



**KWAZULU-NATAL PROVINCE**

HEALTH  
REPUBLIC OF SOUTH AFRICA

**DIRECTORATE:**

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[www.kznhealth.gov.za](http://www.kznhealth.gov.za)

**Umzinyathi Health District Office.  
HRM Services**

Reference : HRM 4/1/1  
Enquiries : Mr. BF Masondo  
Date : 05.02.2024

## **VACANCIES IN THE DEPARTMENT OF HEALTH**

### **CIRCULAR MINUTE: UMZIN/02/2024**

The contents of this Circular Minute must be brought to the attention of all eligible employees on your establishment without delay. Institutions must notify all employees who qualify even if they are not in their normal places of work.

### **DIRECTIONS TO CANDIDATES**

The following documents must be submitted and if not submitted the applicant will be disqualified forthwith:-

**Application for Employment Form (Z83) must be fully completed, which is obtainable at any Government department OR from the website- [www.kznhealth.gov.za](http://www.kznhealth.gov.za)**

**Only Z83 and Curriculum Vitae must be attached.**

The reference number must be indicated in the column provided on form Z83, e.g. Reference Number: **(UMZIN/02/2024)**.

Failure to comply with the above instructions will disqualify the applicants.

Please note that due to a large number of applications received, applications will not be acknowledged, however, only the short-listed applicants will be advised of the outcome.

(This institution is an equal opportunity, affirmative action employer, whose aim is to promote representativity at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s).

**CLOSING DATE FOR APPLICATIONS IS: 16 February 2024 at 16h00.**

\_\_\_\_\_  
**MS. JY DUBE**  
**DISTRICT DIRECTOR**

\_\_\_\_\_  
**DATE**

## ADVERTISEMENT OF POST

<b>Post</b>	:	<b>Clinical Nurse Practitioner – District HAST Trainer-Grade 1 or 2</b>
<b>No of Posts</b>	:	<b>1</b>
<b>Centre</b>	:	<b>Umzinyathi Health District Office</b>
<b>Ref No</b>	:	<b>UMZIN/02/2024</b>
<b>Grade 1</b>		R431265.00 per annum
<b>Grade 2</b>	:	R 528696.00 per annum
<b>Other Benefits:</b>		<b>13th cheque</b> <b>Rural allowance – claim basis</b> <b>Medical aid: Optional</b> <b>Homeowner’s allowance: Employee must meet prescribed requirements.</b>

### MINIMUM REQUIREMENTS FOR THE POST:

- Matric/ Senior Certificate (Grade 12)
- Diploma/Degree in General Nursing
- 1 (One) year post basic qualification in Primary Health Care accredited by SANC.
- Current registration with SANC.
- Valid drivers licence code 08 (B) OR 10 (C1)
- **NB. Proof of Work Experience signed by Human Recourse section must be attached.**

#### GRADE 1:

A minimum of Four (4) years appropriate /recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing.

#### GRADE 2:

A minimum of Fourteen (14) appropriate/recognizable nursing experience after registration as a professional nurse with SANC in General Nursing of which at least 5 years must appropriate or recognizable experience after obtaining one year post basic qualification in PHC.

### RECOMMENDATIONS:

NIMART trained plus 1-year relevant experience after obtaining the NIMART certificate.  
Experience in PHC and HAST Training  
Experience in the HAST Program

### KNOWLEDGE, SKILLS AND COMPETENCIES REQUIRED:

- Report Writing skills
- Financial Management skills.
- Empathy and counseling skills and knowledge.
- Strong interpersonal, communication and presentation skills.
- Project management skills.
- Ability to make independent decisions.
- An understanding of the challenges facing the public health sectors.
- Ability to translate transformation objectives into practical plans.
- Ability to prioritize issues and other work related matters and to comply with the time frames.
- Proven initiative, decisiveness and to acquire new knowledge swiftly.

## **KEY PERFORMANCE AREAS/KRA'S:**

- Assess District HAST Training needs and co-ordinate the development of an integrated HAST training plan, involving all relevant internal and external stakeholders.
- Co-ordinate, manage and monitor the implementation of the HAST training programme in the District whilst ensuring integration with all Strategic Health Programmes.
- Ensure the effective and efficient utilization of resources allocated to the HAST training section.
- Adapt and modify training material, keeping it current and maintaining the high level interest of health care messages and ensuring integration of all priority programmes.
- Support Programme Managers to train all cadres including PHC Facilities, Institutional personnel, Outreach Teams, Community Health Workers and Household Champions.
- Ensure capacity building and mentoring of the State Aided Institution's personnel so that all departmental guidelines, policies and protocols are adhered to.
- Translate Health Care policies as stipulated by Provincial Programme Directives into HAST training initiatives.
- Manage all resources allocated to the HAST Training unit and further lobby for additional resources for both the District and Sub-Districts.
- Work closely with District and Sub-District Program Managers, PHC Supervisors, Sub-District PHC Trainers and other internal and external service providers in addressing the implementation of the District HAST Training plan.
- Compile monthly, quarterly and annual HAST training reports and submit to direct supervisor, Human Resource Development and Regional Training Centre.
- Ensure maintenance of quality HAST training, implementation and mentoring in the District.

**CLOSING DATE : 16 February 2024 at 16h00**

**ENQUIRIES : Mrs. S Sibiya**

**Tel: 034 2999100**

**Applications forwarded to:  
Hand Delivered  
34 Wilson Street  
Dundee  
3000**

**Emailed to: [Bongumusa.masondo@kznhealth.gov.za](mailto:Bongumusa.masondo@kznhealth.gov.za)  
[Mbalenhle.ngwenya@kznhealth.gov.za](mailto:Mbalenhle.ngwenya@kznhealth.gov.za)**

**NB: Please note that due to financial constraints, there will be no payment of S & T and resettlement claims .**