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www.kznhealth.gov.za

Reference: HRM 4/1
Enquiries: Mr Z.C Mhlongo
Date: 03/09/2024

VACANCY CIRCULAR

TO: ALL HEADS OF DEPARTMENTS: VACANCIES IN THE DEPARTMENT OF HEALTH CIRCULAR MINUTE NO. CTK 07/2024

The content of this Circular Minute must be brought to the notice of all eligible officers on the Establishment of all institutions. It must be ensured that all those who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES

The following documents must be submitted

Application for employment Form (Z.83) which is obtainable from any Government Department or from the website-
www.kznhealth.gov.za

1. Applicants for employment are **NOT** required to submit copies of qualification and other relevant documents on application but submit a fully completed Z83 form and fully updated Curriculum Vitae (CV) only.
2. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates.
3. The reference number must be indicated in the column provided on the form Z.83 e.g. CTK 32/2023
4. **Persons with disabilities should feel free to apply for the post/s**

N.B. Failure to comply with the above instructions will disqualify applicants. No faxed applications will be accepted.

5. **Appointments are subject to positive outcomes obtained from State Security Agency (SSA) to the following checks: security clearance (vetting), criminal clearance, credit records, citizenship, verification of educational qualification by SAQA, and verification from the Company Intellectual Property (CIPC).**
6. Please note that due to financial constraints no S&T claims will be paid to candidates invited for the interview.
7. Christ The King Hospital Employment Equity for this post is African male.

This Department is an equal opportunity, affirmative action employer whose aim is to promote representivity in all levels of all occupational categories in the Department. "Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address ChristTheKingHospital.JobApp@kznhealth.gov.za and Njabulo.dlamini2@kznhealth.gov.za. Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs."

NB: Failure to comply with the above instructions will disqualify applicants

Originally signed by CEO

MRS S.W. MASEKO
CHIEF EXECUTIVE OFFICE
CHRIST THE KING HOSPITAL

POST : **CLINICAL NURSE PRACTITIONER**
COMPONENT : IXOPO CLINIC (PHC)
NUMBER OF POSTS : 02
REFERENCE NO : CTK 07/24
SALARY NOTCH : **Grade 1:** R 451 533.00- R 530 376.00 Plus 8% rural allowance
: **Grade 2:** R 553 545.00- R686 211.00 Plus 8% rural allowance

CENTRE: CHRIST THE KING HOSPITAL

BENEFITS: 13th Cheque, homeowner's allowance, and Medical aid optional [Employee must meet prescribed conditions]

MINIMUM REQUIREMENTS GR 1:

- Grade 12 (Senior certificate) Standard 10/or (Vocational National Certificate) plus,
- Degree / Diploma in General Nursing Science and Midwifery plus, **(1) year** post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) plus,
- Current registration with SANC as General Nurse and Primary Health Care/ Advance Midwife plus
- A minimum of **4 years** appropriate/ recognizable nursing experience as a General Nurse.

MINIMUM REQUIREMENTS GR 2

- Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate) plus,
- Degree/Diploma in General Nursing Science and Midwifery plus, (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC)
- Current registration with SANC as General Nurse with Midwifery and Primary Health Care/Advanced Midwife plus,
- A minimum of **14 years** appropriate/recognizable nursing experience after registration as a General Nurse with SANC of which **10 years** of the period must be appropriate/recognizable PHC experience after obtaining a one year post basic qualification in Primary Health Care.

All the above mentioned documents need not be attached on application but will be requested only if shortlisted) •Current and previous verification of employment endorsed by HR, not certificate of service (only if shortlisted).

KNOWLEDGE, SKILLS TRAINING AND COMPETENCIES REQUIRED

- Knowledge of all applicable legislations such as Nursing Acts, Mental Act, OH&S Act, Batho Pele Principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc.
- Leadership, organizational, decision making and problem solving, conflict handling and counselling.
- Good listening and communication skills
- Co-ordination and planning skills
- Team building and supervisory skills
- Good interpersonal relationship skill
- Good insight of procedures and policies pertaining to nursing care.
- Ability to assist in formulation of patient care related policies.

KEY PERFORMANCE AREAS

- Provide quality comprehensive Primary Health Care by providing promotive, preventative, curative and rehabilitative services for the clients and community.
- Ensuring proper utilization and safekeeping basic medical equipment, surgical pharmaceutical and stock.
- Assist in orientation, induction and monitoring of all nursing staff.
- Provide direct and indirect supervision of all nursing staff and to give guidance.
- To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele.
- Execute duties and functions with proficiency and perform duties according to scope of practice.
- Implement infection control standards and practices to improve quality of nursing care.
- Ensure proper implementation of National Core Standards, quality and clinical audits.
- Improve the knowledge of staff and patients through health education and in service training.
- Implement standards, practices criteria for quality nursing.
- Maintain a constructive working relationship with nursing and other stakeholders.
- Supervision of patients' reports and intervention, keeping a good valid record on all client interventions.
- Ensuring proper utilization of Human, material and financial resources and keeping up to date records of resources.

- Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic.
- Motivate junior staff regarding development in order to increase level of expertise and assists patients to develop a sense of self-care.
- Strengthen data systems and treatment outcomes by assisting and capturing on Tier.net o Assist with capturing patients on patient registration (HPRS) system.
- Support the realization and maintenance of Ideal Clinic Programme in the facility.
- Coordinate and manage the provision of the services to manage COVID 19 pandemic.

Closing date: 2024/09/30

Enquiries: Miss PNS Shezi (PHC Manager: CTK Hospital)

Contact details: 039-834 7533

APPLICATIONS MUST BE HAND DELIVERED TO:

Human Resource Department

Christ The King Hospital

No. 1 Peter hauff Drive

Ixopo

3276

Or

Christ The King Hospital

Private Bag X524

Ixopo

3276

For Attention : Assistant Director: HRM