To Heads of all Institutions
The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay. Also notify all candidates who qualify for the posts in this circular minute even if they are absent from their normal place of work.

Directions to candidates

1. The following documents must be submitted:
   - (a) Application for Employment form (Z83), which is obtainable at any Government Department or from the website - www.kznhealth.gov.za
   - (b) Certified copies of highest educational qualifications and professional registration certificates – not copies of certified copies.
   - (c) Detailed Curriculum Vitae
   - (d) Certified copy of Identity Document
   - (e) Applications to be forwarded to Human Resource Manager – Umphumulo Hospital
     P/Bag X9219, Maphumulo 4470

2. The Reference Number must be indicated in the column provided on the form Z83

3. Separate applications must be submitted for each post, i.e. per reference number.

NB. Failure to comply with the above instruction will disqualify applicants

4. Please note that due to the large number of applications we envisage to receive, applications will not be acknowledged. However should you not receive any response after four (4) weeks from the closing date of this advert, consider your application as unsuccessful.

5. Persons with disabilities should feel free to apply

6. Faxed applications are not welcomed

7. NB : Appointment is subject to positive outcome from the following :
   i) Security clearance
   ii) Credit records
   iii) Qualifications verification
   iv) Citizenship and
   v) Previous experience

8. Due to Financial constraints – No S & T will be paid to candidates attending the interview

Umphumulo Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representativity in all occupational categories in the institution.

Closing date for applications – 30 April 2020

HOSPITAL CEO
VACANCY – UMPHUMULO HOSPITAL

Applications are invited from suitably qualified persons for the following posts

Post – Medical Officer

Reference – Ump 7/2020

Grade 1: Inclusive Salary Package – **R821 205.00** per annum
Experience – Nil for South African Medical Practitioner OR 1 year relevant experience after registration as Medical Practitioner with recognized Health Professional Council in respect of foreign qualified doctors.

Grade 2: Inclusive Salary Package – **R938 964.00** per annum
Experience – 5 years appropriate experience as a Medical Officer after registration with HPCSA as a Medical Practitioner OR 6 year’s relevant experience after registration as Medical Practitioner with recognized Health Professional Council in respect of foreign qualified doctors.

Grade 3: Inclusive Salary Package – **R1 089 693.00** per annum
Experience – 10 years appropriate experience as a Medical Officer after registration with HPCSA as a Medical Practitioner OR 11 year’s relevant experience after registration as Medical Practitioner with recognized Health Professional Council in respect of foreign qualified doctors.

Other benefits – 18 % Rural Allowance
Commuted Overtime

REQUIREMENTS
- Appropriate Medical Degree(MBCHB) or equivalent PLUS
- Registration as medical practitioner with the Health Professional Council of South Africa
- Proof of current and previous work experience endorsed and stamped by Human Resources

KNOWLEDGE AND SKILLS
- A sound working knowledge in the basic medical disciplines to allow accurate diagnosis and appropriate management of clinical problems with specific emphasis on surgery.
- Broad knowledge of medicine and surgery as well as Obstet & Gynaec, Paediatrics, Trauma
- Ability to function in a multidisciplinary team
- Good communication and interpersonal skills

KEY PERFORMANCE AREAS
- Examine, investigate and oversee treatment of patients
- Ensure effective, early and correct and cost effective, investigation and follow up treatment of patients.
- Provide a holistic patient care, inclusive of examining and formulating of patient treatment plans
- Maintain accurate and appropriate patient records in accordance with legal/ethical considerations and continuity of patient care
- Provide preventative health interventions
- Perform operating theatre work on an elective and emergency basis eg caesarian section, minor surgical procedures etc
- Participate in emergency after hour’s service.
- Actively participate in quality improvement programmes(morbidity and mortality meetings, clinical audits and risk management)
- Perform medico legal duties
- Facilitate staff training and continuous medical education.
- Assist with the development of district hospital services
- Supervise and assist junior peers
- Provide support to head of department and ensure that efficient standards of patient care and service is maintained

Enquiries: Dr. T. Zintonga – (032) 4814195

Human Resource Manager

Chief Executive Officer