



Enquiries : Mrs. N.J. Garib  
Circular Minute No. : KE 08/2024  
Date : 19/09/2024

**TO HEADS OF INSTITUTIONS –RE-ADVERTISEMENT  
VACANCY-DEPARTMENT OF HEALTH: VICTORIA MXENGE HOSPITAL, DURBAN  
RADIOGRAPHER (ULTRASOUND): GRADE 1, 2 & 3 X 02 POSTS  
CLOSING DATE: 18 OCTOBER 2024**

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay, including those in district offices. Public and private Institutions must notify all candidates who qualify for the post in this circular minute even if they are absent from their normal places of work.

**DIRECTIONS TO CANDIDATES:**

1. The following documents must be submitted:

- (a) Application for Employment Form (Form Z83), which is obtainable at any Government Department OR from the website – [www.kznhealth.gov.za](http://www.kznhealth.gov.za)
- (b) Applicants must utilize the **most recent Z83** application form for employment.
- (c) Applicants must submit fully completed Z83 form and detailed CV together with proof of current and previous work experience endorsed and stamped by Human Resource Department and certificate of service from previous and current employer. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates.
- (d) The Z83 form must be completed in full in a manner that allows a selection committee to assess the quality of a candidate based on the information provided on the form.
- (e) Applicants for employment are not required to submit copies of qualifications and other relevant documents on application.
- (f) Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA)

2. The reference number must be indicated in the column provided on the form Z83, e.g. HRM 27/2024

3. Please note that due to the large number of applications we envisage to receive, applications will not be acknowledged. **Should you not have been contacted within 90 days of the outcome, kindly consider yourself as being unsuccessful.**

4. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company intellectual Property Commission (CIPC).

5. For those with internet access, the online e-Recruitment system is accessible through a computer or mobile device ie. Phone or Tablet. The system has the following functionality:-

- (a) All adverts are available for viewing by the public through the address [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs)
- (b) Applicants are also encouraged to register on e-Recruitment online system which is accessible Via [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs) order to make an application and please email applications to [Kingedwardhospital.HRJobapplication@kznhealth.gov.za](mailto:Kingedwardhospital.HRJobapplication@kznhealth.gov.za)
- (c) Applicants will be required to register on the system by providing a username and password. Applicants require a mobile phone number and a valid email address to register and will be guided through the registration process by the system.

- (d) Applicants must update their profile on the system, which is in line with the approved Z83 application form
- (e) Applicants will be able to upload a copy of their Curriculum Vitae (CV), and the system makes provision for the uploading of other documents such as Identify Documents, Driver's License, and Qualifications etc.

6. Please note that due to financial constrains no S&T and resettlement claims will be considered for payments to candidates that are invited for the interview.

**NB: Failure to comply with the above instructions will disqualify applicants.**

**(We are an equal opportunity, affirmative action institution, whose aim is to promote Representatively in all levels of all our occupational categories. Persons with disabilities and African Males are encouraged to apply. Please note that other race groups are also not restricted from applying)**

Original signed by CEO

2024.09.26

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

\_\_\_\_\_  
DATE

## RE-ADVERTISEMENT

**POST** : RADIOGRAPHER (ULTRASOUND) - GRADE 1, 2, 3  
**NO. OF POSTS** : 02  
**CENTRE** : VICTORIA MXENGE HOSPITAL  
**DEPARTMENT** : X-RAY DEPT.  
**REF. NO.** : HRM 27/2024  
**SALARY** : Gr. 1: R 465 645.00 – R 530 343.00 per annum  
Gr. 2: R 545 262.00 – R 623 229.00 per annum  
Gr. 3: R 641 436.00 - R 689 430.00 per annum  
**OTHER BENEFITS** : MEDICAL AID (OPTIONAL), HOUSING ALLOWANCE: EMPLOYEE MUST MEET PRESCRIBED REQUIREMENTS

### **MINIMUM REQUIREMENTS:**

- Matric/ Senior Certificate or equivalent qualification PLUS
- National Diploma or Bachelor's degree in Ultrasound
- Registration with HPCSA as a Ultrasound Radiographer (Independent Practice)
- Proof of current registration with HPCSA as a Diagnostic Radiographer (2024/2025)

### **RECOMMENDATION:**

- Computer Literacy
- Sound knowledge of safety/protection regulations
- Experience in performing high risk Obstetric and anomaly scans, Paediatric scans as well as reporting on difficult pathology

### **KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:**

- Sound knowledge of ultrasound procedures and equipment use also trouble shooting
- Excellent knowledge of high risk obstetrics and gynaecology, general ultrasound and small parts protocols
- Sound report writing and administrative skills
- Knowledge of Relevant Health and Safety Acts and Infection Control measures
- Good communication, interpersonal relations and problem solving skills
- Good interpersonal relationships
- Clinical competency procedures
- Knowledge of Quality Assurance procedures and methods
- Basic supervisory skills

### **KEY PERFORMANCE AREAS:**

- Participate in institutional ultrasound policy making and planning for service delivery
- Provide a high quality ultrasound service in keeping with Woman and Child status of the hospital: Gynaecological scans with complicated pathology, Paediatric and detailed Obstetric anomaly scans
- Promote Batho Pele in execution of all duties for effective service delivery
- Inspect and use equipment professionally to ensure that they comply with safety standards
- Ensure the implementation of quality assurance and improvement programs
- Develop protocols to ensure that ultrasound services comply with HPCSA legislation
- Provide correct interpretation of all ultrasound scans. Compile comprehensive reports as required in the working environment
- Provide assistance, supervision and training to junior staff and students
- Promote team work in the department
- Provide professional advice on ultrasound related matters
- Promote good health practices and ensure optimal care of the patient
- Execute all clinical procedures competently to prevent complications
- Participate in quality improvement programs, standard operating procedures, in-service training and National Core Standards
- Perform general administrative duties as required.

**ENQUIRIES:** Mrs. N. N. Dlamini

**TEL:** 031 360 3410

**CLOSING DATE:** 18 OCTOBER 2024

**HAND DELIVERED APPLICATIONS SHOULD BE POSTED INTO THE RED BOX, NEXT TO THE ATM IN THE ADMIN. BUILDING**

**ATTENTION:** Mrs. N.J. Garib (HR DEPARTMENT)

**Please forward emailed applications to**

**[kingedwardhospital.HRJobapplication@kznhealth.gov.za](mailto:kingedwardhospital.HRJobapplication@kznhealth.gov.za)**

**AND**

**[twiggy.garib@kznhealth.gov.za](mailto:twiggy.garib@kznhealth.gov.za)**