examination of learners from head to toe to detect abnormalities
- Conduct Learner Assessments and screen for diseases and illnesses
- Conduct vision and hearing tests and refer if any complications
- Provide immunization services



- Mobilize resources and conduct capacity building for the implementation of the school health policy.
- Supervise and support team accordingly
- Provide training where necessary
- Control the use of vehicles and other Government resources
- Support, involve and ensure sustainable coordination for the school community and multi sectoral team in creating health promoting schools.
- Identify Schools with Potential to be accredited as Health Promoting Schools
- Establish School Health Forums where there are none and revive the existing forums if they are not functioning properly
- Organize and hold meetings with School Governing bodies and School Health Forums
- Update School Principal and teachers about upcoming school health campaigns
- Facilitate referral to health and other services where required.
- Prompt referral to the next level of care
- Give full history of the child's problem in the referral letter
- Explain to parents about abnormalities detected and advice continuity of care at home
- Conduct follow ups where necessary
- Monitor and evaluate the school health services rendered i.e. collecting and validating school health data and reporting accordingly.
- Make use of data collected with the team
- The incumbent will be expected to be allocated as per the needs of the CHC including weekends.

CLOSING DATE : 12 APRIL 2024

Applications to be forwarded to:

**The Human Resource Manager or Hand deliver to : 7 Sanele Nxumalo Road Tongaat
Tongaat Community Health Centre
Private Bag X 06
Tongaat
4400**

**Enquiries : Mr P.M Mnguni
Telephone: 032 - 944 5054 Ext 4204**