ADVERTISEMENT

Enquiries: Mrs NC Mkhize

Date: 9 June 2020

TO: ALL HEADS OF INSTITUTIONS AND DEPARTMENTS

The content of this circular minute must be brought to the attention of all eligible personnel and employees in your establishment without delay. Institutions must notify all candidates who qualify for the posts in this circular minute even if they are absent from their normal places of work.

DIRECTION TO CANDIDATES

1. The following documents must be submitted:
   - Application for employment Z83 which is obtainable at any Government Department or from website www.kznhealth.gov.za. Z83 should be completed in full and signed.
   - Certified copies of highest educational qualifications, ID document and Driver’s license- not copies of certified copies.
   - Curriculum Vitae
   - Certification of all documents must not be older than 3 months.

2. The reference number of the post must be indicated in the column provided in the Z83, e.g. OCC08/2006

NB: Failure to comply with the above instructions will disqualify applicants

3. This department is an equal opportunity, affirmative action employer whose aim is to promote representativity in all occupational categories in the Department. People with disabilities are encouraged to apply.

4. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks:
   - Security Clearance
   - Citizenship
   - Qualifications, CIPC checks and
   - Previous employment experience

5. Please note that due to the large number of applications received, applicants will not be acknowledged. However should you not receive any response after four weeks from the closing date of this advert; consider your application as being unsuccessful.

6. Please note that due to financial constraints, no S&T payments will be considered to candidates that are invited for the interview.

NB: THE EMPLOYMENT EQUITY TARGET FOR THIS POST IS AN AFRICAN MALE

ALL APPLICATIONS SHOULD BE FORWARD TO:
The District Director
Ugu Health District Office
Private Bag X735
Port Shepstone
4240
(For attention: Human Resource Department)

Closing date: 3 July 2020

Original signed
MRS NC MKHIZE
DISTRICT DIRECTOR

My Health, Your Health, Our Health: A Healthy KwaZulu-Natal
POST: DEPUTY MANAGER NURSING (LEVEL 1 & 2 HOSPITALS)
CENTRE: UGU HEALTH DISTRICT OFFICE
COMPONENT: PRIMARY HEALTH CARE
REFERENCE NO: UGU DO 03/2020
REMUNERATION: R 843,618.00 p.a. (all-inclusive package – consist of 70% basic salary and 30% flexible portion that may be structured in terms of applicable rules)
OTHER BENEFITS: 12% Rural allowance on a claim basis.

MINIMUM REQUIREMENTS FOR THE POST:
- Grade 12
- Basic R425 qualification (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse
- 1 Year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC)
- A minimum of 9 years appropriate / recognizable experience in PHC nursing
- At least 4 years of the period referred to above must be appropriate / recognizable experience at management level.
- Certificate of registration with SANC
- Proof of current registration as a Professional Nurse with SANC
- Proof of computer literacy (MS Office applications)
- Valid drivers’ license.

RECOMMENDATION:
- Diploma / Degree in nursing Administration

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:
- Budgeting and Financial Management / Human Resource management / Citizen Focus and Responsiveness / Diversity Management / Impact and Influence / Communication and Information Management / Managing Interpersonal Conflict / Networking / Problem Solving and Decision Making / Developing staff / Performance management/ Team Leadership / Project Management / Applied Strategic thinking/application of technology
- Extensive knowledge and experience in public and community health; policy directives informing the provisioning of primary health care in a developing environment.

KEY PERFORMANCE AREAS:
- Coordinate processes to monitor and evaluate the implementation of the District Health Plan and performance of primary health care services and systems within the Sub-Districts in line with public health indicators, norms, standards and targets with a view to report thereon and to initiate corrective action timeously.
- Coordinate planning, monitoring and evaluation of service delivery for Ray Nkonyeni and Umuziwabantu Municipality.
- Implementation of early warning systems for timeous response in improving service delivery.
- Coordinate processes to ensure that primary health care services are provided within the Sub-District Service Area with adequate support by multi-disciplinary teams attached to the PHC clinics.
- Monitoring and integration of outreach teams.
- Coordinate service delivery innovations in preparation for universal health coverage through NHI.
- Ensure the effective and efficient utilization of allocated resources, including the development of staff, budgetary, procurement planning inputs and maintenance of the prescribed information management systems.

ENQUIRIES: Mrs N.C. Mkhize
Telephone no: 039 – 688 3000
CLOSING DATE: 3 July 2020