



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

Physical Address: St Andrew's Hospital, Private Bag X1010, Harding 4680
Tel: 039 433 1955 Fax: 039 433 1529 Email: veronica.ndlovu@kznhealth.gov.za@kznhealth.gov.za
www.kznhealth.gov.za

HUMAN RESOURCE MANAGEMENT

VACANCY

MS NV NDLOVU
039-433-1955

VACANCIES IN THE DEPARTMENT OF HEALTH

The contents of this circular minute must be brought to the notice of all eligible employees on the establishment of the institution. It must be ensured that all employees who meet the requirements of the post(s) are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO THE CANDIDATES:-

1. The following documents must be submitted:
 - (a) The most recent Z83 application form for employment which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. The Z83 must be fully completed.
 - (b) Detailed Curriculum Vitae (CV). Information such as Educational qualification dates(s) of registration with council, relevant work experience and periods in services should be clearly indicated on the CV.
 - (c) Applicants are not required to submit copies of qualification and other relevant documents on application. Such documents will be required will be requested on candidates shortlisted only.
 - (d) Applications must be submitted **on or before the closing dates**.

NB: The abovementioned documents need not be certified when applying for the post. HR department will inform only shortlisted candidates to submit certified documents on or before the date of the interview.

2. The reference number must be indicated in the column provided on the form Z83 e.g.

SAHELM01/2024

(a) Failure to comply with the above instructions will disqualify applicants.

(b) The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC)

3. Further, respective successful candidates will be required to enter into a permanent employment contract with the Department of Health and a performance agreement with his/her immediate supervisor.

4. People with disabilities should feel free to apply for any of the advertised posts.

5. Applicants are respectively informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.



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6. Department reserves the right to or not to make amendment(s) to the advertised post(s).

7. Applications in possessions of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications.

8. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course.

This department is an equal opportunity, affirmative employer, who aims to promote representivity in all levels of occupational categories in the Department. People with disability should feel free to apply for the post. [Please note that the target group in terms of the employment equity target for this post is as follows: African male]

NB: DUE TO FINANCIAL CONSTRAINTS NO S&T ALLOWANCE WILL BE PAID TO CANDIDATES.

CLOSING DATE FOR APPLICATION:

08 NOVEMBER 2024

**ALL APPLICATIONS SHOULD BE FORWARDED TO:
[Attention: Human Resource Management}
ST ANDREW'S HOSPITAL
PRIVATE BAG X1010
HARDING
4680**

**HAND DELIVER APPLICATIONS TO:
HUMAN RESOURCES MANAGEMENT
ST ANDREW'S HOSPITAL
HARDING, 4680**

EMAIL TO: Standrewshospital.HRjobapplication@kznhealth.gov.za.

**MS MM VANE
CHIEF EXECUTIVE OFFICER
ST ANDREW'S HOSPITAL**

DATE



VACANCY

Post : Clinical Nurse Practitioner (2 Posts)
Centre : Elim Clinic
Reference No : SAHELM 01/2024
Other Benefits : 13th cheque, Home owners allowance (employee must meet prescribed Requirements), Medical Aid (Optional) and 12% Rural Allowance.

CLINICAL NURSE PRACTITIONER GRADE 1

Salary Notch: **R 451 530.00- R 536 376.00** per annum.

MINIMUM REQUIREMENTS

- Senior Certificate (Grade 12) or equivalent qualification
- Diploma/ Degree in General Nursing and Midwifery.
- Current registration certificate with SANC as a professional Nurse in General Nursing and Midwifery (2024).
- Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with duration of at least one (1) year.
- A minimum of 4 years appropriate/ recognizable experience in Nursing after registration as a professional Nurse with SANC in General Nursing, at least one (1) year Post Basic Nursing qualification in Clinical Nursing Science, Health Assessment, Diagnostic Treatment and Care.

CLINICAL NURSE PRACTITIONER GRADE 2

Salary Notch: **R 553 545.00- R 686 211.00** per annum.

- Senior Certificate (Grade 12) or equivalent qualification.
- Diploma/ Degree in General Nursing and Midwifery.
- Current registration certificate with SANC as a professional Nurse in General Nursing and Midwifery (2024).
- Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with duration of at least one (1) year.
- A minimum of 14 years appropriate/ recognizable experience in Nursing after registration as a professional Nurse with SANC in General Nursing, at Least one (1) year Post Basic Nursing qualification in Clinical Nursing Science, Health Assessment, Diagnostic Treatment and Care.



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KNOWLEDGE, SKILLS AND COMPETENCIES

- Knowledge of SANC rules and regulations.
- Knowledge of legislative framework and departmental prescripts.
- Ability to formulate patients care related policies.
- Knowledge of provincial acts and national acts policies.
- Knowledge of sound Nursing care delivery approaches.
- Basic financial management skills and conflict management skills
- Knowledge of human resource management.
- Ability to formulate vision, mission and objectives of the unit.
- Communication skills and decision making.
- Ability to provide mentoring and coaching.
- Have leadership and supervisory skills, report writing and time management skills.charter.

KEY RESPONSIBILITIES AREAS

- Ensure data management at all levels.
- Manage and supervise effective utilization of allocated resources.
- Demonstrate effective communication with patients, supervisors and other clinicians Including report writing monthly and statistics as required, able to plan and organize own work and support personnel to ensure nursing care diagnose, treat and dispense medication.
- Work as part of multidisciplinary team to ensure good nursing care at PHC setting in all Health programmes including NGOs, CBOs, and CHWs.
- Deputize the operational Manager in charge of the facility.
- Monitor infection Prevention and control within the facility.
- Assist with performance reviews i.e. EPMDS.
- Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop as sense of care.
- Ensure that Batho Pele principles are implemented.
- Ensure increased accessibility of health services to all community members including Staff.

CLOSING DATE: 08 NOVEMBER 2024

ENQUIRIES: MS VV NCUME 039-4331955

ALL APPLICATIONS SHOULD BE FORWARDED TO: The Chief Executive Officer ,ST Andrew's Hospital , Private Bag X1010 HARDING, 4680 or **HAND DELIVER APPLICATIONS TO :** Human Resources Management ,ST Andrew's Hospital, HARDING, 4680.EMAILT TO:

Standreshospital.HRjobapplication@kznhealth.gov.za.

[For attention: Human Resource Management Department]