



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

PORT SHEPSTONE REGIONAL HOSPITAL

Private Bag X5706, PORT SHEPSTONE 4240

Bazley Street, PORT SHEPSTONE 4240

Tel: 039 688 6000 Fax: 039 688 6274

VACANCIES IN THE DEPARTMENT OF HEALTH

CIRCULAR MINUTE NUMBER PSH 17/2024

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:-

(a) The most recent Z83 Application form for employment, which is obtainable at any Government Department or from the website – www.kznhealth.gov.za. The Z83 must be completed in full.

(b) Detailed Curriculum Vitae (CV) – information such as Educational Qualification, date/s of registration with relevant Councils, relevant work experience and periods in service should be clearly indicated on the CV.

(c) Applications are not required to submit copies of qualification and other relevant documents with the application. NB HR department will inform only shortlisted candidates to submit certified documents on or before the day of the interview.

(d) Applications must be submitted on or before the closing date, late/incomplete applications will be eliminated.

2. The reference number must be indicated in the column provided in the Z83 e.g. PSRH 01/2023.

3. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (Security Clearance (Vetting), Criminal clearance, credit records, and citizenship), verification of educational Qualifications by SAQA, verification of previous experience from Employers and verification from Company Intellectual Property Commission (CIPC)

4. Further, respective successful candidate will be required to enter into a permanent employment contract with the Department of Health and a Performance Agreement with his/her immediate supervisor.

5. Applicants are respectfully informed that, if no notification of appointment is received within Three (3) months after the closing date, they must accept that their applications were unsuccessful.

6. The Department reserves the right to or not to make appointment(s) to the advertised post(s).

7. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications.

8. Port Shepstone Regional Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representativity in all occupational categories in the institution. People with disabilities should feel free to apply for the advertised post.

9. All shortlisted candidates will be required to submit proof of current and previous work experience (certificate of Service) endorsed and stamped by the Human Resource department prior to the date of the interview.

(N.B) KINDLY BE INFORMED THAT DUE TO THE SEVERE BUDGET CONSTRAINTS, THE DEPARTMENT IS EXPERIENCING, S&T CLAIMS & RESETTLEMENT (INCLUDING REMOVAL OF BELONGINGS) WILL NOT BE PAID TO ANY CANDIDATE THAT IS ATTENDING THE INTERVIEW PROCESS AND THOSE FOUND SUITABLE FOR APPOINTMENT.

Closing date: 08 NOVEMBER 2024

DEPUTY DIRECTOR: HRM

CHIEF EXECUTIVE OFFICER

DATE: 2024-10-17

DATE: 18/10/2024

DEPARTMENT OF HEALTH KZN

POST HEAD CLINICAL UNIT MANAGER ORTHOPAEDIC
CENTRE PORT SHEPSTONE REGIONAL HOSPITAL
NO OF POSTS 01
REFERENCE PSH 17/2024
SALARY AND EXPERIENCE REQUIREMENTS

Head Clinical Unit Manager R 1 976 070.00 Package p.a
Minimum of 5 years relevant experience after registration with HPCSA as a Medical Specialist in Orthopaedic.

The all-inclusive remuneration package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules

OTHER BENEFITS: 22% of basic salary – rural allowance & commuted overtime (conditions applies)

MINIMUM EDUCATION REQUIREMENTS FOR THE POST

Matric certificate, Degree MBChB degree, An appropriate qualification that allows registration with HPCSA as a Medical Specialist in Orthopaedic. Registration with the HPCSA as a Medical Specialist in Orthopaedic. Current HPCSA Registration card 2024 / 2025.

KNOWLEDGE, SKILLS AND EXPERIENCE

Clinical knowledge, competency and skills in department of Orthopaedic. Sound knowledge of medical ethics. Good communication skills, leadership and decision making qualities. Ability to diagnose common medical and trauma problems. Knowledge of current Health and Public Service Legislation, regulations and Policies. Concern for excellence.

RESPONSIBILITIES / KRA'S

Provide strategic leadership to the Orthopaedic. Provide specialist services in designated area of responsibility within accepted guidelines and protocols. Perform, interpret and report procedures and studies within the designated specialty. Provide appropriate level of care, referral pathways, seamless and integrative service delivery system. Capacity building in district hospitals and provision of outreach services with focus on improving medical services. Conduct audits, morbidity and mortality reviews, develop clinical guidelines, protocols, quarterly reports, monitoring of inappropriate referrals for specialty. Active participation in continuing medical education programs for the entire Ugu district health institutions. Participate in undergraduate and post graduate teaching of Accident, Trauma & Emergency Medicine. Participate in the Quality Improvement Program in the department. Participate in clinical audit activities within the department. Maintain clinical, professional and ethical standards related to Accident, Trauma & Emergency Medicine.

Detailed application for employment (Z83) and Curriculum Vitae.

Certified copies – MUST NOT BE SUBMITTED WHEN APPLYING FOR EMPLOYMENT.

NB:

APPLICANTS ARE ENCOURAGED TO UTILISE COURIER SERVICES/ S'THESHA WAYA WAYA or e-mail to PSRH.Recruitment@kznhealth.gov.za

(ONLY SHORT LISTED CANDIDATES WILL BE REQUESTED TO SUBMIT PROOF OF QUALIFICATIONS AND OTHER RELATED DOCUMENTS)

ENQUIRIES

Dr PB Dlamini 039 688 6184 or Dr M Panajatovic 039 688 6044 / 6147

APPLICATIONS

Applications should be posted to: The Human Resource Manager, Port Shepstone Hospital, Private Bag X5706, Port Shepstone 4240.

FOR ATTENTION

Mr. Z.M Zulu

CLOSING DATE

08 NOVEMBER 2024

NOTE

NB: Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications