



Umphumulo Hospital
R74 Greytown Road, Maphumulo 4470
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www.kznhealth.gov.za

**HUMAN RESOURCE
DEPARTMENT**

Advert Number: UMP 2 of 2024
Enquiries : Ms. ZP Zulu

To Heads of all Institutions

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay. Also notify all candidates who qualify for the posts in this circular minute even if they are absent from their normal place of work.

Directions to candidates

1. Applicants must submit a fully completed application for Employment form (Z83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za, and a detailed Curriculum Vitae only.

NB. Certified copies of qualifications and other relevant documents will only be requested from shortlisted applicants

Applications to be submitted on or before the closing date to
Human Resource Manager – Umphumulo Hospital
P/Bag X9219, Maphumulo 4470

2. The Reference Number must be indicated in the column provided on the form Z83
3. Separate applications must be submitted for each post. i.e. per reference number.

NB. Failure to comply with the above instruction will disqualify applicants

4. Please note that due to the large number of applications we envisage to receive, applications will not be acknowledged. However, should you not receive any response after four (4) weeks from the closing date of this advert, consider your application as unsuccessful.
5. **Persons with disabilities should feel free to apply**
6. Faxed and e-mailed applications are welcomed
7. **Appointment is subject to positive outcome from the State Security Agency (SSA) for the following checks (security clearance (vetting), criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from Company Intellectual Property Commission (CIPC)**
8. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non – RSA Citizens/ Permanent Residents/Work Permit holders must submit documentary proof together with their applications.

Umphumulo Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representativity in all occupational categories in the institution.

Closing date for applications – 18 November 2024


Hospital CEO

VACANCY – UMPHUMULO HOSPITAL

Applications are invited from suitably qualified persons for the following post

Post : Clinical Nurse Practitioner
No. of Posts : 01
Centre : Mthandeni Clinic
Reference : Ump 2/2024

SALARY

Grade 1: Salary – R451533.00 per annum (A minimum of four (4) years appropriate / recognizable experience after registration with the SANC as a Professional Nurse in general nursing) plus 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC).

Grade 2: Salary – R553545.00 per annum (A minimum of fourteen (14) years appropriate / recognizable experience as a Professional Nurse of which at least ten (10) years must be appropriate / recognizable experience in primary healthcare after obtaining the post basic qualification of Clinical Nursing Science, Health Assessment, Treatment and Care (PHC)

Other benefits – Medical Aid : Optional , Housing Allowance : criteria to be met, 13th cheque, 8% Rural Allowance

REQUIREMENTS:

- Senior Certificate
- Diploma / Degree in general nursing or equivalent.
- Registration with the S.A.N.C. as a General Nurse and Midwife
- A post basic nursing qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (Primary Health Care), accredited with the South African Nursing Council
- Current registration with South African Nursing Council (2024)
- Proof of current and previous experience endorsed by Human Resources

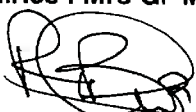
KNOWLEDGE AND SKILLS:

- Knowledge and understanding of all nursing legislation and related legal and ethical nursing practices
- Perform clinical nursing practice in accordance with the scope of practice and nursing standards
- Knowledge of Code of Conduct and Labour Relations and related policies
- Report writing and time management skills
- Mentoring and coaching
- Ability to formulate patient related policies
- Basic understanding of HR and Financial policies and procedures
- Basic computer literacy

KEY PERFORMANCE AREAS

- Provide quality comprehensive primary health care by promoting preventative, curative and rehabilitative services for the clients and community.
- Provide holistic nursing care to patients in a specialty unit in a cost effective, efficient and equitable manner
- Promote scientific quality nursing care by functioning as a therapeutical team co-ordinating between hospital and community and preventing medico legal hazards.
- Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the clinic adheres to the principles of Batho Pele.
- Assist patients and families to develop a sense of self care. Individual consultation sessions. Evaluate and follow up patients during clinic visits
- Maintain accurate and complete patient records
- Plan and organise own work and that of support personnel to ensure proper nursing care
- Participate in the formulation, analysis, implementation and monitoring of clinic objectives, policies, and procedures
- Ensure compliance with Infection Prevention and Control as well as Occupational Health and Safety policies
- Provide safe and therapeutic environment for patients, staff and public.
- Maintain accurate and complete patient records and participate in clinical audits
- Ensure proper utilization of resources and exercise care over government property
- Supervise other junior employees
- Strengthen data systems and capture treatment outcomes by assisting and capturing on Tier.net.
- Ensure the collection and timeous submission of accurate data.
- Support the realisation of maintenance of Ideal Clinic and OHSC programmes in the Facility.
- Deputising the Operational Manager on her absentia
- Provide direct and indirect supervision and guidance of all support and nursing staff
- Ensure safe keeping and utilisation of medical equipment and pharmaceuticals
- Provide screening, diagnosis, initiation and monitoring clients for HIV, TB and other related conditions
- Conduct community awareness
- Attend to Nerve centre, huddle and Operation Phuthuma meetings at the facility, sub district and district
- Submission of weekly, monthly and Quarterly statistics

Enquiries : Mrs GF Madi (032) 4814273 : Closing date for applications - 18 November 2024



Human Resource Manager



Chief Executive Officer