



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

ST MARY'S DISTRICT HOSPITAL

Private Bag X16 Ashwood 3605

1 Hospital Road, Mariannhill 3610

Tel: 031 717 1127 Fax: 031 717 1039

HUMAN RESOURCE MANAGEMENT SERVICES

Enquiries: Mr L.K. Shozi
Telephone: 031 717 1127

TO: HEADS OF ALL DEPARTMENTS IN THE KZN ADMINISTRATION

VACANCIES IN THE DEPARTMENT OF HEALTH: ST MARY'S MARIANNHILL HOSPITAL

CIRCULAR MINUTES : SMMH 05/2024

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all institutions. Institutions must ensure that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES

The following documents must be submitted: -

- (a) Application for Employment form (Z83) i.e. the most recent form, obtainable at any Government Department or from website –www.kznhealth.gov.za. The Z83 form must be completed in full, failure to do so may result in disqualification.
 - (b) A detailed Curriculum Vitae (CV).
 - (c) Applicants are not required to submit copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only.
 - (d) Copies of educational qualifications, Identity/passport Documents, professional registration certificates and certificate/s of service from previous employer/s need not be certified as only shortlisted candidates will be requested to supply certified copies.
 - (e) It is the applicant's responsibility to have a foreign qualification, which is the inherent requirement of the job, evaluated by the South African Qualification Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered.
 - (f) Applications may be hand delivered, submitted via post and emailed to StMarysHospital.HRJobApplication@kznhealth.gov.za
2. The reference number and position for which you are applying (as stated in the advert) must be clearly indicated in the column provided on the form Z83.

NB. Failure to comply with the above instructions will disqualify applicants.

- a) Please note that due to a large number of applications received, applications will not be acknowledged. However, should you not receive any response after three (03) months from the closing date of this advert; consider your application as unsuccessful.
- b) People with disabilities should feel free to apply for the posts.
- c) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA,



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- d) Verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).
- e) The Department reserves the right not to fill the post/s.

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the department.

PLEASE NOTE THAT DUE TO FINANCIAL CONSTRAINTS NO S&T CLAIMS WILL BE PAID

The closing date for applications is: 30th September 2024

Original Signed by CEO

6.09.2024

CHIEF EXECUTIVE OFFICER

Date

POST : DIAGNOSTIC RADIOGRAPHER

CENTRE : ST MARY'S MARIANHILL HOSPITAL

SECTION : DIAGNOSTIC IMAGING SERVICES DEPARTMENT

NO OF POSTS : 01

REFERENCE NO : SMMH /RAD/02/2024

SALARY : Grade 1 R376 524.00 – R430 512.00 per annum
Grade 2 R439 755.00 – R501 630.00 per annum

BENEFITS : 13th Cheque
Medical aid and housing allowance (optional and provided incumbent Meets the requirements)

REQUIREMENTS FOR THE POST

- Matric/Grade 12 Certificate
- Diploma or Bachelor Degree in Radiography
- Proof of current registration with the Health Professions Council of South Africa as a Diagnostic Radiographer
- Current registration with HPCSA receipt (2024)
- Certificates of service from current/previous employers stamped by HR must be attached



EXPERIENCE & SALARY

Diagnostic Radiographer Grade 1: R 376 524.00 - R 430 512.00 p.a. plus 13th cheque, Medical Aid – optional and Housing Allowance

Experience: No experience after registration with the Health Professions Council of South Africa (HPCSA) as a Diagnostic Radiographer in respect of RSA qualified employees who performed Community Service as required in South Africa. .

Foreign qualified candidates require 1 year relevant experience after registration as a Diagnostic Radiographer with a recognized foreign health professional council, of whom it is not required to perform Community Service, as required in South Africa.

Diagnostic Radiographer Grade 2: R 439 755.00 – R 501 630.00 p.a. plus 13th cheque, Medical Aid – optional and Housing Allowance

Experience: Minimum 10 years' experience after registration with the Health Professions Council of South Africa (HPCSA) as a Diagnostic Radiographer in respect of RSA qualified employees who performed Community Service as required in South Africa. .

Foreign qualified candidates require a minimum of 11 years relevant experience after registration as a Diagnostic Radiographer with a recognized foreign health professional council, of whom it is not required to perform Community Service, as required in South Africa.

KNOWLEDGE, SKILLS AND COMPETENCIES REQUIRED

- Knowledge of radiographic procedures, equipment and accessories associated with relevant techniques.
- Knowledge of basic quality assurance in diagnostic radiography, radiation effects and radiation protection on patients.
- Knowledge of relevant health and safety acts and policies.
- Knowledge of infection prevention and control procedures and patient care.
- Good interpersonal skills and the ability to perform effectively in a team.
- Sound communication and problem solving skills.

KEY PERFORMANCE AREAS

- Provide high quality diagnostic radiographs to assist in the correct diagnosis.
- Provide a high quality diagnostic service according to clinicians' requests.
- Give factual information to patients and clients on Radiography.
- Execute all clinical procedures competently to prevent complications.
- Inspect and utilize equipment professionally to ensure that they comply with the radiation safety standards.
- Perform Quality Assurance tests and procedures as agreed in the department.
- Ensure optimal interpersonal relationships amongst patients, staff and colleagues.
- Perform shift work duties as per duty roster.
- Contribute to the overall processes of the department.
- Perform duties as allocated by the Assistant Director: Radiography.
- Promote Batho-Pele principles in the daily execution of duties for effective service delivery.
- Participate in general quality improvement programmes in the department.



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Enquiries: Mr M.Z Magwaza

Telephone: 031 717 1000

**All applications should be forwarded to: Human Resources Department
St Mary's Mariannhill Hospital
Private Bag X16
Ashwood, 3605**

Hand Delivery Address:

**Human Resources Department
St Mary's Hospital
1 Hospital Road
Mariannhill, 3610
Attention: Mr L.K. Shozi**

Original Signed By CEO

6.09.2024

CHIEF EXECUTIVE OFFICER

DATE