



**DIRECTORATE:**

**MSELENI HOSPITAL**

HUMAN RESOURCE MANAGEMENT

Postal Address : P.O. Sibhayi, Sibhayi , 3967

Physical Address: Mseleni Hospital

Tel: 035 574 1004 Fax: 035 574 1559

Email address: [Bayanda.Sibiya@kznhealth.gov.za](mailto:Bayanda.Sibiya@kznhealth.gov.za)

[www.kznhealth.gov.za](http://www.kznhealth.gov.za)

Reference: HRM 4/1/1

Enquiries: Mr. BZ Sibiya

Date : 2024.05.20

**TO: ALL HEADS OF DEPARTMENT IN THE KZN PROVINCIAL ADMINISTRATION**  
**VACANCIES IN THE DEPARTMENT OF HEALTH: MSELENI HOSPITAL**

**CIRCULAR MINUTE NO: MS/01/2024**

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

**DIRECTIONS TO CANDIDATES:-**

1. The following documents must be submitted:-

- (a) Application for Employment Form (Form Z.83), which is obtainable at any Government Department OR from the website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za).
- (b) A comprehensive CV (with detailed experience).
- (c) Copies of qualifications and driver's license **must not be** submitted when applying for employment.

2. The Reference Number must be indicated in the column provided on the form Z83 Form.

**3. The employment equity target for this post is African Male, Persons with disabilities should feel free to apply for the post.**

**NB:** (a) Failure to comply with the above instructions will disqualify the applicants. Faxed and e-mailed applications will **NOT** be accepted.

(b) **The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).**

4. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

5. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

6. All employees in the Public Service that are presently on the same salary level but on a notch/package above the minimum of the advertised post are free to apply

**(This Department is an equal opportunity, affirmative action employer, whose aim is to promote Representivity in all levels of all occupational categories in the Department.)**

**CLOSING DATE FOR APPLICATIONS: 2024.06.14**

**MRS. TR SIBISI**  
**HOSPITAL CEO**  
**MSELENI HOSPITAL**

## ADVERTISEMENT OF POST

Post : CLINICAL NURSE PRACTITIONER -GR1-(HTA)  
Reference no. : MS/01/2024  
No. of posts : 01  
Salary notch : R 451 333 per annum  
Institution : Mseleni Hospital  
Cost Centre : Mduku clinic  
Other benefits : 13<sup>th</sup> Cheque Medical Aid Optional, Home Owner/Housing Allowance  
(Employee must meet prescribed requirements)

### MINIMUM REQUIREMENTS

- Grade 12/ Standard 10
- Degree/ Diploma in General Nursing with Midwifery
- Post Basic qualification with a duration of at least 1 year in Clinical Nursing Science, Health Assessment, Treatment and care accredited with SANC.
- A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing
- Proof of current Registration with SANC as a Professional Nurse.

### KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED

- Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as Batho Pele Principles, Patient's rights, Nursing Act etc.
- Good communication, verbal, written, leadership, interpersonal, problem solving, conflict management and decision making skills.
- Knowledge and experience in implementation of Batho Pele Principles, Patient's right's Charter and code of conduct.
- Basic knowledge of Public service regulations.
- Good communication and interpersonal relation skills.
- Conflict handling and counseling skills
- Ability to function well with a team
- Decision making and problem solving skills.
- Project management skills.
- Financial management Skills.
- Report writing skills.

### KEY PERFORMANCE AREAS

- Provide quality comprehensive Primary Health Care by providing promotive, preventative, curative and rehabilitative services for the clients and community.
- Ensuring proper utilization and safekeeping basic medical equipment, surgical pharmaceutical and stock.
- Provide assessment, testing of clients and linkage to treatment and care.
- Assist in orientation, induction and monitoring of all nursing and support staff.
- Provide direct and indirect supervision and guidance of all nursing and support staff.
- To provide nursing care that leads to improved health service delivery.
- Execute duties and functions with proficiency and perform duties according to scope of practice.

**ENQUIRIES : Ms. P.S Ndonga : 035 574 1004**

**CLOSING DATE: 2024.06.14**

Applications should be forwarded to: The Assistant Director: HRM  
Mseleni Hospital  
P.O. Sibhayi  
Sibhayi  
3967

**Original signed by CEO can be available on request**

---

**MRS. TR SIBISI  
HOSPITAL CEO  
MSELENI HOSPITAL**