



**KWAZULU-NATAL PROVINCE**

**HEALTH**  
REPUBLIC OF SOUTH AFRICA

**DIRECTORATE:**

Physical Address: 34 WILSON STREET-DUNDEE 3000  
Postal Address: Private Bag x2052 Dundee 3000  
Tel: 0342999100 Fax: 034-212 4800 Email: bongumusa.masondo@kznhealth.gov.za  
[www.kznhealth.gov.za](http://www.kznhealth.gov.za)

Umzinyathi Health District Office.  
HRM Services

Reference : HRM 4/1/1  
Enquiries : Mr. BF Masondo  
Date : 15.01.2024

**VACANCIES IN THE DEPARTMENT OF HEALTH**

**CIRCULAR MINUTE** UMZIN01/2024

The contents of this Circular Minute must be brought to the attention of all eligible employees on your establishment without delay. Institutions must notify all employees who qualify even if they are not in their normal places of work.

**DIRECTIONS TO CANDIDATES**

The following documents must be submitted and if not submitted the applicant will be disqualified forthwith:-

**Application for Employment Form (Z83) must be fully completed, which is obtainable at any Government department OR from the website- [www.kznhealth.gov.za](http://www.kznhealth.gov.za)**

**Curriculum Vitae must be attached.**


The reference number must be indicated in the column provided on form Z83, e.g. Reference Number:  
**(UMZIN/ 01/2024).**

Failure to comply with the above instructions will disqualify the applicants.

Please note that due to a large number of applications received, applications will not be acknowledged, however, only the short-listed applicants will be advised of the outcome.

(This institution is an equal opportunity, affirmative action employer, whose aim is to promote representativity at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s).

**CLOSING DATE FOR APPLICATIONS IS: 02 February 2024 at 16h00.**

  
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**MS. JY DUBE**  
**DISTRICT DIRECTOR**

  
\_\_\_\_\_  
**DATE**

## ADVERTISEMENT OF POST

<b>Post</b>	:	<b>Professional Nurse</b>
<b>No of Posts</b>	:	01
<b>Sub-Districts</b>	:	Nqutu HTA mobile
<b>Region</b>	:	Umzinyathi Health District
<b>Reference No.</b>	:	UMZIN/01/2024
<b>Salary Notch</b>	:	<b>Grade 1</b> R293670.00 per annum <b>Grade 2</b> R 358626.00 per annum <b>Grade 3</b> R431265.00 per annum
<b>Allowances</b>	:	13th cheque. 12% rural allowance. Homeowner's allowance: Employee must meet prescribed requirements. Medical aid: Optional.

### MINIMUM REQUIRMENTS FOR THE POST:

- Matric/ Senior Certificate (Grade 12)
- Diploma/Degree in General Nursing with Midwifery.
- Current registration with SANC.
- Valid driver's license code 08 (B) OR 10 (C1)

#### GRADE 1:

No experience needed.

#### GRADE 2:

10 years appropriate/recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing.

#### GRADE 3:

20 years appropriate/recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing.

### KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:

- Knowledge & experience of Public Service Policies, Acts & SANC rules & Regulations and other relevant Legal framework.
- Human Resource management & financial management skills.
- Leadership, supervisory and report writing & presentation skills.
- Analytical thinking, good communication, counselling, interpersonal relations, conflict management, decision making & problem solving.

### KEY PERFORMANCE AREAS:

- Support all activations in the Institution/s of Higher Learning
- Champion Men's Health Services in hotspots viz. Governmental departments, youth clubs, sports clubs, traditional and non-traditional areas and all grey areas.
- Ensure the provision of an effective and efficient patient care through comprehensive nursing practices and key population (KP) client care
- Supervise, coach and mentor all supervisees
- Work closely with the Sub-District Outreach Teams to ensure rendering of optimal health services

- Identify new key population hotspots and secondary condom distribution sites within the District.
- Identify and monitor community adherence clubs, community Pick Up Points (CCMDD)
- Participate in Key Population Risk reduction workshops.
- Support and monitor Key Population (KP) STI syndromic management.
- Develop and implement HTS Index testing plan.
- Monitor ART treatment adherence, literacy/disclosure and retention into care.
- Implement strategies to improve Prep uptake and TLD ART initiation/transitions within the District.
- Engage and liaise with all internal and external stakeholders to improve the HAST program.
- Support the DISCA assessments
- Provide monthly, quarterly reports, presentations and ensure formulations of QIP's to improve and sustain the HAST performance.
- Participate in Sub-District and District Nerve Centre and HAST meetings.
- Assess in-service training needs such as Key Population sensitization trainings.
- Work closely with Sub-District Peer educator, HIV Coordinator, PHC Supervisor and the District HAST Team.

**CLOSING DATE** : 02 February 2024 at 16h00.

**ENQUIRIES** : Mrs. N.S Mange

**TELEPHONE:** (034) 2999 100

**Applications forwarded to:**  
**Umzinyathi Health District Office**  
**Private Bag x2052**  
**Dundee**  
**3000**

**or**

**Hand Delivered**  
**34 Wilson Street**  
**Dundee**  
**3000**

**Emailed to: Bongumusa.masondo@kznhealth.gov.za**  
**Attention to: Human Resource Office**

*Please note that due to financial constraint, no Subsistence & Travelling, and Resettlement claims will be paid.*