



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

Benedictine Hospital
P/Bag x5007
Tel: 035- 8317059 Fax: 035-8310740 Email: Mlungisi.zulu@kznhealth.gov.za
www.kznhealth.gov.za

Human Resource Management

Date: 05. 02. 2024

TO: ALL HEADS OF ALL INSTITUTIONS

VACANCIES IN THE DEPARTMENT OF HEALTH: BENEDICTINE DISTRICT HOSPITAL

CIRCULAR MINUTE No.03 BEN/HOSP /2024

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:-

1. The following documents must be submitted:-
 - a) Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website - www.kznhealth.gov.za must be accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83.
 - b) Comprehensive Curriculum Vitae.
2. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.
3. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications.
4. All employees in the Public Service that are presently on the same salary level but on a notch/package above the minimum as that of the advertised post are free to apply.
5. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department.
6. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications
7. Failure to comply with the above instructions will result to your application being disqualified.

Due to financial constraints S&T and Relocations claims will not be considered for this post.

Closing date for applications is: 29 February 2024

Enquiries: Dr PZ Mabaso Tel No: 035-8317113

Applications should be posted to Benedictine Hospital, Vryheid Main Road, P/Bag X5007, Nongoma, 3950 OR hand delivered to Benedictine Hospital Main Registry OR emailed to:

Phindile.Mabaso@kznhealth.gov.za

Original signed by Mrs Mchunu

Mrs PS MCHUNU

ACTING CHIEF EXECUTIVE OFFICER

POST: CLINICAL MANAGER (PAEDS)
NO. OF POSTS: ONE (1)
COMPONENT: MEDICALSERVICES: PAEDIATRICS
CENTRE: BENEDICTINE HOSPITAL
REFERENCE: CMO 01/2024
SALARY: GRADE 1 = (R1 2 88 095.00 PER ANNUM INCLUSIVE PACKAGE)

OTHER BENEFITS: RURAL ALLOWANCE 22%

COMMUTED OVERTIME (CONDITIONS APPLY)

MINIMUM REQUIREMENTS FOR THE POST

- Senior Certificate/Matric or Grade 12
- MBCHB Degree or equivalent qualification
- Current registration with HPCSA as a Medical Practitioner
- Diploma in Child Health
- At least 3 years' experience as a Medical Practitioner after registration with HPCSA as an independent Medical Practitioner of which 1 year must have been spent in Paeds department

NB Proof of experience endorsed and stamped by Human Resources office to be submitted by shortlisted candidates BEFORE interviews.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCES REQUIRED

- Knowledge of health legislation and policies at public institution
- Excellent human, communication and leadership skills
- Sound knowledge and clinical skills
- Ability to develop policies
- Sound knowledge of Neonatology and Child Health
- Computer literacy
- Sound negotiation, planning, organizing, decision making and conflict management skills
- Proof of training in PALS / APLS
- Good team building and problem solver
- Knowledge of medical disciplines and management skills
- Knowledge and experience in District Health System

KEY PERFORMANCE AREAS

- Management of neonates and children inpatients as well as outpatient departments.
- Provide the management support and supervision to all medical officers in Paeds department.
- Support continuous professional development
- Chair monthly perinatal review meetings in absence of the chairperson.
- To ensure provision of protocols and guidelines to doctors and Allied MDT members.
- Participate to quality improvement plans

- Ensure continuous monitoring of perinatal and paediatric morbidity and mortality through clinical audits
- Perform overtime as needed
- Provide after-hours emergency child health services
- Ensure the running of child health in and outpatient services.
- Lead Academic activities of the Department and teaching of junior staff and other colleagues.
- Contribute to the running of the child health services in the PHC referring clinics.
- Work as a part of team providing district hospital based child health services

ENQUIRIES: Dr PZ MABASO

TELEPHONE NUMBER: 035 8317113

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