



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

PORT SHEPSTONE REGIONAL HOSPITAL

Private Bag X5706, PORT SHEPSTONE 4240

Bazley Street, PORT SHEPSTONE 4240

Tel: 039 688 6000 Fax: 039 688 6274

VACANCIES IN THE DEPARTMENT OF HEALTH

CIRCULAR MINUTE NUMBER PSH 16/2024

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES

- The following documents must be submitted:-
 - The most recent Z83 Application form for employment, which is obtainable at any Government Department or from the website – www.kznhealth.gov.za. The Z83 must be completed in full.
 - Detailed Curriculum Vitae (CV) – information such as Educational Qualification, date/s of registration with relevant Councils, relevant work experience and periods in service should be clearly indicated on the CV.
 - Applications are not required to submit copies of qualification and other relevant documents with the application. NB HR department will inform only shortlisted candidates to submit certified documents on or before the day of the interview.
 - Applications must be submitted on or before the closing date, late/incomplete applications will be eliminated.
- The reference number must be indicated in the column provided in the Z83 e.g. PSRH 01/2023.
- The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (Security Clearance (Vetting), Criminal clearance, credit records, and citizenship), verification of educational Qualifications by SAQA, verification of previous experience from Employers and verification from Company Intellectual Property Commission (CIPC)
- Further, respective successful candidate will be required to enter into a permanent employment contract with the Department of Health and a Performance Agreement with his/her immediate supervisor.
- Applicants are respectfully informed that, if no notification of appointment is received within Three (3) months after the closing date, they must accept that their applications were unsuccessful.
- The Department reserves the right to or not to make appointment(s) to the advertised post(s).
- Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications.
- Port Shepstone Regional Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representativity in all occupational categories in the institution. People with disabilities should feel free to apply for the advertised post.
- All shortlisted candidates will be required to submit proof of current and previous work experience (certificate of Service) endorsed and stamped by the Human Resource department prior to the date of the interview.

(N.B) KINDLY BE INFORMED THAT DUE TO THE SEVERE BUDGET CONSTRAINTS, THE DEPARTMENT IS EXPERIENCING, S&T CLAIMS & RESETTLEMENT (INCLUDING REMOVAL OF BELONGINGS) WILL NOT BE PAID TO ANY CANDIDATE THAT IS ATTENDING THE INTERVIEW PROCESS AND THOSE FOUND SUITABLE FOR APPOINTMENT.

Closing date: 11 OCTOBER 2024

DEPUTY DIRECTOR: HRM

CHIEF EXECUTIVE OFFICER

DATE: 10/09/2024

DATE: 18/09/2024

DEPARTMENT OF HEALTH KZN

POST : SPECIALIST GRADE 1, 2 OR 3- (Obstetric & Gynae)
CENTRE : PORT SHEPSTONE REGIONAL HOSPITAL (OBSTETRICS UNIT)
NO OF POSTS : 01
REFERENCE NO : PSH 16/2024
SALARY AND EXPERIRNCE REQUIREMENTS

Medical Specialist GRADE 1: R1 271, 601.00 Package p.a

No Experience required. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with HPCSA as a Specialist.

Medical Specialist Grade 2: R 1 451 214.00 Package pa

Minimum of 5 years relevant experience after registration with HPCSA as a Medical Specialist

Medical Specialist Grade 3: R 1 680 780.00 Package p.a.

Minimum of 10 years relevant experience after registration with HPCSA as a Medical Specialist

The all-inclusive remuneration package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules

OTHER BENEFITS: 22% of basic salary – Rural Allowance & Commuted Overtime (conditions applies)

MINIMUM EDUCATION REQUIREMENTS FOR THE POST

Senior Certificate, MBChB Degree & FCS / Obstetrics & Gynae. An appropriate qualification that allow registration with HPCSA as a medical specialist in Obstetrics & Gynae. Current HPCSA Registration card **2024/ 2025**. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with HPCSA as a Specialist in Obstetric & Gynae.

KNOWLEDGE, SKILLS AND EXPERIENCE

Clinical Knowledge, competency and skills on Obstetric & Gynaecology department. Sound Knowledge of medical ethics. Good communication skills, leadership and decision making qualities. Ability to diagnose common media problems. Knowledge of current Health and Public Service legislation, regulations and Policies Concern for excellence.

RESPONSIBILITIES / KRA'S

On-going provision of radiological services at LUWMRH. Perform radiological procedures in accordance with those offered by a regional facility. Provide obstetric & gynaecology services in designation area of responsibility within accepted guidelines and protocols. Perform, interpret and report obstetric & gynaecology procedures and studies. Active participation in continuing medical education programs. Participate in the Quality Improvement Program in the department. Participate in clinical audit activities within the department. Maintain clinical, professional and ethical standards related to obstetric & gynaecology services rendered. Participate in undergraduate teaching of obstetric & gynaecology.

Detailed application for employment (Z83) and Curriculum Vitae.

Certified copies – MUST NOT BESUBMITTED WHEN APPLYING FOR EMPLOYMENT.

NB: APPLICANTS ARE ENCOURAGE TO UTILISE COURIER SERVICES/ S'THESHA WAYA WAYA or e-mail to PSRH.Recruitment@kznhealth.gov.za

(ONLY SHORT LISTED CANDIDATES WILL BE REQUESTED TO SUBMIT PROOF OF QUALIFICATIONS AND OTHER RELATED DOCUMENTS)

ENQUIRIES

Dr. P.B DLAMINI (039) 688 6147 or Dr. I POPOV (039) 688 6000

APPLICATIONS

Applications should be posted to: The Human Resource Manager, Port Shepstone Regional Hospital, Private Bag X5706, Port Shepstone 4240.

FOR ATTENTION

Mr. Z.M Zulu

CLOSING DATE

11 OCTOBER 2024

NOTE

NB: Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications