VACANCIES IN THE DEPARTMENT OF HEALTH

The content of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay, including those in Regional /District offices. Institutions must notify all candidates who qualify for the post in this circular minute even if they are absent from their normal working places.

DIRECTIONS TO THE CANDIDATES

1. The following documents must be submitted:

   (a) Application for Employment Form (Z.83), which is obtainable from any Government Department OR from the website – www.kznhealth.gov.za
   (b) Certified copies of highest educational qualifications—not copies of certified copies.
   (c) Curriculum Vitae
   (d) ID copy

2. The reference number must be indicated in the column provided on the form Z.83 e.g. reference number UMG 01/19/08.

NB: Failure to comply with above instructions will disqualify applicants.

3. The appointment is subject to the positive outcome obtained from NIA to the following checks: (security checks, credit records, qualification, citizenship and previous experience verifications)

4. Please note that due to the large number of applications anticipated, applicants will not be acknowledged, however, they will be advised of the outcome of their applications, in due course.

People with disability should feel free to apply.

(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department).

ALL APPLICATIONS TO BE FORWARDED TO:
THE DISTRICT DIRECTOR - ATTENTION: HR PRACTICES
UMGUNGUNDLOVU HEALTH DISTRICT
PRIVATE BAG X 9124
PIETERMARITZBURG
3200
OR Hand delivered to: 171 Hoosen Haffejee Street, Pietermaritzburg, ground Floor Reception Desk.
**RE_ADVERTISEMENT OF POSTS**

**POST**: CLINICAL PROGRAMME COORDINATOR GRADE1: HEALTHY LIFESTYLE PROMOTION, WARD BASED PRIMARY HEALTH CARE OUTREACH TEAMS (WBPHCOTS) SCHOOL HEALTH & ORAL HEALTH

**CENTRE**: UMGUNGUNDLOVU HEALTH DISTRICT

**LEVEL**: level 10

**REFERENCE**: UMG01/17/19

**REMUNERATION**: R 444,276.00

**BENEFITS**: 13th CHEQUE, HOME OWNER’S ALLOWANCE, AND MEDICAL AID OPTIONAL [EMPLOYEE MUST MEET PRESCRIBED POLICY REQUIREMENTS]

**MINIMUM REQUIREMENTS FOR THE POST**

- Matric (National Senior Certificate)
- Bachelor’s Degree/National Diploma in Nursing **PLUS** One year post basic qualification in Primary Health Care/ PHC Diploma
- Current registration with the South African Nursing Council
- A minimum of 9 years appropriate / recognizable nursing experience after registration as a Professional Nurse of which 5 years of the period must be appropriate / recognizable primary Heath care environment after obtaining the 1 year post basic qualification in PHC
- Valid Driver’s License.
- Proof of current work experience endorsed and stamped by Human Resource.
- Computer literacy

**KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED**

- Knowledge of lifestyle diseases and how they impact negatively on clinical outcomes
- Ability to implement innovative strategies to bring about desired behavioral changes
- Ability to effectively communicate with a wide range of stakeholders
- Project management skills
- Strong interpersonal, communication and presentation skills
- Basic Financial Management
- An understanding of the challenges facing the Public Health Sector

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- KINDLY RETURN **ALL DOCUMENTATION** WHEN REPLYING
KEY PERFORMANCE AREAS

- Ensure implementation of WBPHCOTs and the Integrated School Health Programme policy (ISHP) in line with the PHC re-engineering framework and the National Health Insurance (NHI)
- Monitor and Evaluate implementation of the Outreach Programmes, School Health, Healthy Lifestyle and Oral Health Programmes.
- Provide technical advice to the multi-disciplinary team on the Programme implementation
- Facilitate implementation of Health Promotion Programmes at community level
- Ensure implementation and supervision of the Community Health Care workers (CHWs) Programmes
- Plan, organize and conduct community awareness and events to convey health messages and practices which support healthy lifestyle programme strategies.
- Network with other government departments, community structures and partners for broader health care provision in the District in line with Operation Sukuma Sake (OSS).
- Ensure implementation of educational drives, campaigns and advocacy initiatives to effectively and efficiently communicate the need to change unhealthy lifestyle/maintain healthy lifestyle to the community and target groups
- Facilitate implementation of Health Promotion Programmes in schools, Primary health care facilities and at community level (e.g. Health promoting clinic, Health promoting school)

CLOSING DATE FOR APPLICATIONS IS: 18/10/2019

ENQUIRIES: Mrs S.W. Mbambo Contact No: 033 897 1000

Signature of the Manager of the post ____________________ Date ______________

Signature of the District Director _______________________ Date ______________